Mahoning County Career and Technical Center

MCCTC Adult Career Center

Mahoning County Career and Technical Center

Campus Safety and Security ANNUAL REPORT

September 2026

Campus Safety and Security Survey
Completion Certificate

The Campus Safety and Security data for

Mahoning County Career and Technical Center

(407489)

were completed and locked on **September 30, 2026**.

Thank you for your participation in the data collection.

This certificate was prepared on **September 30, 2026**

Printable Read-Only Institution Forms

Registration

First Name

Mary

Last Name

Mihalopoulos

Title

Director Adult Career Center

Address 1

7300 N Palmyra Rd

Address 2 *(Optional)*

City

Canfield

State

Ohio

ZIP Code

444069746

Phone

3307294000

Extension *(Optional)*

1954

Fax *(Optional)*

3307294150

E-mail Address

Mary.Mihalopoulos@mahoningctc.com

Comment

** Please use this box if you would like to provide additional contact information such as a cell phone number or the best time to reach you if there are questions about your survey. Also, if the person listed above is not the person who enters the data, please provide the name and contact information for the person who enters the data. This information is for the survey help desk staff only. It will not be seen by the public.*

Institution Information

General Information

Institution Name : Mahoning County Career and Technical Center

Address 1

7300 N Palmyra Rd.

City

Canfield

State

Ohio

ZIP Code

444069710

Web Address *(Optional)*

https://otc.mahoningctc.com/

Chief Administrative Officer infomation

Name

John Zehentbauer

Title

Superintendent

E-mail Address

John.Zehentbauer@MahoningCTC.com

Phone

(330) 729-4000

Extension *(Optional)*

1001

Campus Information

Campus Name

Main Campus

Location

(•) State or Outlying Area ( ) Other Country

Address

7300 N. Palmyra Rd.

City	State or Outlying Area	ZIP Code	County *(Optional)*
Canfield	Ohio	44406	Mahoning

Description *(Optional)*

The Adult Career Center serves as an Ohio Technical Center and is an integral part of the total education program at the Mahoning County Career and Technical Center (MCCTC). Our citizens help comprise a workforce within various industry and service sectors. The purpose of the Adult Career Center MCCTC is to meet the career and technical training and retraining needs of local workers and the cultural, vocational and academic interests of the community. The Adult Career Center is staffed by well-qualified, certified instructors. Participation of representatives of the community, cooperation with local organizations and

Campus Safety Officer

General Information

Name

Maryangela Mihalopoulos

Title

Director Adult Career Center

E-mail Address

mary.mihalopoulos@mahoningctc.com

Phone

(330) 729-4100

Extension *(Optional)*

1954

Address

Location

(•) State or Outlying Area ( ) Other Country

Address

7300 N. Palmyra Rd.

City

Canfield

State or Outlying Area

Ohio

ZIP Code

44406

Campus Fire Safety Officer

General Information

Name

Andrew Frost III

Title

Assistant Director/ Public Safety Coordinator

E-mail Address

Andy.Frost@mahoningctc.com

Phone

(330) 729-4100

Extension *(Optional)*

1955

Address

Location

(•) State or Outlying Area ( ) Other Country

Address

7300 N. Palmyra Rd.

City

Canfield

State or Outlying Area

Ohio

ZIP Code

44406

Update Status

Date Completed: 9/9/2026 Updated

2026 Campus Safety and Security Survey

Institution: (407489001) User ID: C4074891

Screening Questions

Please answer these questions carefully. The answers you provide will determine which screens you will be asked to complete for this data collection.

1. Does your institution provide On-campus Student Housing Facilities?

- (●) **No.**
- ( ) **Yes.** (If Yes is selected, you must enter the number of student housing facilities below and enter Fire Statistics for each facility.)

Number of On-campus Student Housing Facilities: 0

2. Does your institution have any noncampus buildings or properties?

- ( ) **Yes**
- (●) **No**

3. Have you combined statistics that you received from the local or state police with your institution statistics for this report? If you answer No to this question, you will be asked to provide the data you received from the local and state police separately.

- (●) **Yes.** Local and/or state law enforcement agencies provided us with statistics that we are combining with statistics collected by our campus security authorities.
- ( ) **No.** We are not combining the statistics because we cannot determine whether the statistics we obtained from local and/or state law enforcement agencies are for on-campus incidents or public property incidents.
- ( ) **Not available.** We cannot determine if the statistics we obtained from local and/or state law enforcement agencies are for our Clery geography.
- ( ) **Not available.** We made a good-faith effort to obtain statistics from local and/or state law enforcement agencies, but the agencies did not comply with

our request.

Criminal Offenses - On campus

For each of the following criminal offenses, enter the number reported to have occurred On Campus.

Criminal offense	Total occurrences On campus		
	2023	2024	2025
a. Murder/Non-negligent manslaughter	0	0	0
b. Manslaughter by Negligence	0	0	0
c. Rape	0	0	0
d. Fondling	0	0	0
e. Incest	0	0	0
f. Statutory rape	0	0	0
g. Robbery	0	0	0
h. Aggravated assault	0	0	0
i. Burglary	0	0	0
j. Motor vehicle theft (Do not include theft *from* a motor vehicle)	0	0	0
k. Arson	0	0	0

Caveat:
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

Criminal Offenses - Public Property

For each of the following criminal offenses, enter the number reported to have occurred on Public Property.

Criminal offense	Total occurrences on Public Property		
	2023	2024	2025
a. Murder/Non-negligent manslaughter	0	0	0
b. Manslaughter by Negligence	0	0	0
c. Rape	0	0	0
d. Fondling	0	0	0
e. Incest	0	0	0
f. Statutory rape	0	0	0
g. Robbery	0	0	0
h. Aggravated assault	0	0	0
i. Burglary	0	0	0

j. Motor vehicle theft (Do not include theft *from* a motor vehicle)	0	0	0
k. Arson	0	0	0

Caveat:
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

Hate Crimes - On campus

For the criminal offenses listed below, first enter the total number of Hate Crimes that were reported to have occurred On campus. Then break down each total by category of bias (e.g., race, religion).

YEAR 2025

Criminal offense	**Total**	**Occurrences of Hate crimes** (Category of Bias for crimes)							
		Race	**Religion**	**Sexual orientation**	**Gender**	**Gender Identity**	**Disability**	**Ethnicity**	**National Origin**
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
c. Rape	0	0	0	0	0	0	0	0	0
d. Fondling	0	0	0	0	0	0	0	0	0
e. Incest	0	0	0	0	0	0	0	0	0

f. Statutory rape	0	0	0	0	0	0	0	0	0
g. Robbery	0	0	0	0	0	0	0	0	0
h. Aggravated assault	0	0	0	0	0	0	0	0	0
i. Burglary	0	0	0	0	0	0	0	0	0
j. Motor vehicle theft (Do not include theft *from* a motor vehicle)	0	0	0	0	0	0	0	0	0
k. Arson	0	0	0	0	0	0	0	0	0
l. Simple assault	0	0	0	0	0	0	0	0	0
m. Larceny-theft	0	0	0	0	0	0	0	0	0
n. Intimidation	1	1	0	0	0	0	0	0	0
o. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0

