

**Minutes
Northgate School Board
Committee Board Meeting
Monday, September 28, 2026**

The Regular Committee of the Whole meeting of the Northgate Board of School Directors was held Monday, September 28, 2026. The meeting was opened at 5:36 p.m. by Mrs. Cheryl Patalano, President.

Roll call showed the following Board Members present: Mrs. Cheryl Patalano, President; Mrs. Wendi Lee, Vice President; Ms. Laura Pollanen; Mrs. Abigail Lindsey; Mrs. Amber Lehman (via Zoom); Dr. William Bergmann.

Staff Present: Dr. Caroline Johns, Superintendent; Mr. Christopher Ursu, Director of Finance and Operations; Ms. Emily Carter, Board Secretary.

Visitors: Beth Mosley, Board Member nominee; Khamya Cobb-Hewlet, Student Council Representative; Lydia, Student Council Representative, no surname given; Katelyn Toth, Superintendent Intern; Regis, Visitor, no surname given; and those who did not sign in.

The Board approved the minutes from their August 10, 2026 and August 24, 2026 General meetings and Committee meetings.

Visitor's Commentary: There was no visitor's commentary.

Motion was made by Mrs. Patalano, seconded by Ms. Pollanen, that the Board approve the September 2026 Treasurer's Report. Motion was approved by unanimous voice vote, 9-0.

Appointment

Motion was made by Mrs. Cheryl Patalano, Board President, seconded by Mrs. Wendi Lee, Vice President, to approve Beth Mosley as a member of the Northgate Board of Directors. The motion was approved by unanimous voice vote. Beth Mosley swore an oath to serve as a Director of the Board, facilitated by Mrs. Cheryl Patalano and Trish Andrews, Esq.

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District Operations Committee

Motion was made by Mrs. Lee, seconded by Mrs. Lindsey, to approve the following items by Consent Agenda: B1 - B7. Motion was approved by unanimous voice vote, 9-0.

Motion was made by Mrs. Lee, approved by Mrs. Lindsey, to approve items B1 - B7 on the consent agenda. Motion was passed by unanimous voice vote, 9-0.

1. Bill List & Tax Refunds - Approved

Ratify the August 2026 Bill List and approve the Tax Refunds found in Addendum I.

2. E-Rate Amendment - Approved

Approve an amendment to the District's contract with Epic Communications, which provides full-service e-rate support. The amendment extends the contract through the 30th year of e-rate (2027-28).

3. Network Equipment Licensing - Approved

Approve the purchase of 5 year licenses for our Meraki Firewall, Switching, and Wireless Access Points from Iron Bow Technologies LLC through E-Rate at a revised total cost to the district of \$19,318.94 with the purchase to be made in the 2026-2027 fiscal year. The full cost of the licensing would be \$83,299.27. This increase is due to a recent ruling on the percentage eligibility of firewall licensing.

4. Master Key - Approved

Approve issuing a Master Key to the Avalon Police Department.

5. Raptor Emergency and Visitor Management - Approved

Approve the renewal of Raptor Emergency and Visitor Management for one year, at a cost of \$5,600.00

6. Raptor Volunteer Management - Approved

Approve the purchase of Raptor VolunteerSafe for a three year contract, at a cost of \$4,758.

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7. Google Workspace Renewal - Approved

Approve a three year renewal of Google Workspace at a cost of \$6,004.80 for the first year and \$6,380.10 each for the second and third years.

Student Affairs

Motion was made by Dr. Bergmann, seconded by Mrs. Patalano, to approve the following items by Consent Agenda: C1 - C5. Motion was approved by unanimous voice vote, 9-0.

Motion was made by Mrs. Lee, approved by Mrs. Lindsey, to approve items C1 - C5 on the consent agenda. Motion was passed by unanimous voice vote, 9-0.

1. Use of Facility Agreement - Approved

Approve a 1-year agreement with Pittsburgh Spirit to use athletic facilities at Northgate for games and practices (softball field and batting cages) at \$50 an hour, contingent upon availability, proper insurance coverage, and agreeing to a mutual hold harmless agreement. The term of this agreement shall be July 1, 2026 and continuing through June 30, 2027.

2. Purchase of Baseball Uniforms - Approved

Approve the purchase of baseball uniforms from BSN Sports at a cost of \$7400. This will provide 24 uniforms to both varsity and junior high.

