

Folsom Cordova Community Charter School Student and Parent Handbook 2026-2027



A Folsom Cordova Unified School District TK-8th grade Homeschool Charter School

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1. Welcome to FCCC

VISION & MISSION STATEMENTS:

FCCC Vision: is Empowering Families, Enriching Futures.

FCCC's Mission is to support homeschool families by:

**Providing individualized, relevant, and rigorous curriculum and resources
Partnering with parents giving them encouragement and academic strategies
Offering many engaging socialization opportunities**

Welcome to the Folsom Cordova Community Charter (FCCC) homeschool! We are excited to partner with you on your homeschool journey. This handbook provides an overview of our policies, procedures, and expectations to help ensure a successful school year. If you have questions at any time, our staff is always available to support you, and we welcome your ideas and feedback.

Over the years, we have learned that strong partnerships between families and school staff are the foundation of student success. Regular communication, shared expectations, and a commitment to working together help students thrive academically while building a supportive school community.

FCCC is a TK–8 dependent charter school of the Folsom Cordova Unified School District (FCUSD). As such, we follow the FCUSD instructional calendar and Board policies, as well as California Independent Study Education Code and Charter School laws.

Our goal is to provide a personalized educational experience that supports each student's academic and social-emotional growth while preparing them to become confident, independent, and lifelong learners. Parents play a vital role in this process by working closely with their Educational Consultant to select curriculum, monitor progress, and create learning experiences that meet their child's individual needs.

In addition to a standards-aligned core curriculum, students may use their enrichment stipend to pursue educational interests such as art, music, science, world languages, computer coding, physical education, and other enrichment opportunities that support their learning goals.

Our Educational Approach

FCCC supports student success through:

- Individualized, standards-aligned curriculum tailored to each student's needs.
- One-to-one parent-guided instruction supported by an Educational Consultant.
- Flexible pacing that encourages students to work at an appropriately rigorous level.
- Curriculum and instructional strategies that accommodate different learning styles.
- Enrichment opportunities that support academic goals and individual interests.
- Ongoing assessments that guide instruction and monitor student progress.
- Strong partnerships among parents, students, Educational Consultants, and school staff.

Together, these practices create a positive learning environment where every student is encouraged to reach their full potential.

2. Communication & Staying Connected

Strong school-home communication is essential to a successful homeschool experience. Parents/guardians are expected to maintain regular communication with their Educational Consultant, workshop teachers, and school staff. Likewise, FCCC staff are committed to providing timely support and communication throughout the school year.

Contacting FCCC Staff

Parents/guardians may contact their Educational Consultant by email or by calling the school office by: **(916) 294-9190**

FCCC staff strive to respond to emails and phone calls within one business day. We ask families to respond promptly to school communications, as well.

ParentSquare is FCCC's primary communication platform for school and classroom announcements, reminders, and emergency notifications. Parents/guardians are expected to:

- Create and activate their ParentSquare account.
- Download the ParentSquare app or regularly check their account.

- Keep the email address and phone number up to date to ensure they receive important school communications. Contact the school office to update contacts.

School Website - FCCC.FCUSD.org

The FCCC website FCCC.FCUSD.org provides current information, including:

- School calendar
- Upcoming events
- Workshop schedules and registration
- Enrollment information
- Forms and other helpful resources
- Archived FCCC News & Updates ParentSquare emails

The Principal sends a **weekly FCCC News & Updates** email with important announcements, upcoming events, deadlines, and school reminders. Parents/guardians are encouraged to read this communication each week to stay informed. FCCC News & Updates emails can be found archived on the FCCC website under FCCC News & Updates.

If you are not receiving the weekly email or text messages, please contact the school office to update your contact information or email settings.

3. Getting Started at FCCC

Enrollment

Folsom Cordova Community Charter (FCCC) is a free public school of choice. Families are encouraged to speak with a school staff member to learn about FCCC's homeschool program and determine whether it is the right fit for their family.

FCCC does not discriminate in admission on the basis of race, color, national origin, sex, disability, religion, or any other protected characteristic. As a public school, FCCC provides a Free Appropriate Public Education (FAPE) to all eligible students.

