School District Integrated Pest Management Plan

When completed, this template meets the Healthy Schools Act requirement for an integrated pest management (IPM) plan.An IPM plan is required if a school district uses pesticides

Contacts

Menlo Park City School District
School District Name

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Address

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District IPM Coordinator

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IPM Coordinator's Phone Number

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IPM statement

It is the goal of Menlo Park City School District is to implement IPM by focusing on long-term prevention or suppression of pests through accurate pest identification, by frequent monitoring for pest presence, by applying appropriate action levels, and by making the habitat less conducive to pests using sanitation and mechanical and physical controls. Pesticides that are effective will be used in a manner that minimizes risks to people, property, and the environment, and only after other options have been shown ineffective.

Our pest management objectives are to:
Focus on pest prevention and control in a manner that provides a safe school and working environment for students and staff.

IPM team

In addition to the IPM Coordinator, other individuals who are involved in purchasing, making IPM decisions, applying pesticides, and complying with the Healthy Schools Act requirements, include:

Name and/or Title	Role in IPM program
Director of Maintenance, Operations & Transportation	Compliance; training, Supervisor, Purchasing pesticides
Lead Skilled Maintenance Worker	Supervisor; Purchasing pesticides; Oversight of Pest Control Contractors
Custodian Maintenance and Ground Personnel	Applying approved pesticides

Pest management contracting

☑ Pest management services are contracted to a licensed pest control business.
Pest Control Business name(s): S.P. McClenahan, a division of Bartlett Tree Experts, Clark's Pest Control, Davey Trees

☑ Prior to entering into a contract, the school district has confirmed that the pest control business understands the training requirement and other requirements of the Healthy Schools Act.

Pest identification, monitoring and inspection

Pest Identification is done by: Maintenance & Operation Staff and Pest Control Businesses

Monitoring and inspecting for pests and conditions that lead to pest problems are done regularly by Maintenance Staff and Pest Control Contractors and results are communicated to the IPM Coordinator.

Specific information about monitoring and inspecting for pests, such as locations, times, or techniques include:
Pest control businesses perform monthly pest monitoring and inspecting, including insect and rodent trapping, in kitchens and other indoor and exterior areas using various traps, including sticky traps and spike strips.

Facilities personnel then decide based on the monitoring results whether to apply additional pest control measures, which can include "natural"/ non-EPA registered sprays, bait stations, etc. Anchored bait stations have been strategically placed in exterior areas due to pests exceeding acceptable threshold levels.

Pests and non-chemical management practices

This school district has identified the following pests and routinely uses the following non-chemical practices to prevent pests from reaching the action level:

Pest	Remove food	Fix leaks	Seal cracks	Install barriers	Physical removal	Traps	Manage irrigation	Other
Rodents	☑	☑	☑	☐	☑	☑	☑	
Insects	☑	☑	☑	☐	☐	☑	☑	
Honey Bees	☑	☑	☑	☐	☑	☑	☑	Relocate bee nest

Chemical pest management practices

If non-chemical methods are ineffective, the school district will consider pesticides only after careful monitoring indicates that they are needed according to pre-established action levels and will use pesticides that pose the least possible hazard and are effective in a manner that minimizes risks to people, property and the environment.

This school district expects the following pesticides (pesticide products and active ingredients) to be applied during the year. If there is an emergency situation* where the benefits of a non- listed pesticide or herbicide outweighs the potential ecological risks, the product will be applied if the emergency is approved by the Superintendent with notification to the board. The product will be applied in accordance with its label. Additionally, this application will be completed by trained staff or contractors and will be scheduled on a day when students are not at school.

This list includes pesticides that will be applied by school district staff or licensed pest control businesses:

Landscaping: EVERGREEN® Pyrethrum Concentrate, Alligare Diuron 4L (Diuron (3-(3,4-dichlorophenyl)-1,1-dimethylurea 40.7%)), Alligare Triclopyr 4 (Trichlor BEE ((3,5,6-trichloro-2-pyridinyl) oxyacetic acid, butoxyethyl ester 61.6%)), Nufarm Cheetah Pro (Glufosinate-ammonium (24.6-26.1%),Turflon Ester Herbicide (Triclopyr (3,5,6-trichloro-2-pyridinyl) oxy]acetic acid, butoxy ethyl ester), Pendulum Aquacap Herbicide (Pendimethalin 38.7%), Ethoxylated tallow amine 13%). Insect and pest control: First Strike Soft Bait (Difethialone and Temprid FX Insecticide(Imidacloprid 21%, Beta-Cyfluthrin 10.5%, Naphthalene and alkyl naphthalene sulphonic acids formaldehyde condensate, sodium salt 2.4%).

Healthy Schools Act

☑ This school district complies with the notification, posting, recordkeeping, and all other requirements of the Healthy Schools Act. (Education Code Sections 17608-17613, 48980.3; Food & Agricultural Code Sections 13180-13188)

Training

Every year school district employees who make pesticide applications receive the following training prior to pesticide use:

☑ Pesticide specific safety training (Title 3 California Code of Regulations 6724)

☑ School IPM training course approved by the Department of Pesticide Regulation (Education Code Section 16714; Food & Agricultural Code Section 13186.5).

Submittal of pesticide use reports

☑ Reports of all pesticides applied by school district staff during the calendar year, except pesticides exempt[1] from HSA record keeping, are submitted to the Department of Pesticide Regulation at least annually, by January 30 of the following year, using the form provided at www.cdpr.ca.gov/schoolipm. (Education Code Section 16711)

Notification

This school district has made this IPM plan publicly available by the following methods (check at least one):

☑ This IPM plan can be found online at the following web address: https://district.mpcsd.org/departments/mot/pesticide-use-report-ipm-clone

☑ This IPM plan is sent out to all parents, guardians and staff annually.

Review

☑ This IPM plan will be reviewed (and revised, if needed) at least annually to ensure that the information provided is still true and correct.

Date of next review: May 20, 2027

I acknowledge that I have reviewed this school district's IPM Plan and it is true and correct.

Signature: Sandra Franco Date: 05/20/2026

[1] These pesticides are exempt from all Healthy Schools Act requirements, except the training requirement: 1) products used in self-contained baits or traps, 2) gels or pastes used as crack and crevice treatments, 3) antimicrobials, and 4) pesticides exempt from U.S. EPA registration. (Education Code Section 17610.5)