YEAR 2024

Criminal offense	**Total**	**Occurrences of Hate crimes** (Category of Bias for crimes)						
		Race	**Religion**	**Sexual orientation**	**Gender**	**Gender Identity**	**Disability**	**Ethnicity**	**National Origin**
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
c. Rape	0	0	0	0	0	0	0	0	0

d. Fondling	0	0	0	0	0	0	0	0	0
e. Incest	0	0	0	0	0	0	0	0	0
f. Statutory rape	0	0	0	0	0	0	0	0	0
g. Robbery	0	0	0	0	0	0	0	0	0
h. Aggravated assault	0	0	0	0	0	0	0	0	0
i. Burglary	0	0	0	0	0	0	0	0	0
j. Motor vehicle theft (Do not include theft *from* a motor vehicle)	0	0	0	0	0	0	0	0	0
k. Arson	0	0	0	0	0	0	0	0	0
l. Simple assault	0	0	0	0	0	0	0	0	0
m. Larceny-theft	0	0	0	0	0	0	0	0	0
n. Intimidation	0	0	0	0	0	0	0	0	0
o. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0

YEAR 2023

Criminal offense	**Total**	**Occurrences of Hate crimes** (Category of Bias for crimes)							
		Race	**Religion**	**Sexual orientation**	**Gender**	**Gender Identity**	**Disability**	**Ethnicity**	**National Origin**

a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
c. Rape	0	0	0	0	0	0	0	0	0
d.Fondling	0	0	0	0	0	0	0	0	0
e. Incest	0	0	0	0	0	0	0	0	0
f. Statutory rape	0	0	0	0	0	0	0	0	0
g. Robbery	0	0	0	0	0	0	0	0	0
h. Aggravated assault	0	0	0	0	0	0	0	0	0
i. Burglary	0	0	0	0	0	0	0	0	0
j. Motor vehicle theft	0	0	0	0	0	0	0	0	0
k. Arson	0	0	0	0	0	0	0	0	0
l. Simple assault	0	0	0	0	0	0	0	0	0
m. Larceny-theft	0	0	0	0	0	0	0	0	0
n. Intimidation	0	0	0	0	0	0	0	0	0
o. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0

Caveat:
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

Hate Crimes - Public Property

For the criminal offenses listed below, first enter the total number of Hate Crimes that were reported to have occurred on Public Property. Then break down each total by category of bias (e.g., race, religion).

YEAR 2025

Criminal offense	**Total**	**Occurrences of Hate crimes** (Category of Bias for crimes)							
		Race	**Religion**	**Sexual orientation**	**Gender**	**Gender Identity**	**Disability**	**Ethnicity**	**National Origin**
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
c. Rape	0	0	0	0	0	0	0	0	0
d. Fondling	0	0	0	0	0	0	0	0	0
e. Incest	0	0	0	0	0	0	0	0	0
f. Statutory rape	0	0	0	0	0	0	0	0	0
g. Robbery	0	0	0	0	0	0	0	0	0
h. Aggravated assault	0	0	0	0	0	0	0	0	0
i. Burglary	0	0	0	0	0	0	0	0	0
j. Motor vehicle theft (Do not include theft *from* a	0	0	0	0	0	0	0	0	0

motor vehicle)

k. Arson	0	0	0	0	0	0	0	0	0
l. Simple assault	0	0	0	0	0	0	0	0	0
m. Larceny-theft	0	0	0	0	0	0	0	0	0
n. Intimidation	0	0	0	0	0	0	0	0	0
o. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0

YEAR 2024

Criminal offense	**Total**	**Occurrences of Hate crimes** (Category of Bias for crimes)							
		Race	**Religion**	**Sexual orientation**	**Gender**	**Gender Identity**	**Disability**	**Ethnicity**	**National Origin**
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
c. Rape	0	0	0	0	0	0	0	0	0
d. Fondling	0	0	0	0	0	0	0	0	0
e. Incest	0	0	0	0	0	0	0	0	0
f. Statutory rape	0	0	0	0	0	0	0	0	0
g. Robbery	0	0	0	0	0	0	0	0	0

h. Aggravated assault	0	0	0	0	0	0	0	0	0
i. Burglary	0	0	0	0	0	0	0	0	0
j. Motor vehicle theft (Do not include theft *from* a motor vehicle)	0	0	0	0	0	0	0	0	0
k. Arson	0	0	0	0	0	0	0	0	0
l. Simple assault	0	0	0	0	0	0	0	0	0
m. Larceny-theft	0	0	0	0	0	0	0	0	0
n. Intimidation	0	0	0	0	0	0	0	0	0
o. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0

YEAR 2023

Criminal offense	**Total**	**Occurrences of Hate crimes** (Category of Bias for crimes)							
		Race	**Religion**	**Sexual orientation**	**Gender**	**Gender Identity**	**Disability**	**Ethnicity**	**National Origin**
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
c. Rape	0	0	0	0	0	0	0	0	0
d. Fondling	0	0	0	0	0	0	0	0	0
e. Incest	0	0	0	0	0	0	0	0	0

f. Statutory rape	0	0	0	0	0	0	0	0	0
g. Robbery	0	0	0	0	0	0	0	0	0
h. Aggravated assault	0	0	0	0	0	0	0	0	0
i. Burglary	0	0	0	0	0	0	0	0	0
j. Motor vehicle theft	0	0	0	0	0	0	0	0	0
k. Arson	0	0	0	0	0	0	0	0	0
l. Simple assault	0	0	0	0	0	0	0	0	0
m. Larceny-theft	0	0	0	0	0	0	0	0	0
n. Intimidation	0	0	0	0	0	0	0	0	0
o. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0

Caveat:
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

VAWA Offenses - On Campus

For each of the following crimes, enter the number reported to have occurred On Campus.

Crime	Total occurences On Campus		
	2023	2024	2025
a. Domestic violence	0	0	0
b. Dating violence	0	1	2
c. Stalking	0	0	0

Caveat:
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

VAWA Offenses - Public Property

For each of the following crimes, enter the number reported to have occurred on Public Property.

Crime	Total occurences on Public Property		
	2023	2024	2025
a. Domestic violence	0	0	0
b. Dating violence	0	0	0
c. Stalking	0	0	0

Caveat:
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

Arrests - On campus

Enter the number of Arrests for each of the following crimes that occurred On Campus.

Crime	Number of Arrests		
	2023	2024	2025
a. Weapons: carrying, possessing, etc.	0	1	1
b. Drug abuse violations	14	14	22
c. Liquor law violations	1	0	2

Please Note: Do NOT include drunkenness or driving under the influence in liquor law violations.

Caveat:
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

Arrests - Public Property

Enter the number of Arrests for each of the following crimes that occurred on Public Property.

Crime	Number of Arrests		
	2023	2024	2025
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	0	0	0
c. Liquor law violations	0	0	0

Please Note: Do NOT include drunkenness or driving under the influence in liquor law violations.

Caveat:
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

Disciplinary Actions - On Campus

Enter the number of persons referred for disciplinary action for crimes that occurred On Campus for each of the following categories.
Do not include disciplinary actions that were strictly for school policy violations.
If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.

