Parent/Guardian/Unaccompanied Youth:
Student(s):

In compliance with the McKinney-Vento Homeless Assistance Act, reauthorized in 2015 by Title IX, Part A of the Every Student Succeeds Act (42 U.S.C. § 11431 et seq.), this written notice of McKinney-Vento eligibility is provided.

After reviewing your request regarding McKinney-Vento eligibility for the student(s) listed above, the request has been:

☐ Denied. Below is the rationale for the decision:

If you disagree with a decision of denial, you have the right to appeal the decision by completing the Dispute Resolution Form included with this letter. You may also provide your explanation verbally to the district's homeless liaison, Jennifer Danielson, by calling 651-552-5583. Resolution by the liaison will be made within two business days of receipt of the Dispute Resolution Form or documented verbal complaint. The student(s) listed above have the right to enroll immediately in the requested school, including full participation in all school activities pending resolution of the dispute.

If the matter is not resolved at the district level, you may appeal this decision to the Minnesota Department of Education (MDE). To do so, utilize the McKinney-Vento Dispute Resolution Form and include copies of this letter and other supporting documents related to the dispute. These items can be submitted by email to MDE.HomelessEd@state.mn.us or by US mail addressed to: State Coordinator for Homeless Education, Student Access and Opportunity Division, MDE, 400 NE Stinson Blvd., Minneapolis, MN 55413.

South St. Paul Public Schools
104 - 5th Avenue South
South St. Paul, MN 55075

P: 651-457-9400
F: 651-457-9485
sspps.org

SOUTH ST PAUL DISPUTE RESOLUTION FORM

This form is to be completed by the school when a disagreement arises between the school and a parent, guardian, or unaccompanied youth over McKinney-Vento eligibility, school selection, or enrollment in a school.

Date:	
Student(s):	
Person Completing Form:	
Relation to the Student(s):	
Your Contact Information:	

I have been provided with (please check all that apply):

☐ A written explanation of the school's decision.

☐ The contact information of the school district's local homeless education liaison.

☐ A copy of the state's dispute resolution process for students experiencing homelessness.

Explanation of Appeal

You may include a written explanation in the space below to support your appeal. When done, you may submit this letter via email to Jennifer Danielson, District Homeless Liaison, at jdanielson@sspps.org or by sending it via mail to: 104 5th Ave S, South St Paul, MN 55075. You may also provide your explanation verbally by calling Jennifer Danielson, District Homeless Liaison, at 651-552-5583.

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