Because FCCC is a homeschool program, each enrolled student must have a designated parent/guardian or other responsible adult serving as the student's primary homeschool teacher during the school day.

Enrollment Lottery & Waitlist

If the number of applications exceeds available enrollment, FCCC will conduct a public random lottery in accordance with California Education Code and the school's charter.

Enrollment priority is given to:

- 1. Currently enrolled FCCC students
- 2. Siblings of enrolled students
- 3. Children of FCCC employees
- 4. FCUSD resident students
- 5. All other applicants

Applicants not selected through the lottery will be placed on a waitlist in the order established by the lottery. Vacancies will be filled from the waitlist as openings occur.

Providing false or misleading information during the enrollment process may result in denial or withdrawal of enrollment.

EDUCATIONAL LEARNING FORM “ELF” POLICIES

The **Educational Learning Form (ELF)** serves as the student's learning agreement for each instructional period. It outlines assigned coursework, documents educational engagement, and provides evidence of student progress. Following these requirements helps ensure students make satisfactory academic progress and remain in compliance with California Independent Study requirements.

ELF Signatures

The parent/guardian, student, and Educational Consultant review and sign the ELF together on the conference date, which is the first day of each new learning period.

Academic Engagement Hours

Parents/guardians verify the amount of time their child spends engaged in academic and approved educational enrichment activities for each school day on the learning period calendar on the ELF. Minimum weekly educational engagement hours:

Grade Level	Minimum Hours
TK & Kinder	17.5 hours (3.5 hrs/day)
Grades 1–3	23.75 hours (4 hrs 45 mins/day)

Grades 4–8

25 hours (5 hrs/day)

Work Samples

Parents and students bring all completed student work to each ELF meeting. The Educational Consultant, student and parent will select work samples to be maintained in the student's permanent file for state auditing purposes.

Work samples may include:

- Writing assignments
- Workbook pages
- Projects
- Chapter tests or quizzes
- Online progress reports (ALEKS Math, etc.)
- Drawings (with a written description of the activity)
- Photographs (with a written description of the activity)

Your Educational Consultant will help determine which work samples are appropriate. Since submitted work samples become part of the student's permanent audit file, they cannot be returned. Families should keep copies of any work they wish to retain.

Required Work Samples

For each 10-day learning period, students must submit two work samples from each of the following subjects:

- English Language Arts
- Mathematics
- Science
- History/Social Studies

This equals a minimum of eight work samples per learning period.

Each work sample should include:

- Student name
- Subject
- Date the work was completed (school calendar dates only)

- Evidence that the work was reviewed by a parent/guardian (grade, percentage, check mark, comments, etc.)

All work samples are due at the scheduled ELF meeting (conference date) and may not be submitted after the learning period ends.

Best Practices

Parents/guardians are encouraged to review and discuss completed work with their child before the ELF meeting. It's Regularly reviewing assignments helps determine whether concepts have been mastered or if additional instruction is needed. Your Educational Consultant is available to provide instructional support and teaching strategies throughout the year.

Attendance

Attendance in independent study is based on completed assignments, work samples, and documented educational engagement, rather than physical classroom attendance.

Educational Consultants review completed work and determine attendance based on:

- Completion of assigned work
- Required work samples
- Evidence of daily educational engagement

For a typical 10-day learning period, students who submit all required work samples and demonstrate the required educational engagement will receive credit for all 10 attendance days.

Important attendance information:

- Each missing required work sample may result in one day of absence.
- Additional absences may be recorded if there is insufficient evidence of educational engagement or work completion.
- Attendance cannot be reported until assignments and work samples are submitted at the ELF meeting.
- Attendance may not be "banked" from one learning period to another.
- Late work cannot be applied to previous learning periods.
- All work samples must be submitted on the conference date.

Non-Participation

When a student accumulates three absences within any 20-school-day period (more than 10% of instructional days), the FCCC Tiered Re-Engagement Plan will be initiated.

Support may include:

- A Non-Participation Notification
- Parent consultation
- An improvement plan
- Additional academic support

If participation does not improve, the principal may evaluate whether independent study continues to be the most appropriate educational setting or whether another educational placement should be considered.