Crime	Number of persons referred for Disciplinary Action		
	2023	2024	2025
a. Weapons: carrying, possessing, etc.	2	2	0

b. Drug abuse violations	1	9	0
c. Liquor law violations	0	2	1

Please Note: Do NOT include drunkenness or driving under the influence in liquor law violations.

Caveat:
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

Disciplinary Actions - Public Property

Enter the number of persons referred for disciplinary action for crimes that occurred on Public Property for each of the following categories.
Do not include disciplinary actions that were strictly for school policy violations.
If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.

Crime	Number of persons referred for Disciplinary Action		
	2023	2024	2025
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	0	0	0
c. Liquor law violations	0	0	0

Please Note: Do NOT include drunkenness or driving under the influence in liquor law violations.

Caveat:
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

Unfounded Crimes

Of those crimes that occurred On Campus, in On-campus Student Housing Facilities, on or in Noncampus property or buildings, and on Public Property, enter the number of crimes that were unfounded.

The total number of unfounded crimes should include all criminal offenses, hate crimes, domestic violence, dating violence, or stalking incidents that have been unfounded. Arrests and disciplinary actions cannot be unfounded.

	Number		
	2023	2024	2025
a. Total unfounded crimes	0	0	0

Please Note: If a reported crime is investigated by law enforcement authorities and found to be false or baseless, the crime is "unfounded." Only sworn or commissioned law enforcement personnel may unfound a crime.

Count unfounded crimes in the year in which they were originally reported.

Caveat:
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

SAFETY

Safety is a major concern at the Mahoning County Career and Technical Center. All instructors are required to review safety procedures with their classes. This is a very important part of each course curriculum. The Mahoning County Career and Technical Center will adhere to the industrial safety standards set up by Federal Occupational Safety and Health Act (OSHA), all appropriate laws established by the State of Ohio, and local regulations. **Students may be suspended for violations of safety standards set in the individual laboratories, classrooms and on the campus.**

NOTIFICATION SYSTEM

The Adult Career Center utilizes email and phone messaging to provide school notifications to students, teachers, and staff and a messaging service for those opted in through Modern Campus. The ACC will promptly notify the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or staff occurring on campus, unless issuing a notification will compromise efforts to contain the emergency.

EMERGENCY MEDICAL FORMS

All students will be requested to fill out an Emergency Medical Form providing information including whom to call in case of an emergency. This information will be kept on file in the Adult Career Center office. Without this information, the school can take no action in case of a medical emergency. **It is the student's responsibility to update the medical file as necessary during the training period.**

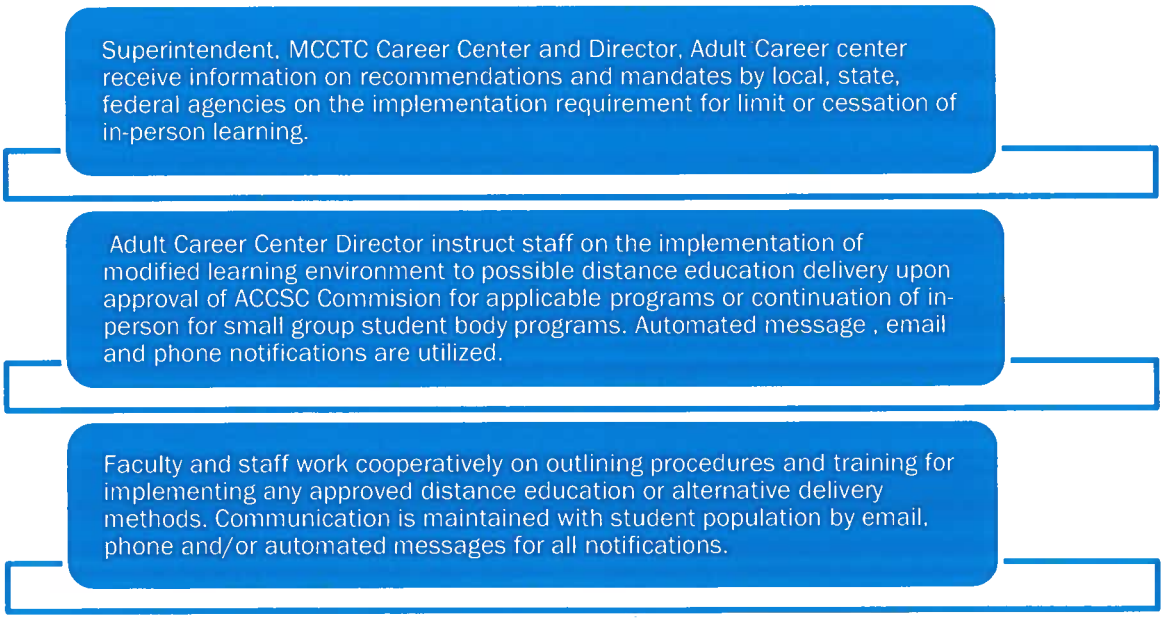
EMERGENCY CARE

All emergencies must be reported to the Business Office to the Administrator or security personnel on duty.

HEALTH AND SAFETY CRISIS

Health Threat/Crisis: an occurrence – natural, technological, or human-caused – that requires a response to protect life or property.

In the event of a Health and Safety Crisis, the MCCTC maintains an Emergency Operations Plan which outlines the expectations of staff/faculty; roles and responsibilities; direction and control systems; internal and external communications plans; training and sustainability plans; authority and references as defined by local, tribal, State, and Federal government mandates; common and specialized procedures; and specific health hazard vulnerabilities and responses/recovery.



It is the policy of MCCTC, Adult Career Center that no guarantee is implied by this plan of a perfect incident management system utilizing quarantine and limiting in-person learning. As personnel and resources may be overwhelmed, MCCTC can only endeavor to make every reasonable effort to manage the situation, with the resources

and information available at the time. After monitoring of the situation/crisis, a decision to suspend classes may be an alternative in which an extension of the program would be considered.

LOCKDOWNS

All students and staff are directed to and secured in locked rooms, out of sight and sound from persons in the hallway. Students will stay in the classroom until released by an Administrator or public safety official. In an active shooter situation, the Adult Career Center will use the A.L.I.C.E. (Alert, Lockdown, Inform, Counter, Evacuation) program. More information about A.L.I.C.E. can be requested at the Adult Career Center office.

FIRE AND TORNADO

Periodic drills will be held during the day throughout the year. Specific instructions are posted in each room. Students shall follow the specific instructions.

In the event of a fire or fire drill, all persons must quickly gather personal belongings and exit the building. Instructions are posted above the entry door in every classroom. Please read these instructions. Each instructor will review them with his/her students. Leave all lights on. Exit the building as rapidly and as orderly as possible.

In case of a tornado drill, an announcement will be made over the PA system. This system is designed to function even in the event of a power failure. Students are requested to follow the directions of their instructors and move quickly to their assigned areas. Designated areas are posted in each classroom. **In the event of a tornado County tornado sirens** notify individuals on campus.

In the event of an energy blackout, the school is equipped with an emergency generator. There might be a 30-60 second delay in activating the system. Remain calm and patient but do not leave your room. If power is not restored, school personnel will assist students in exiting the building.

In the event of a national disaster, the district lockdown procedures will be followed. Classroom instructors will inform students of these procedures.

EARTHQUAKE

Upon the first indication of an earthquake, teachers should direct students to DUCK, COVER AND HOLD.

