

Scholarship Checklist

This checklist must be submitted with every scholarship application.

Please keep track of the scholarships you have completed in Naviance.

*By signing below, I acknowledge that the application is complete and contains all documents I am required to provide. I understand that applications that are incomplete, or handed in after the deadline, may be automatically disqualified by the scholarship committee.

***Student's Signature** _____ ***Parent's Signature** _____

Student's Name: _____

Name of Scholarship: _____

Type of Application: _____ Paper _____ Online **Due Date of Scholarship** _____

Date Application Submitted: _____

Student Requirements:

(check off all that are included, or use N/A if item is not needed – do not leave any blanks)

_____ Complete Application (signed by you & a parent)

_____ Resume'

_____ Essay

_____ Letter(s) of Recommendation (from outside sources **not in Naviance**)

_____ Financial Aid Package/Acceptance Letter from college you will be attending

_____ Tax Returns

_____ FAFSA/SAR/EFC

Guidance, Please Include the Following: (check all that is needed for the Scholarship)

_____ Transcript without Test Scores

_____ Transcript with SAT Scores

_____ Copy of Community Service Hours

_____ Letter(s) of Recommendation (**in Naviance**) from:

(list names) _____

VERY IMPORTANT: please return this form with your completed application to Mrs. Borda **at least one week before the due date**, so that there is enough time to add necessary documents and mail out your application on time. Thank you!