4. How Independent Study Works

Educational Learning Form “ELF” Meetings

Every learning period begins with an Educational Learning Form (ELF) meeting and ends the day before the next scheduled meeting. Meetings typically last approximately one hour and must be attended by both the student and parent homeschool teacher.

During the meeting, families and Educational Consultants work together to:

- Review completed assignments and student progress.
- Collect required work samples and the completed ELF.
- Determine attendance for the completed learning period.
- Discuss academic strengths, challenges, and goals.
- Plan assignments and pacing for the next learning period.
- Answer parent questions and provide instructional support.
- Build relationships and support student success.

Because completed work samples and the signed ELF are due at each meeting, families are expected to attend all scheduled conferences. In certain situations, a meeting can be conducted virtually via Microsoft Teams. If a meeting must be rescheduled, please provide at least 24 hours' notice whenever possible.

Missed ELF Meetings

If a family misses a scheduled ELF meeting without advance notice or repeatedly cancels at the last minute, there is no evidence of work completion and therefore absences will be accrued for the school days of that learning period.

- A Non-Participation Notice will be issued, along with appropriate support and, when needed, an improvement plan.
- Three Non-Participation Notices will result in an administrative determination that independent study may not be an appropriate educational placement for the student.

5. Curriculum, Instruction & Student Learning

Textbooks, Chromebooks & Instructional Materials

FCCC provides textbooks, Chromebooks, chargers, musical instruments, supplemental instructional materials, educational games, equipment, library books, and other school-issued resources at no cost to students. All materials are checked out and checked in through the school's Destiny inventory system by an Educational Consultant or office staff.

Students and parents/guardians are responsible for taking proper care of all school-issued materials and returning them in good condition when they are no longer needed.

Student & Parent Responsibilities

- Use all school-issued materials responsibly and for educational purposes.
- Protect materials from loss, theft, or damage.
- Return all non-consumable materials when requested, upon withdrawal from FCCC, or by the last day of the school year.

If a school-issued item is lost, stolen, or damaged beyond normal wear and tear, the replacement cost must be paid before a replacement item will be issued or prior to the last day of school.

Student Assessments & State Testing

Assessments provide valuable information about each student's academic progress and help parents and Educational Consultants make informed instructional decisions.

Local Benchmark Assessments

FCCC administers Renaissance Star Reading and Star Math benchmark assessments three times each school year to monitor student growth and guide instruction. All K-8th grade students are required to complete the Star Tests twice a year. Enrichment Stipend reimbursements are contingent on this requirement.

Assessment requirements:

- **Transitional Kindergarten (TK):** No Star assessments required.
- **Kindergarten:** Winter and Spring assessments required.
- **Grades 1–8:** Fall and Spring assessments required. Winter and Spring for students enrolling mid-year.

Participation in Star assessments is an important part of FCCC's instructional program and is required for all applicable students.

California Assessment of Student Performance and Progress (CAASPP)

The California Department of Education requires FCCC to administer the California Assessment of Student Performance and Progress (CAASPP) each spring to all eligible students in Grades 3–8.

CAASPP results:

- Measure student achievement toward California academic standards.
- Help identify areas of strength and growth.
- Support instructional planning.
- Contribute to FCCC's accountability and charter renewal requirements.

Because participation is an important measure of school performance, FCCC strongly encourages all eligible students to participate in state testing.

Parents/guardians have the right to submit a written request to the principal to opt their child out of CAASPP testing. However, students who do not participate receive the **Lowest Obtainable Student Score (LOSS)** under the state's accountability system, which negatively impacts FCCC's reported results and charter accountability.

6. Enrichment Opportunities

Enrichment Workshops

FCCC offers a variety of optional enrichment workshops for students in TK–8 that provide opportunities for academic enrichment, creativity, physical activity, and social interaction.

Workshop schedules and online registration are available on the FCCC website. Workshop offerings may vary each semester, with the fall session typically beginning the week right before or after Labor Day.

Because class sizes are limited, students must be registered online before attending a workshop.

To help provide a safe and positive learning environment for everyone, students are expected to follow the **FCCC Student Behavior Expectations**. Continued participation in workshops is dependent upon appropriate behavior.