3. Pediatric Therapy Associates - Approved

Approve a contract with Pediatric Therapy Specialists, Inc. from July 1, 2027 to June 30, 2030 to provide occupational and physical therapy services to students of the district at a rate of \$55 per hour to \$71 per hour, dependent on the service and year.

4. LinkIT Pilot - Approved

Approve the pilot of LinkIt, a data monitoring system, to consolidate student data across platforms at no cost to the district.

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5. AASA NCE - Approved

Approve the attendance of Dr. Qualisha Zyhier and Dr. Michael Amick at the AASA NCE conference in Atlanta, GA February 25-27, 2027 at a cost not to exceed \$2500 per person. This is being funded by the Grable Foundation at no cost to the district.

Policy

Motion was made by Mrs. Patalano, seconded by Mrs. Lee, to approve the following policies. Motion was approved by unanimous voice vote, 9-0.

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| 1. Policy 816 - District Social Media | First Reading |
| 2. Policy 122 - Extra Curricular Activities | Second/Final Reading |
| 3. Policy 122.1 - Noncurriculum-Related Nonschool-Sponsored, Student-Initiated Groups | Second/Final Reading |
| 4. Policy 105.2 - Exemption From Instruction | Second/Final Reading |
| 5. Policy 610- Purchases Subject to Bid/Quotation | First/Final Reading |
| 6. Policy 611 - Purchases Budgeted | First/Final Reading |

Administration

Motion was made by Mrs. Patalano, seconded by Mrs. Lee, to add the following items to the consent agenda: E1 - E11. Motion was approved by unanimous voice vote, 9-0.

Motion was made by Mrs. Lee, approved by Mrs. Lindsey, to approve items E1 - E11 on the consent agenda. Motion was passed by unanimous voice vote, 9-0.

1. Teacher Request for Unpaid Days (Teacher #1) - Approved

Approve a teacher request to use approximately 15 days of unpaid leave pending medical documentation.

2. Teacher Request for Unpaid Days (Teacher #2) - Approved

Approve a teacher request to use approximately 10 days of unpaid leave pending medical documentation.

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3. Resignation - Approved

Accept the resignation of Mr. Michael Wagstaff, Assistant Principal/Athletic Director, effective December 30, 2026.

4. Resignation - Approved

Accept the resignation of Cynthia Sloan as Cafeteria Monitor, effective September 30, 2026.

5. Resignation - Approved

Accept the resignation of Brittney Jubak as Teacher's Assistant, effective September 6, 2026.

6. Resignation - Approved

Accept the resignation of Aloira Medfisch as Teacher's Assistant, effective September 18, 2026.

7. Avalon Safety Coordinator - Approved

Approve Ruth Bornes as Avalon Safety Coordinator for the 2026-27 school year at a rate of \$2,240, as per the teacher's contract.

8. Kids of Steel - Approved

Approve Joshua McFall, Rebekah Rommes, Megan Spanos, and Elesa DiBello as sponsors for the Avalon Kids of Steel Club, with a stipend of \$1,736, as per the teacher's contract, divided evenly as \$434 per sponsor.

9. Cafeteria Workers/Sodexo - Approved

Approve the attached list of cafeteria workers for Sodexo. Approval is contingent upon final review of clearances. Continued utilization of cafeteria workers is at the discretion of the School District. (See Addendum II.)

10. Supplemental Adjustment - Approved

Adjust the Avalon Best Buddies Club supplemental position to include only Francesca Lindelow for the 2026-27 school year at a rate of \$1,736. This is a change from the original motion, which included Jacob O'Keefe.

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11. Agreement with CCIU for Civil Rights Data Reporting - Approved

Approve an agreement with Chester County Intermediate Unit (CCIU) for Civil Rights Data Reporting (CRDC) services in the amount of \$2590.

Old and New Business

Mrs. Lee shared the A.W. Beattie Career Center Report.

The School Board of Directors voted for the following candidates as PSBA Officers:

Holly Arnold as President-Elect

Matt Vannoy as Vice President

Marianne L. Neel and Dr. Michael Faccinetto as Insurance Trustees

A motion was made by Mrs. Patalano, seconded by Mrs. Lee, to adjourn the meeting.
The September 28, 2026 Regular Board Meeting concluded at 6:58 p.m.

Respectfully Submitted,

Emily Carter

Emily Carter

Secretary, Northgate School Board