

**GRANVILLE EXEMPTED VILLAGE SCHOOLS (JHCD-R-4)**  
**PARENT'S REQUEST FOR THE ADMINISTRATION OF**  
***OVER-THE-COUNTER* MEDICATION AT SCHOOL**

TO: Granville School Personnel:

Since medication for the student listed below may be necessary during the school day it is requested that the medication as indicated below be administered by school personnel.

1. Name of student \_\_\_\_\_ Birthdate \_\_\_\_\_
2. Address of student \_\_\_\_\_ Grade/Teacher \_\_\_\_\_
3. Medication to be administered (name, quantity, time intervals, & special instructions)  
\_\_\_\_\_
4. Condition or symptoms for which the medication is to be administered  
\_\_\_\_\_
5. Possible reactions \_\_\_\_\_
6. Medication to be started on \_\_\_\_\_ and continued as above until \_\_\_\_\_  
date date

**PARENT RELEASE FOR THE ADMINISTRATION OF**  
***OVER-THE-COUNTER* MEDICATION AT SCHOOL**

We (I) the undersigned, who are the parent/guardian of the above named child request the medication to be administered to my child under the supervision of the Nurse or other authorized school personnel in accordance with the instructions above. Furthermore, I agree to:

- A. Safe delivery of medication in its original container and manufacturer label to the school.
- B. Notify the school immediately if we (I) change or terminate the use of the medication.
- C. Pick up remainder of medication at end of school year or upon termination of use.
- D. Understand that medication will be destroyed if not picked up by parent/guardian.
- E. Understand that the school is not legally obligated to administer said medication.
- F. And as such, agree to release the school personnel from any liability for any foreseeable and unforeseeable damage or injury resulting directly or indirectly from said medication.

\*\*Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_ Phone # \_\_\_\_\_

\*\*Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_ Phone # \_\_\_\_\_

\*\* If parents are separated and both still retain legal custody, both parents must sign. If children are in foster home and placement is by agency that holds custody, agency must sign.