Academic Enrichment Reimbursement

FCCC is committed to providing students with a well-rounded educational experience. Each TK–8 student may be eligible for up to \$1,000 in Academic Enrichment Reimbursement funding during the 2026–2027 school year. Refer to the blue Enrichment Stipend Reimbursement Form in your student's blue folder for important information about pre-authorization and reimbursement deadlines. Late or incomplete reimbursement requests will not be processed and funds may be forfeited.

These funds are intended to supplement the student's educational program by supporting enrichment opportunities that align with California State Standards and the student's assigned coursework. The reimbursement is designed for educational opportunities not already provided by FCCC. Families are under no obligation to spend the available funds.

Eligible Uses

Parents/guardians work with their Educational Consultant to select enrichment opportunities that support the student's academic and educational goals. Eligible expenses may include:

- Physical education, sports lessons, dance, gymnastics, or martial arts
- Music, art, STEAM, and world language instruction
- Educational field trips (student admission only)
- Tutoring
- Educational subscriptions
- Supplemental curriculum and workbooks
- Educational kits and consumable instructional materials
- Approved technology that supports student learning

All purchases must:

- Be pre-approved by the Educational Consultant **before purchase**.
- Be for the enrolled FCCC student.
- Support the student's educational program and assigned coursework.
- Be age- and grade-level appropriate.
- Comply with California Education Code and FCCC purchasing guidelines.

Pre-Authorization Required

All reimbursement requests require the Educational Consultant's signature and date on the Enrichment Reimbursement Form before the purchase is made. Purchases made prior to approval cannot be reimbursed.

Families experiencing financial hardship may request that FCCC establish an approved vendor for direct payment. Please contact the school office for assistance.

Reimbursement Requirements

Reimbursements are contingent upon the student:

- Attending all scheduled ELF meetings.
- Maintaining satisfactory attendance and participation.
- Completing required Renaissance Star Reading and Math assessments (Grades 1–8).
- Remaining actively enrolled in FCCC.
- Returning all borrowed school property before second-semester reimbursement is processed.

Examples of Approved Purchases

- Art supplies and project materials
- Educational workbooks
- Science kits
- Educational magazine or online subscriptions
- Music, dance, art, swim, gymnastics, martial arts, and sports lessons
- Museum, zoo, historical site, and science center admission (student ticket only)

Office Supplies: Up to \$50 per semester may be used for basic classroom supplies such as paper, pencils, pens, markers, and printer ink.

Examples of Non-Approved Purchases

The following are examples of items that **cannot** be reimbursed:

- Furniture and household items
- Personal electronics or computer upgrades
- Sports equipment (bicycles, trampolines, skis, etc.)
- Clothing, uniforms, shoes, jewelry, or personal items
- Private school tuition, preschool, daycare, or childcare
- Parking fees, travel expenses, or competition fees
- Household kitchen or yard equipment
- Toys or non-educational items
- Audiobooks and entertainment products
- Live animals (except approved science projects)
- Hazardous materials, weapons, power tools, or items prohibited by FCCC's insurance carrier
- Sectarian, faith-based, or denominational curriculum or materials
- Purchases that create a conflict of interest or provide a personal financial benefit to the purchaser or family member

If you have questions about whether a purchase qualifies, please consult your Educational Consultant before making the purchase.

7. Campus Expectations

Campus Visitors

To help maintain a safe and secure campus, all visitors are expected to follow FCCC visitor procedures while on school grounds.

Visitor Check-In- All visitors must check in at the school office and obtain a printed visitor badge before:

- Attending an Educational Learning Form (ELF) meeting
- Remaining on campus during student workshops or activities
- Attending meetings with school staff
- Waiting on campus while their student participates in a school activity

Visitor badges must be worn and visible at all times while on campus. Staff may ask anyone without a visitor badge to check in at the school office.

First-time visitors will be asked to present a valid government-issued photo ID (such as a driver's license) to complete the check-in process.

Visitor check-in is not required when attending school-wide community events, such as family picnics, open houses, or the 8th Grade Promotion Ceremony.

Visitors During Workshops

To ensure student safety during workshop hours:

- Adults remaining on campus must have Category 2 Volunteer Clearance (fingerprint clearance) or remain in their vehicle.
- Parents/guardians who are not volunteering may wait in the school library.
- Visitors may not enter classrooms or other student areas unless authorized by school staff.
- Adults should not walk around workshop areas during workshop hours.
- Adults must use the adult restroom or All-Gender restroom close to the library and may not use student designated restrooms.