Follow the procedures listed below for all earthquake events:

1. Avoid glass and falling objects. Move away from windows, heavy suspended light fixtures, and other overhead hazards.
2. When the shaking stops, an Administrator will issue the EVACUATE BUILDING action. Use prescribed routes from the current fire drill procedures or other safe routes and proceed directly to the Assembly Area. Teachers shall notify the Student and Staff Accounting Team of missing students.
3. Avoid touching fallen electrical wires.
4. The First Aid Team will check for injuries and provide appropriate first aid.
5. An Administrator will direct the Maintenance and Utility Team to notify the appropriate utility company of damages (e.g., gas, power, water, or sewer).
6. If the area appears safe, the Fire/Rescue Team or other personnel will make an initial inspection of school buildings.
7. An Administrator will contact the district Superintendent to determine if additional actions are deemed necessary.

PERSONAL SAFETY TIPS

The Adult Career Center encourages students and employees to be responsible for their own security and the security of others. Follow these practical safety tips to further protect yourself:

Walking on Campus

- When walking on campus during the day but especially at night, use well-traveled, open routes to get to your destination
- Walk assertively, without day-dreaming, and be alert to everything around you.
- If possible, always use the "buddy system" when walking on campus especially at night time.

Car Safety

- Have your keys in your hand before leaving the building, especially at night. Get into your car quickly and lock your car doors. If you see someone loitering around your vehicle, leave and notify your instructor or an administrator.
- Close all windows and sun roofs, lock all doors, and remove your key from the ignition when leaving your car parked on campus.
- Never leave your car running while unattended, even if you will only be gone for a minute.
- Don't leave valuable items, bank statements, cred card bills/statements or other personal information in your vehicle.

Personal Items

- Engrave your name on valuables such as iPods, tablets, smartphones, calculators, etc.
- Password protect your cell phone.
- Always keep your handbags, backpacks, and wallets with you at all times. Make sure your purse is closed and your wallet does not protrude from your pocket.
- Don't carry large amounts of cash or other valuables when attending class.

STUDENT CODE OF CONDUCT

The Mahoning County CTC strives to provide students with the opportunity and motivation to learn. Students attending our school have the right to expect educational opportunities free from disruption. This implies an obligation to be aware of the rights of others, to be responsible for maintaining acceptable behavior while attending school and all school related activities, and to be responsible for the consequences of their actions.

MCCTC Adult Career Center will not tolerate any form of violence, disruptive, inappropriate or criminal behavior. A violation of any rule may result in disciplinary action. Discipline will be administered in a fair and just manner following the Disciplinary Action Procedures outlined in this catalog.

This code of student conduct sets down those guidelines that the school expects its citizens to follow. All students must adhere to this code of conduct. These guidelines are in force during any school-related activity, on or off campus, or while the student is on an externship for their program.

The Board of Education has "Zero Tolerance" for violent, disruptive, inappropriate or criminal behavior by its students.

MCCTC recognizes the basic Constitution Rights of all its students. It is emphasized to students that responsibilities accompany their rights. The administration reserves the right to review and adjust disciplinary actions on a case-by-case base. The following shall be sufficient grounds for disciplinary action against any student(s) found to be in violation of any action(s) listed below at school or school related function.

If the following code of conduct and/or security policies are violated the student may be processed for suspension and/or termination. The infraction may also result in prosecution by the law. Students, who are terminated may not be on school property, participate or attend any school functions, contests, or be present at activities on property controlled by the school or school officials.

SECTION I

Rule 1 **Misconduct Off School Property:** Student shall not engage in misconduct (1) that is off of district property but that is connected to activities or incidents that have occurred on district property and (2) misconduct by a student, that, regardless of where it occurs, is directed at a district official or employee or the property of a district official or employee

Rule 2 **Disruption/Major Disruption:** A student's behavior shall not cause or contribute to the disruption of any class, program, activity, function or service approved by the MCCTC Board of Education. A disturbance determined by the administration to be major may result in termination.

Rule 3 **Vandalism/Damage:** A student shall not vandalize or cause damage to public or private property. This includes defacement.

Rule 4 **Inciting a Fight/Fighting:** A student shall not cause physical injury or behave in such a way that could threaten to cause physical injury to school staff, other students or visitors while under the jurisdiction of

the school. A student shall not endanger another one's well-being. Depending on the severity, the student may be terminated.

Rule 5 **Tobacco/Electronic Cigarettes:** A student shall not be permitted to possess, sell, smoke or use tobacco or smoking devices in any form in the school buildings or on school property, before, during or after school.

Rule 7 **Disrespect/Insubordination/Failure to Comply:** A student shall not fail to comply with reasonable requests of administrators, faculty, substitutes, or any other authorized school personnel, during the time when the student is under the jurisdiction of the school. Depending on the severity of the act, the student may be terminated. A student providing false information during the time he/she is being questioned regarding an incident will be viewed as insubordination.

Rule 8 **Harassment/Hazing:** A student shall not threaten, act to participate in any act that degrades, disgraces or tends to endanger the well-being of a student or employee of the school. Such acts are viewed as hazing or harassment. Some possible acts of the above would include: written or oral innuendoes; jokes; insults; disparaging remarks of gender, origin, religious beliefs, physical stature and disabilities; suggestive gestures; and unwanted bodily contact. Acts such as posting slurs on websites where students congregate or on web logs. Sending abusive or threatening text or instant messages. Using camera phones to embarrass or endanger the well-being of another. Using websites to circulate gossip and rumors to other students. Cyber-bullying. Dating violence is a form of harassment, intimidation and/or bullying. If such behavior occurs at school it will be subject to punishment. If any person believes that he/she is a victim of such acts, the person should report the incident to school administrators. Any case of harassment or bullying needs to be reported to the Adult administrator immediately. If you would like to anonymously report a bullying incident, you may call the MCCTC bullying report line at 330-965-2847.

Rule 9 **Profanity:** A student shall not use profanity or obscene language or gestures, written or oral, in communication with any faculty member, student, authorized school personnel or visitor.

Rule 10 **Forgery/False Reporting:** A student shall not forge, alter, or misuse school records or forms. Submitting any forged or altered document or form to school personnel is a violation of this rule.

Rule 11 **Cheating/Plagiarizing:** A student shall not present someone else's work as one's own work in order to obtain a grade or credit. No student shall permit or allow another student to copy his or her work. This act is considered to be plagiarizing and cheating.

Rule 12 **Computer Policy:** A student shall not use a school computer to access the Internet without signing the school's "Acceptable Computer Use Policy". In addition, each student must abide by the classroom rules established by each teacher in the usage of the computer.

Rule 13 **Extortion:** A student shall not use or attempt to use an expressed or implied threat, violence, harassment, coercion or intimidation to obtain money or any other type of property belonging to another student or school employee. Such an act is extortion.

Rule 14 **Gang Activities:** A student shall not engage in gang-related activities including but not limited to: writing in gang language or symbols on notebooks/book covers/papers; showing colors/wearing gang apparel; initiations; intimidation and recognizing other gang members.

Rule 15 **Aiding/Abetting:** A student shall not aid or abet another student that is acting in violation of any rule stated in the code of conduct. The students in violation of this rule will be subject to the same discipline.