Information about becoming a Category 2 Volunteer is available on the FCCC website.

Enrichment Workshops

To help provide a safe and positive learning environment for everyone, students are expected to follow the FCCC Student Behavior Expectations. Continued participation in workshops is dependent upon appropriate behavior.

Student Behavior Expectations

Folsom Cordova Community Charter School is committed to providing a safe, respectful, and inclusive learning environment where all students can thrive. We believe that character and integrity are just as important as academic achievement, and we expect all students to treat others with kindness, respect, and dignity.

In alignment with the Folsom Cordova Unified School District, hateful, discriminatory, harassing, or intimidating words or actions based on a person's actual or perceived race, ethnicity, culture, heritage, gender, sex, sexual orientation, immigration status, socioeconomic status, physical or mental attributes, or religious beliefs will not be tolerated.

Students participating in FCCC's optional enrichment workshops are expected to follow the

Student Code of Conduct. Behavior expectations are taught at the beginning of each workshop session and reinforced throughout the school year.

Student Code of Conduct

Be Safe

- **Make choices that protect yourself and others.**
- **Follow staff directions and school safety rules.**
- **Use school property and equipment responsibly.**

Be Responsible

- **Follow directions the first time they are given.**
- **Arrive prepared and ready to participate.**
- **Take responsibility for your actions and learning.**

Be Kind

- **Treat others with courtesy, respect, and inclusion.**
- **Use appropriate language.**
- **Respect differences and resolve conflicts appropriately.**

Restorative Practices

FCCC uses a restorative approach to student behavior whenever appropriate. Students who make inappropriate choices will be reminded of school expectations and given opportunities to repair harm, learn from their actions, and make better choices.

Depending on the severity or frequency of the behavior, students may be excluded from optional enrichment workshops or be subject to additional school or district disciplinary procedures.

Prohibited Behaviors

Examples of prohibited behaviors include, but are not limited to:

- **Deliberate classroom disruption or defiance**
- **Bullying, harassment, intimidation, or threats**
- **Physical aggression or fighting**
- **Theft or vandalism**

- **Possession, use, or sale of illegal drugs**
- **Possession of weapons or other dangerous objects**
- **Profanity or vulgar language**
- **Buying, selling, or trading items on campus without school approval**
- **Gambling or wagering**
- **Any conduct that endangers the safety or well-being of others**

Students may be suspended or recommended for expulsion for violations identified in California Education Code sections 48900 and 48915.

Student Cell Phone & Chromebook Expectations

To help maintain a focused learning environment, students are expected to use technology responsibly while participating in FCCC workshops and school activities.

School Telephones

The school office telephone is available for faculty and staff use. Students may use the office phone for emergencies or school-related business with permission from a staff member.

Cell Phones & Personal Electronic Devices

Parents/guardians may choose to have their child bring a cell phone or other personal electronic device to campus. However, all personal electronic devices must be turned off (or silenced) and kept out of sight during workshops and other school activities such as lunch or recess breaks, unless specifically authorized by a staff member for educational purposes.

Students who do not follow these expectations may have their device confiscated and returned as follows:

- **1st Offense:** Device returned to the student at the end of the school day.
- **2nd Offense:** Device returned only to the parent/guardian.
- **3rd Offense:** Device held in the principal's office for one week and returned to the parent/guardian.

Chromebooks & Technology Use

Students who use FCCC-issued Chromebooks or other school technology must comply with the [Student Technology Use Agreement](#).

Technology is provided to support student learning. Inappropriate or unauthorized use of school technology may result in disciplinary action and/or loss of technology privileges.

Campus Attire (Dress Code)

FCCC encourages students to dress in a manner that is safe, respectful, and appropriate for a positive learning environment.

Students are expected to wear:

- Clothing that fully covers private body parts.
- A top (shirt, blouse, sweater, sweatshirt, tank top, etc.).
- A bottom (pants, shorts, skirt, dress, etc.) that completely covers the buttocks.
- Shoes or other appropriate footwear at all times.

Students may not wear clothing or accessories that:

- Are sexually explicit or contain inappropriate language or images.
- Promote or depict illegal or violent conduct, including weapons, drugs, alcohol, tobacco, or drug paraphernalia.
- Display hate speech or promote discrimination toward any protected group.
- Are sheer or see-through in a manner that reveals private body parts.
- Include bathing suits or visible underwear (visible waistbands or straps worn underneath clothing are permitted).
- Cover or intentionally conceal the student's face or identity, except for medical or religious purposes. Staff may ask students to adjust hats or headwear during instruction, testing, or for safety reasons.

When addressing dress code concerns, FCCC staff will:

- Address concerns respectfully and, whenever possible, privately.
- Minimize any loss of instructional time.
- Document dress code violations in the Student Information System.
- Allow the principal or designee to make the final determination when questions arise regarding appropriate attire.

Depending on the nature of the violation, a student may receive a reminder to comply with the dress code or be asked to change or adjust their clothing before returning to class.

Consequences

First Offense

- Student changes or adjusts clothing.
- Parent/guardian is notified.

Second Offense

- Parent/guardian conference with the student and administration.
- Additional consequences may be determined by school administration.

Field Trip Guidelines

FCCC offers a variety of school sponsored optional enrichment field trips each school year. Positive behavior is a requirement for the participation in FCCC field trips. While on field trips, students are representing our school and all school rules and dress codes apply.

- At FCCC, parents and guardians typically accompany their students on field trips. Parents/guardians are responsible for the safety and conduct of their child/children. Siblings may join if the field trip allows for it. Parents and siblings are responsible for entrance fees if they apply.
- If the field trip is limited by the number of chaperones, the field trip coordinator will ask for parent/guardian chaperones who are Category 2 authorized (fingerprinted) to chaperone.
- Everyone (including parents) must follow directions and remain with the group at all times. No alcohol or tobacco products are allowed at any time, even in private vehicles if students are being transported.
- Respect the facility's guidelines by staying in authorized areas and following rules regarding food and drink.
- It is recommended that students wear their FCCC spirit t-shirt when attending a field trip.

Student Pick-Up & Drop-Off

To help ensure student safety, please follow the procedures below when dropping off or picking up your child for workshops and other school activities.

Drop-Off & Pick-Up

- Students should arrive no earlier than five (5) minutes before their scheduled workshop or activity.

- Students should be picked up within five (5) minutes after their workshop or activity ends.
- FCCC does **not** provide student supervision beyond 5 minutes before or after workshops.

If an emergency delays your arrival, please contact the school office as soon as possible so appropriate supervision can be arranged.

Early Student Pick-Up

If a student needs to leave a workshop early:

- Whenever possible, notify the school office in advance.
- Parents/guardians must sign their student out in the school office before leaving campus.

Authorized Pick-Up

Students will only be released to a parent/guardian or an individual listed on the student's emergency contact information.

If someone other than the parent/guardian will regularly pick up a student, that person must be listed as an authorized emergency contact in PowerSchool.

8. Health & Safety

FCCC VACCINATION AND EXEMPTION FROM VACCINATION POLICY

Immunizations

Folsom Cordova Community Charter will comply with all state laws regarding required immunizations (Health & Safety Code §§120325–120380; Title 17, CCR §§6000–6075).

Required Immunizations, Records, and Reports

Prior to unconditional enrollment, parents/guardians must provide written verification from a healthcare provider or immunization clinic showing completion of the following vaccinations (unless exempt):

Grade Level	Required Immunizations	Number of Doses
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TK/K-6	DTaP (Diphtheria, Tet 5 Pertussis)	
	Polio	4
	MMR (Measles, M 2 Rubella)	
	Hepatitis B	3
	Varicella (Chickenpox)	2

Verification must be recorded in the student's cumulative record. FCCC will report the immunization status of new entrants annually to the California Department of Public Health, as required.

Conditional Admittance

Students may be conditionally admitted if they are in the process of completing immunizations. FCCC will review records at least every 30 days to ensure completion or receipt of exemption documentation. Students who fail to complete requirements within the designated time will be excluded until compliance is achieved.