Rule 16 **Dress Code:** A student shall not violate the dress code standards stated in the student catalog.

Rule 17 **Classroom Rules/School Rules:** It is the student's responsibility to know and understand the classroom rules (classroom plans) presented by his/her instructor. In some instances, the classroom rules may be more demanding than the school rules. All students are to adhere to classroom rules.

Rule 18 **Portable Electronic Devices (PED):** Use of Portable Electronic Devices on school grounds is a privilege and may not be used during instructional time, unless otherwise noted by an instructor or school official. Failure to act in a responsible manner regarding these devices, including excessive and/or disruptive use of the PED, is prohibited. A portable electronic device (PED) is a lightweight, electrically or battery-powered piece of equipment. These devices are typically consumer electronic devices capable of communications and data processing. These devices include, but are not limited to: cell phones, smart

watches, smart glasses, media players, tablets, e-readers, laptops or handheld computer games. Use of a device includes not only making and receiving calls and messages, but also texting and receiving text messages, taking and receiving pictures, listening to music, watching videos, or accessing apps, software programs or social media. If devices have an internet capacity, that is also prohibited during class time.

Students using electronic devices on school property and who are in violation of school policy by doing so do not hold any legitimate expectation of privacy with regard to the contents of the device. Any electronic device (i.e. cell phone, iPod, MP3 player, camera or recording device) may be searched by school officials when confiscated in association with a violation of school policy. All functional parts of the device, including the battery and SIM card must be turned over along with the device.

The taking, disseminating, transferring or sharing of obscene, pornographic, lewd or otherwise illegal images of photographs, whether by electronic data transfer or otherwise (commonly called texting, emailing or sexting, etc.) may constitute a crime under State and/or Federal Law. Any person taking, disseminating or sharing obscene, pornographic, lewd or otherwise illegal images or photographs may be punished under this code of conduct and will be reported to law enforcement and/or other appropriate state or federal agencies, which may result in arrest, criminal prosecution and lifetime inclusion on sexual offender registries.

Rule 20 **Unauthorized recording:** A student shall not record, videotape or photograph on school property or at a school function without permission from the administration.

Rule 21 **Gambling:** Students shall not engage in card playing or promote games of chance, placing of bets, or risk anything of value, on school grounds or at school-sponsored or related functions.

Rule 22 **Unauthorized or Unsupervised Areas:** Students may not be in areas for which they have not been authorized or areas that are unsupervised.

Rule 23 **Trespassing:** A student shall not be on school property without proper school personnel authorization. A student who has been terminated, suspended out of school, or on removal from school or activity shall not enter onto school property. Such an act would be trespassing.

Rule 24 **Repeated Offender:** A student shall not be a repeated offender of the rules of student catalog.

Rule 25 **Inappropriate Display of Affection:** Students shall refrain from displays of affection. Students are not to hug, kiss or demonstrate other similar acts of affection. In unusual circumstances involving sorrow or extreme joy, hugging is natural and acceptable.

Rule 26 **Fraternizing with High School:** Students shall not fraternize with high school students and/or staff.

Rule 27 **Gossiping and Misinformation:** Students are expected to communicate responsibly and refrain from engaging in gossip or spreading misinformation. Gossiping is defined as the informal sharing of unverified, private, or potentially harmful information about another individual without a legitimate educational or professional purpose, while misinformation refers to the creation, sharing, or dissemination of false, inaccurate, or misleading information, whether intentional or unintentional, that may harm individuals, groups, or the institution. This policy applies to all students in academic, laboratory, clinical, online, and campus-related settings, including interactions on social media or digital platforms when such conduct impacts the institution or its community members. Behavior that harms the reputation, emotional well-being, or professional standing of others is inconsistent with institutional values and may result in disciplinary action

Active disciplinary action, following the institution's outlined procedure, will be taken toward a student who violates the above rules.

SECTION II

Zero tolerance is maintained by the District. A student who is violation of the following rules will be terminated. Grounds for termination may include but are not limited to:

Rule 1 **Theft:** A student shall not steal, conspire to steal or benefit from the theft of any item or have unauthorized possession of any item.

Rule 2 **Drugs:** A student shall not use/consume, have evidence of consumption/use, possess, distribute, and offer to sell or conceal any drug, narcotic, mind-altering substance, look-alike drug or paraphernalia.

Rule 3 **Alcohol:** A student shall not possess, use/consume, have evidence of consumption/use, transmit, sell or conceal any alcoholic beverage.

Rule 4 **False fire alarm/setting a fire:** A student shall not set off a false fire alarm or defibrillator or set a fire on school property.

Rule 5 **Explosive devices or bomb threats:** A student shall not be in possession of, set off or threaten to set off an explosive device; i.e. bomb, firecracker, etc. Ammunition of any kind is considered an explosive device and is prohibited on school property.

Rule 6 **Knives and other weapons:** A student shall not possess, use, transmit or conceal a knife or any object that might be considered a dangerous weapon or instrument of violence, including look-alike weapons. "Knife" refers to any instrument that possesses a pointed or sharp-edged blade of metal or other rigid material that is designed or can be used for cutting, slicing, piercing or stabbing. This definition shall include, but is not limited to, straight razors, utility knives, box-cutters, ice picks, pocketknives, and switchblades.

Rule 7 **Firearms:** Any student who brings a firearm on school property or to any school-sponsored activity will be terminated. A firearm, under the federal law, is defined as:

1. Any weapon (including a starter gun) which will, is designed to or may be readily converted to expel a projectile by action of an explosive;
2. The frame or revolver of any such weapon;
3. Any firearm muffler or firearm silencer; or any destructive device, which includes, but is not limited to, any explosive, incendiary, poisonous gas or other device similar to the devices described above.

Rule 8 **Other Violent Acts:** Students shall not commit or be involved in violent acts that occur at or on school property or any other school program or activity. The acts included are those that (1) would be criminal offenses, and (2) result in serious physical harm to persons or property.

Rule 9 **Laws:** A student's conduct shall not violate federal, state or local laws. A student who violates certain school rules should, therefore, understand that charges may be filed at any time during the disciplinary process. This shall include all above mentioned rules in Section II including but not limited to underage drinking and any sexual or lewd acts committed on campus or campus activities.

*For practical nursing program specific Code of Conduct, Professionalism and dismissal policies see the Practical Nursing Student Handbook.

DISCIPLINARY ACTION PROCEDURE

When student conduct does not meet the expectations outlined in the Student Code of Conduct, the school may implement disciplinary action to address concerns and support student success. Disciplinary action generally follows a progressive process; however, the school reserves the right to modify or bypass steps depending on the nature and severity of the situation.

Stage 1: Informal Resolution Process

Program instructors will address concerns directly with the student in an effort to resolve issues at the program level. If the concern is not resolved, either the student or instructor may elevate the issue to the program coordinator. If the concern remains unresolved at the program level, the program coordinator will refer the matter to administration, for Stage 2 – Administrative Disciplinary Action.