Exemptions from Immunization Requirements

Students must be fully immunized unless one of the following exemptions applies:

1. Medical Exemption: A medical exemption issued by a California-licensed physician using the California Department of Public Health standardized medical exemption form.
2. Independent Study/Non-Classroom-Based Exemption: Students enrolled exclusively in FCCC's independent study program who do not receive in-person classroom-based instruction are exempt from immunization requirements while learning at home. However, any student attending in-person enrichment workshops, field trips, in-person meetings with an educational consultant, or on-campus activities must meet immunization requirements unless medically exempt. A signed Non-Immunization Agreement must be on file prior to enrollment.
3. Pre-2016 Personal Belief Exemption: Students who filed a personal belief exemption prior to January 1, 2016, may continue to be enrolled without additional immunizations until entering the next grade span.

Student Health & Medication

To help keep our school community healthy, please do not attend meetings, workshops, or school events if you or your child is ill.

Students should stay home if they have:

- A fever of **100.4°F or higher**
- Vomiting or diarrhea

- A persistent cough, severe sore throat, or significant congestion
- Pink eye or an unexplained rash
- Yellow or green discharge from the eyes, ears, or nose

Students may return when they have been:

- **Fever-free for 24 hours** without fever-reducing medication
- **Vomit- and diarrhea-free for 24 hours**
- On antibiotics for at least **24 hours**, when prescribed for a contagious illness

Vision and hearing screenings are provided by the FCUSD school nurse for students in **Grades 2, 5, and 8**. Families will be notified in advance of screening dates.

If a student requires medication during a school activity, a completed **Consent for Medication** form signed by both the parent/guardian and the student's healthcare provider must be on file before medication can be administered.

Human Trafficking Prevention Resources - Grades 6-8

California Education Code § 49381 requires schools serving students in grades 6–12 to provide parents and guardians with information about human trafficking prevention resources. FCCC is committed to helping families recognize the warning signs of human trafficking and know where to seek assistance.

Human trafficking can include both sex trafficking and labor trafficking and may involve the exploitation of children and youth. Families are encouraged to talk with their children about personal safety, healthy relationships, online safety, and seeking help from a trusted adult when a situation feels unsafe or inappropriate.

Resources for Parents and Guardians:

- **National Human Trafficking Hotline:** Call **1-888-373-7888**, text **233733 (BEFREE)**, or access online resources through the National Human Trafficking Hotline.
- **California Department of Education:** Human trafficking and child exploitation prevention information and resources.
- **U.S. Department of State:** Resources for recognizing and helping prevent human trafficking.

If a student or family has an immediate safety concern, call **911**. Families may also contact the FCCC school office for assistance connecting with appropriate school or community resources.

[California Education Code § 49381](#)

School Emergencies

The safety of our students, families, and staff is our highest priority. FCCC conducts regular emergency drills to help prepare for unexpected situations while students and families are on campus for workshops, events, and Educational Learning Form (ELF) meetings.

Additional information about emergency procedures is available in the FCCC School Safety Plan on our school website.

In the event of an emergency requiring campus evacuation or other protective actions, families will be notified using the emergency contact information listed in PowerSchool. Please ensure your contact information remains current throughout the school year.

Student Emergency Contact Information

Emergency contact information is maintained in your student's **PowerSchool Parent Portal** and is used to contact parents/guardians in the event of an illness or emergency.

Please notify the school office immediately if your phone number, address, or emergency contacts change to ensure your student's records remain current.

Snacks & Free Lunch

A free school meal is available for students attending workshops.

Students are encouraged to bring a healthy lunch, snack, and reusable water bottle to workshops and school-sponsored events, as needed. To help provide a safe environment for all students, we ask that all food brought to campus be nut-free.

9. School Policies & Procedures

Student Transfers & Withdrawals

If your student will be transferring to another school or withdrawing from FCCC during the school year, please notify your Educational Consultant and the school office as soon as possible.

To ensure a smooth transition, families must:

- Notify the school office of the student's anticipated last day of attendance.
- Provide the enrollment date for the new school. The student's last day at FCCC must be the day before enrollment at the new school.
- Submit the completed Educational Learning Form (ELF) and all required work samples through the student's last day of attendance.
- Return all borrowed FCCC materials, including textbooks, Chromebooks, chargers, library books, and other school-issued items, on or before the student's last day.