Stage 2: Administrative Disciplinary Action

Administrative disciplinary action will typically follow a progressive process:

1. **Verbal Notice of Concern:** The student will be informed of the concern verbally and provided an opportunity to correct the behavior immediately.
2. **Written Warning:** If concerns continue or are more serious in nature, the student will receive a formal written warning outlining the issue, expected improvements, and potential consequences if the behavior is not corrected.
3. **Probation:** Ongoing or significant concerns may result in placement on disciplinary probation for a specified period. During probation, the student must meet defined behavioral and/or academic expectations. Failure to

meet these expectations may result in further disciplinary action, up to and including dismissal from the program.

In cases involving serious misconduct, safety concerns, or violations of school policy or law, the school reserves the right to proceed directly to probation, suspension, or dismissal without prior steps. All disciplinary decisions are made at the discretion of the school and are intended to maintain a safe, respectful, and productive learning environment for all students and staff.

PROCEDURE FOR REPORTING CRIMES

The Adult Career Center (ACC) is committed to creating and maintaining a professional, safe learning environment. To help us accomplish this, we ask anyone who is a victim or witness to **accurately and promptly report any instance of inappropriate or criminal conduct, violations of school rules and/or local, state or federal laws to the Director or Administrator on duty, campus security personnel or the Canfield Police Department (330-533-6809).**

Based on an understanding with local law enforcement authorities, crimes committed on campus or school related events/activities within the city limits of Canfield will be reported to the Canfield Police Department without unnecessary delay. If occurring during the day, the report may be made to the School Resource Officer (SRO). Crimes committed at school events/activities outside of the City of Canfield should be reported to the law enforcement agency with jurisdiction or by calling 911. The ACC will monitor and record through local police agencies any criminal activity in which a student engaged in at an off-campus location during school sponsored activity.

If a victim of a crime is unable to make a report to the appropriate law enforcement agency the Director, Administrator or security personnel will carry out prompt and accurate reporting of the crime to the appropriate law enforcement agency.

Any crime scene should be secured and evidence protected for the police. Do not disturb the scene. Upon their arrival police may want to photograph the scene and also photograph any injuries. If a weapon was used or any object was used as a weapon, leave it in position and do not touch it. All contraband must be turned over to the police.

Any person violating school policies by threatening and/or endangering a school employee or a fellow student will be immediately removed from class and reported to the Canfield Police Department (CPD).

The ACC shall make timely reports to the campus community on crimes considered to be a threat to other students and employees that are reported to security personnel or local law enforcement agencies. Such reports, that withhold the names of victims as confidential, shall be provided to students and employees to aid in the prevention of similar occurrences.

The ACC will evaluate requests for confidentiality in the context of the institution's responsibility to provide a safe and secure environment. All reports received, including confidential reports, are to be included in the annual disclosure of crime statistics. The ACC will protect the confidentiality of victims by excluding identifying information about the victim from publicly available records to the extent permissible by law.

School officials may apply sanctions in cases of criminal misconduct, which may include, but are not limited to: suspension, termination, or restitution for school property and damages.

Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics are published annually in the Student Consumer Catalog. Adult students receive a printed copy of the Student Consumer Catalog prior to their program start each year. Students sign an Enrollment Agreement to indicate they have received, read and understand the catalog's policies and procedures. The Student Consumer Catalog is available to the public online at https://otc.mahoningctc.com/about/important-links. Students and staff are notified when updates are made to the policies or crime statistics.

DRUG FREE SCHOOLS

The Board of Education recognizes that the misuse of drugs is a serious problem with legal, physical, and social implications for the whole school community. The Board prohibits anyone to be under the influence of or to use, possess, manufacture, conceal or distribute any drug on school property or at any school related function.

Students could lose eligibility for financial aid, and could be denied other federal benefits, such as social security, retirement, welfare, health, disability and veteran's benefits.

"Drugs" shall mean:

- All dangerous controlled substances as so designated and prohibited by local, state and Federal statute
- All chemicals, which release toxic vapors
- All alcoholic beverages

If the drug is found to be a controlled, dangerous substance, school officials will take appropriate action, including termination from the program and notification of the appropriate law enforcement agency. Anyone found to be in violation of the regulations regarding drug free schools shall be subject to disciplinary action including termination from the program and referral for prosecution consistent with local, state and federal law.

Drug Prevention Policy

The Adult Career Center recognizes the serious societal problem of alcohol/drug abuse and dependency. They further recognize that the dependency stage of chemical abuse is a primary illness, which is treatable.

Although health problems of society are primarily the responsibility of the home and community, schools share in the responsibility because the problems related to chemical abuse interfere with behavior, learning, and the attainment of an individual's fullest possible development.

Schools have an important role in the early detection of chemical use, abuse, and dependency. They also have a role in the protection of students from the promotion and sale of alcohol and non-prescribed drugs. A counselor is available to assist students as well as staff having difficulty with drug or alcohol abuse. Referrals will be made to agencies involved with drug or alcohol abuse rehabilitation. A listing of local and national agencies is provided in the section below titled "*Resources for Alcohol and/or Drug Counseling Treatment or Re-Entry Programs*."

Health Risks

Use of illegal drugs may result in any or all of the following: central nervous system disorder, paranoia, hallucinations, impaired memory, loss of energy, lack of concentration, increased heart rate, increased blood pressure, anxiety, insomnia, depression, and other health problems.

Legal Sanctions

All students and staff members realize that illegal possession or distribution of drugs carries with it the potential for legal action. Penalties for the possession, distribution, or manufacture of illegal substances vary. Convictions result in mandatory fines for less serious infractions to mandatory prison terms for more serious charges. Specific penalties can be found in the Ohio Revised Code Chapter 2925, Sections 2925.01 through 2925.37. Copies are available in the Adult Career Center office or online at www.state.oh.us. Federal Penalties and Sanctions for Illegal Possession of a Controlled Substance are as follows:

21 U.S.C. 844(a)

- 1st conviction: Up to 1 year imprisonment and fined at least $1,000 but not more than $100,000, or both.
- After 1 prior drug conviction: At least 15 days in prison, not to exceed 2 years and fined at least $2,500 but not more than $250,000, or both.
- After 2 or more prior drug convictions: At least 90 days in prison, not to exceed 3 years and fined at least $5,000 but not more than $250,000, or both.
- Special sentencing provisions for possession of crack cocaine: Mandatory at least 5 years in prison, not to exceed 20 years and fined up to $250,000, or both, if:
  - (a) 1st conviction and the amount of crack possessed exceed 5 grams.
  - (b) 2nd crack conviction and the amount of crack possessed exceed 3 grams.
  - (c) 3rd or subsequent crack conviction and the amount of crack possessed exceeds 1 gram.

21 U.S.C. 853(a)(2) and 881(a)(7)

Forfeiture of personal and real property used to possess or to facilitate possession of a controlled substance if that offense is punishable by more than 1 year imprisonment. (See special sentencing provisions re: crack.)

21 U.S.C. 881(a)(4)

Forfeiture of vehicles, boats, aircraft or any other conveyance used to transport or conceal a controlled substance.

21 U.S.C. 844a

Civil fine of up to $10,000 (pending adoption of final regulations).

21 U.S.C. 853a

Denial of Federal benefits, such as student loans, grants, contracts, and professional and commercial licenses, up to 1 year for first offense, up to 5 years for second and subsequent offenses.

18 U.S.C. 922(g)

Ineligible to receive or purchase a firearm.

Miscellaneous

Revocation of certain Federal licenses and benefits, e.g. pilot licenses, public housing tenancy, etc., are vested within the authorities of individual Federal agencies.

Resources for Alcohol and/or Drug Counseling Treatment or Re-Entry Programs

There are drug or alcohol counseling, treatment and rehabilitation facilities available in our area and nationally where you can seek advice and treatment. The yellow pages of the local telephone book are also an excellent source.

Alcoholics Anonymous Inter-Group Office 330-270-3000
Drug and AA Abuse 24 hour Helpline..... 800-431-5080
Drug AAAAH - An Abuse Action Addiction Hotline 330-629-6164
Meridian Healthcare 330-797-0070
Neil Kennedy Recovery Clinic 330-744-1181
Urban Minority Alcoholism and Drug Abuse Outreach Program..... 330-743-2772
Valor Recovery Center.....330-330-8555

VIOLENCE AGAINST WOMEN ACT

On March 7, 2013, President Obama signed The Violence Against Women Reauthorization Act ("VAWA"), which focuses of improving the criminal justice response to violence against women. VAWA enhanced accountability for colleges to educate students and prevent gender-based violence. Additional rights were afforded to campus victims of domestic violence, dating violence, sexual assault, and stalking.

Compliance with these provisions does not constitute a violation of section 444 of the General Education Provisions Act (20 U.S.C. 1232g), commonly known as the Family Educational Rights and Privacy Act of 1974 (FERPA).

SEXUAL ASSAULT, SEXUAL HARASSMENT, STALKING, DOMESTIC VIOLENCE, DATING VIOLENCE

All persons associated with the district, including, but not limited to, the Board, the administration, the staff and the students, are expected to conduct themselves at all times so as to provide an atmosphere free from incidents of sexual assault, sexual harassment, stalking, domestic violence and dating violence. Any incident, whether verbal or nonverbal, occurring inside or outside of District buildings, on other District-owned property or at school-sponsored social functions/activities, is illegal and unacceptable and will not be tolerated. Any person who engages in an incident while acting as a member of the school community is in violation of this policy.

The Board has developed complaint procedures which are available to every member of the school community. The Board has also identified disciplinary penalties which could be imposed on the offenders.

If you are a victim of a sexual assault, sexual harassment, stalking, domestic violence or dating violence at this institution, your first priority should be to get to a place of safety. You should obtain the necessary medical treatment even if you do not intend to report the assault. Prior to medical treatment/exam it is important not to bathe, shower, change one's clothes or disturb anything at the crime scene. The Adult Career Center strongly advocates that a victim or witness of any incident report the incident in a timely manner. Time is a critical factor for evidence collection and preservation. **An incident that took place on campus should be reported directly to security personnel or the Administrator on duty in the Adult Business Office**, who will assist the victim in reporting the incident to the Director of the Adult Career Center. All reporting is on a voluntary and confidential basis. Filing a report with the Director will not obligate the victim to notify law enforcement authorities, prosecute, nor will it subject the victim to scrutiny or judgmental opinions from the school. When a report is filed the ACC will provide the victim with a written explanation of his/her rights, resources and options. The school will assist a victim/survivor in notifying the proper law enforcement authorities if requested. Filing a police report will:

a. Ensure that a victim receives the necessary medical treatment and tests.

b. Provide the opportunity for preservation and collection of evidence helpful in prosecution, which cannot be obtained later.
c. Assure the victim has access to confidential counseling from counselors specifically trained in the area of crisis intervention.

Victims or witnesses of sexual assault, domestic violence or dating violence should take steps to preserve evidence that may aid in obtaining a protective order or any administrative action and/or criminal prosecution that may result. Items that may serve as evidence include, but are not limited to: voice mails, emails, text messages, social media messaging, notes, or other correspondence that may be relevant. Depending on the situation, clothing worn by the victim and/or the accused may also be needed as evidence and should be preserved in its original state. Do not disturb the scene of the incident as police may want to photograph the scene.

If you are not sure what to do, you are encouraged to reach out to the Career Transitions Director or any of the resources identified in the "*Resources for Victims of Sex Offenses*" section later in this catalog.

Protective Order
For more information on obtaining an Order of Protection visit the Mahoning County Domestic Relations Court resource page at www.mahoningdrcourt.org/domestic_violence.htm.

Institutional Response to a Reported Sexual Assault, Sexual Harassment, Stalking, Domestic Violence or Dating Violence

Upon receiving information regarding sexual assault, stalking, domestic or dating violence, the Career Center may offer support to the victim, share options with the victim, encourage the victim to seek medical attention and/or counseling, and/or encourage the victim to file reports with the appropriate law enforcement authority. The Adult Career Center will follow up with reports of alleged misconduct that are brought to the attention of school officials in accordance with prescribed policies and the Student Code of Conduct. Alleged victims will be asked to provide information regarding the allegation. Whether the offense occurred on or off-campus, school officials will provide the victim with a written explanation of his/her rights, resources and options.

When the Director is contacted, the Director will assist the victim in notifying local law enforcement authorities if the victim so chooses. The victim may choose for the investigation to be pursued through the criminal justice system. Law enforcement officers will guide the victim through the available options and support the victim in his or her decision.

All matters in regard to an incident, including the identity of both the charging party and the accused, are kept confidential to the extent possible.

Assistance will be made available in changing academic or externship situations after an alleged incident, if requested by the victim and if these changes are reasonably available regardless of whether or not the victim chooses to report the crime to local law enforcement. Students wishing to exercise this option should contact the Director.

In addition to any criminal or civil remedies available under the law, any act of dating violence, domestic violence or stalking is a violation of and is subject to disciplinary proceedings under the ACC's Student Code of Conduct. The range of penalties shall include, but are not limited to: alteration of program schedule and/or externship site, loss of privilege, restitution for school property and damages, suspension, and termination.

The ACC disciplinary action proceedings shall provide a prompt, fair, and impartial investigation and resolution. The Director is vested with the authority and responsibility for investigating all complaints in accordance with the procedures set forth by the MCCTC District. The accuser and the accused are entitled to the same opportunities to have others present during a disciplinary proceeding. A preponderance of evidence standard is applied. Both the accuser and the accused will be simultaneously informed in writing of the outcome of any institutional disciplinary proceeding. The accused and the accuser may appeal the results of the institutional disciplinary proceeding in writing to the CTS. Both the accuser and the accused will be informed of any change to the results that occur prior to the results becoming final and will be notified in writing when the results are final. Although discipline may be imposed against the accused upon finding guilt, retaliation is prohibited. Retaliation against a victim or any other party

involved in submitting a report is prohibited and the Adult Career Center will respond to allegations of this type of behavior. Students are strongly encouraged to notify an administrator should this behavior occur.

The Campus Sex Crimes Prevention Act (CSCPA) of 2000 is a federal law that provides for the tracking of convicted sex offenders enrolled at, or employed by institutions of higher education. Federal law requires state law enforcement agencies to provide institutions of higher education with a list of registered sex offenders who indicate that they are enrolled at or employed by those institutions. This is available from the Career Transitions Director. In addition, information on registered sex offenders is available at www.mahoningsheriff.com.

The CSCPA further amends the Family Educational Rights and privacy Act of 1974 (FERPA) to clarify that nothing in the Act can prohibit an educational institution from disclosing information provided to the institution concerning registered sex offenders. This statement is provided in compliance with the Campus Sex Crimes Prevention Act of 2000.

Definitions

Consent to Sexual Activity: Means actual agreement rather than merely submitting as the result of force or the threat of force.

Sexual Assault: Means an offense classified as a forcible or non-forcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation. A sexual assault is any form of non-consensual sexual activity. Sexual assault includes all unwanted sexual acts from intimidation to touching to various forms of penetration and rape.

Rape: Penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

Sexual Harassment: Sexual harassment includes unwelcome sexual advances, requests for sexual favors, and other physical or verbal conduct of a sexual nature when it meets any of the following: submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment or academic status; submission to or rejection of such conduct by an individual is used as the basis for employment or academic decisions affecting such individual; such conduct has the purpose or effect of unreasonably interfering with an individual's work or academic performance or creating an intimidating, hostile, or offensive environment for working or learning.

Stalking: Means engaging in a course of conduct directed at a specific person that would cause a reasonable person to: fear for his or her safety or the safety of others; or suffer substantial emotional distress. In Ohio, stalking is defined as a pattern of conduct (two or more incidents in a short period of time), that is unwanted and causes mental distress. A broader definition of stalking: stalking is willful, malicious and repeated harassing or threatening of another person through activities such as following the individual, showing up at her/his home or workplace, sending unwanted messages (including e-mail or text messages) or objects, vandalizing property or making harassing phone calls. Telecommunications harassment (sometimes called "cyber stalking") is a crime under Ohio law. It is the use of e-mail, internet, instant messaging, social media, or other electronic devices to harass or abuse another person.

Domestic violence: Means a felony or misdemeanor crime of violence committed by: a current or former spouse or intimate partner of the victim; a person with whom the victim shares a child in common; a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies; or any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.

Dating violence: Means violence committed by a person: who is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship shall be determined based on a consideration of the following factors: the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

Resources for Victims of Sex Offenses

Counseling can assist victims in understanding and working through their reactions to dating violence, domestic violence, and stalking, enhancing victim's coping skills and ability to deal with the events, and minimizing potential long-term effects of the events. Local and national resources exist to assist and support victims of sex offenses. Some of these include:

Mercy Health 330-480-2344

Rape Crisis and Counseling Center (24 hour hotline)..... 330-782-3936 ..... www.compassfamily.org
TTY:..... 330-782-5664

Help Hotline Crisis Center Information Center ..... 330-782-5664 ..... https://www.helpnetworkneo.org/
Mahoning County: 330-747-2696
Columbiana County: 330-424-7767
East Palestine, Sebring, Beloit, and
Western Columbiana County: 800-427-3606
TDD Line:..... 330-744-0579

Rape Crisis Center..... 330-782-5664

Beatitude House..... 330-744-3147 ..... www.beatitudehouse.com

Compass Sojourner House (24 hour) ..... 330-747-4040 ..... https://compassfamily.org/

Rescue Mission of Mahoning Valley..... 330-744-5485 ..... https://rescuemissionmv.org/

Home Safe, Inc. (shelter) 800-95-ABUSE (2-2873)

AIDS-Ohio Hotline 800-332-2437

National Domestic Violence Hotline..... 800-799-7233

Canfield Police Department..... 330-533-6809

Mahoning County Sheriff's Office..... 330-480-5020

Northeast Ohio Legal Services 800-425-8877
TTY:..... 330-782-5664

Volunteer Advocacy Legal Unit 330-742-5856

EDUCATION AND PREVENTION

MCCTC will present primary prevention and awareness programs for new students and new employees, in addition to on-going awareness campaigns related to prevention of sexual assault dating violence, domestic violence, and stalking for all students and employees.

BYSTANDER INTERVENTION

Simply put, a bystander is somebody who observes an act of violence, discrimination or other unacceptable or offensive behavior.

Who are Bystanders?

Everyone is a potential bystander. However, there are different types of bystanders. A bystander may choose to ignore the situation (i.e., passive bystanders), engage in the situation in a way that stops it (i.e., active bystanders), or engage in the situation in a way that exacerbates the situation (i.e., participants) (Adopted from the Prevent Connect Wiki)

What is Bystander Intervention?

We all have an important role in preventing sexual violence when we are confronted with problematic situations. Being an active bystander can include:

- Speaking out against statements, attitudes, or behavior that may perpetuate a culture endorsing violence as acceptable or inevitable
- Naming and stopping situations that could lead to a sexual assault
- Stepping in during a high-risk incident, whether by disruption, distraction, speaking up, or even calling for help so others can step in.
- Supporting and believing others when they feel uncomfortable or hurt
- Helping others respond to problematic situations

The goals of bystander intervention are manifold. While bystanders must ultimately be equipped with skills to be effective and supportive allies before a sexual assault ever takes place, bystanders must also be taught when to intervene and why. We all have a responsibility to derail and interrupt violence and violence-condoning attitudes on campus. Research shows that bystander intervention is a promising practice to help prevent the national public health problem of sexual assault on college campuses.

A Typical Bystander...

According to Latané and Darley (1970), a bystander goes through the following five phases before determining their course of action (to intervene or not):

1. Notice the situation
2. Interpret the situation as requiring intervention
3. Assume responsibility for intervening
4. Deciding how best to help
5. Confidence in capacity to help

An Active Bystander...

Commonly refers to the individual who takes the action to intervene in response to the observed incident. Being an active bystander does not mean that you should risk your personal safety, or that you need to become a vigilante. There are a range of actions that are appropriate, depending on you and the risky situation at hand. Remember, if you are ever worried for the immediate safety of yourself or others, you can decide to leave the situation and seek outside help – that's still bystander intervention!

The Ideal Bystander...

- Approaches everyone as a friend.
- Is honest and direct whenever possible.
- Tries to de-escalate the situation before it is a crisis.
- Avoids using violence as a means of intervention.
- Refrains from antagonizing or accusatory actions when possible.
- Asks for help from others present when needed.
- Knows when to call for professional assistance (Security, 911, Ambulance, Administrator).

CAMPUS CRIME STATISTICS

Classification and Definitions

Burglary vs. Larceny: An incident must meet three conditions to be classified as a burglary.

- There must be evidence of unlawful entry (trespass). Both forcible entry and unlawful entry – no force are counted.
- The unlawful entry must occur within a structure, which is defined as having four walls, a roof, and a door.
- The unlawful entry into a structure must show evidence that the entry was made in order to commit a felony or theft. If the intent was not to commit a felony or theft, or if the intent cannot be determined, the proper classification is larceny.

Destruction, Damage, or Vandalism of Property: To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

Hate Crimes: Crimes of larceny-theft, simple assault, intimidation, and destruction, damage, or vandalism of property, and of other crimes involving bodily injury to any person, in which the victim is intentionally selected because of the actual or perceived race, gender, religion, national origin, sexual orientation, gender identity, ethnicity, or disability of the victim.

Intimidation: To unlawfully place another person n reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

Larceny-theft (except motor vehicle theft): The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. Attempted larcenies are included.

Simple Assault: An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious sever or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or a loss of consciousness.