



2025-2026

Title I, Part A Parent & Family Engagement Plan (School PFEP)

I, **Dr. Chad A. Miller**, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parent and family engagement, and will carry out programs, activities, and procedures in accordance with the definition:
- Engage the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parent and family engagement are spent.
- Jointly develop/revise with parents the school Parent & Family Engagement Plan (PFEP) and distribute it to parents of participating children and make available the PFEP to the local community.
- Engage parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school's Parent and Family Engagement Plan (PFEP) and the joint development of the School Improvement Plan (SIP).
- Use the findings of the PFEP review to design strategies for more effective parent and family engagement, and to revise, if necessary, the school's PFEP.
- If the plan for Title I, Part A, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan.
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading.
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.

Signature of Principal or Designee

9/29/2025

Date Signed

****Please use the data from the school's survey(s) to complete this Parent & Family Engagement Plan!**

(Each section with a table should have multiple entries, please add rows as needed).

Mission Statement (optional)

Parent & Family Engagement Mission Statement

Response:

Through collaborative efforts of the school community, students will be enriched, motivated and encouraged to achieve their highest individual potential; empowering them to participate in a diverse global community.

Engagement of Parents & Families

Describe how the school will engage parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs **including involvement in the decisions regarding how funds for parent and family engagement will be used.**

Response:

The School Advisory Council (SAC) meets monthly and is responsible for the planning, review and improvement of the Title I program. All parents are invited to be members of the Deltona Lakes Elementary SAC. SAC members provide input on the Parent & Family Engagement Plan and the Title I budget was discussed, as well as all other plans related to school improvement. Parent surveys are also used to solicit parent input. Comments from parents are documented on SAC meeting minutes.

Coordination and Integration

Describe how the school will coordinate and integrate parent and family engagement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI.

	Program	Coordination
1	Title I, Part C	Parent support is offered through migrant services such as translation, tutoring, parent/kid activity nights and workshops on school success, and medical and food assistance programs referrals.
2	Title IX, Homeless	School works closely with coordinator to ensure that homeless students have school supplies, community resources and transportation.
3	Title I, Part D	Head Start (a.k.a) You Thrive VPK works with our school staff to coordinate transition plans for students and ensure continuity of services.
4	Title I Part A	Supplemental Tutoring before or after school. Supplemental materials and supplies needed to close the achievement gap. Supplemental funds for on-going staff development as determined by the results of FAST data.
5.	Title II	The district provides on going Professional Development in the core subject areas to ensure quality instruction and student success.
6.	Title III	Additional support and resources provided by the school will be discussed with parents during SAC committee meetings. The district ESOL Coordinator, the district ESE Director, and staff provide ongoing support and professional development to teachers and paraprofessionals to ensure instructional best practices are utilized. Teachers consistently progress monitor the ELL & SWD students to identify specific needs, target interventions/enrichments to ensure the appropriate pathway toward graduation.

Title I Parent Meetings

Describe the specific steps the school will take to conduct at least two Title I meetings designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity. **Meeting should be offered a minimum of two times on different**

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dates/times to accommodate parents' schedules. One in the fall and one in spring is suggested.

	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Establish Title I Meeting dates and activities	Principal	September 17, 2025	Date set on school calendar, Advertised on website, marquee, and flyers
2	Prepare agendas for Title I meeting	Assistant Principal	September 2025	Completion of agenda
3	Gather information on Title I such as Title I Key Points and Title I PowerPoint outlining services	Assistant Principal	September 2025	Information prepared for distribution
4	Train teachers about plans/goals of Title I Meeting	Principal	September 2025	Faculty email and comments
5	Advertise Title I Meeting	Principal, staff & Teachers	September 2025	School calendar, school website, flyers, Focus Communication message, classroom newsletters, school marquee
6	Annual Title I Meeting	Principal & Assistant Principal	September 2025	Title I Parent Survey

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening

Response:

Meetings and workshops will be scheduled at different times to accommodate parents' varying schedules and availability. Meetings may be scheduled in the morning, afternoon, or evening. Activities such as Open House, Annual Title I meeting and various informational nights are held in the evenings. Generally, SAC meetings are held after school. Input for the School Improvement Plan is solicited from parents; we schedule input times in the morning, afternoon, and evening to ensure that parents can participate. Parent Input is also on every SAC agenda. Also, parents have the opportunity to provide input on our school website as well as the front office. All information such as the School Improvement Plan and Parent Family Engagement Plan can be found on our website.

Parent & Family Engagement Activities (Building Capacity)

Describe how the school will implement activities that will build the capacity for strong parent and family engagement, in order to ensure effective engagement of parents and families and to support a partnership among the school, parents, and the community to improve student academic achievement. Describe the actions the school will take to provide materials and training to help parents and families work with their child to improve their child's **academic achievement**. Include information on how the school will provide other reasonable support for parent and family engagement activities as parents may request. A minimum of three academically focused activities are required.

	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Annual Title I Meeting-(Fall)	Principal/School Staff	Provide information to parents regarding Title I services available to foster academic success	September 17, 2025	Sign-In sheets, parent input form

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2	Parenting Training, SAC Membership Training	School Staff	Increase parents' knowledge of academic expectations and foster parent/school partnerships	August/September/November 2025 & February 2026	Sign-in sheets/parent surveys
3	Family Literacy, Parents-to-Kids(English/Spanish)	School Staff	Provide parents with strategies to increase family literacy	TBD	Parent program evaluations
4	School Improvement Plan Parent Input Session	School Staff	Provide parents with an opportunity to review the School Improvement Plan and provide input	October 17, 2025	Sign-in sheets/parent surveys
5	Donuts with Grown ups with a side of Math strategies	School Staff	Provide information to parents on how to support their children with math achievement	November 7, 2025	Sign-in sheets/parent surveys
6	Title I Parent Meeting 2	Principal/School Staff	Provide information to parents regarding Title I services available	January, 2026	Sign-In sheets, parent input form
7	Literacy Night	School Staff	Families will participate in literacy activities to enhance reading achievement	January, 2026	Sign-In sheets, parent input form
8	3rd grade FAST Parent Information Night	School Staff	3 rd grade families will learn about the FAST PM 3 assessment & implications of the assessment	February 19, 2026	Sign-In sheets, parent input form
9	MOAS Science Night	School Staff	Families will participate in hands on science stations with their student to enhance science achievement	April 15, 2026	Sign-In sheets, parent input form
10	Kindergarten Orientation	Principal, School Counselor, Kindergarten Teachers	Provide parents of incoming Kindergarten students information regarding school programs, enrollment, and parent resources	May 2026	Sign-In sheets, parent input form
11	FACT FAIR	K-5	Parents will be invited to a community resource fair.	November 20, 2025 & February 19, 2026	Handouts and community resources

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, administrators, and other staff in **how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent and family engagement programs, and build ties between parents and schools. Staff Training focusing on “Building Capacity”**

	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent Involvement Building Capacity with Parents and Families	Title I Contact	Provide school staff with strategies for encouraging parents to participate in the educational process to increase student achievement.	September /October 2025	Sign-in sheets, agenda, presentation materials
2	Different Levels of Parent Involvement (DLOPI)	Principal	Improve the ability of staff to work effectively with parents	Fall 2025	Sign-in sheets, agenda, handouts
3	Communicating with Parents	School Staff	Shared information regarding how to communicate effectively with parents to increase student achievement.	Fall 2025	Agenda, sign-in sheets, handouts
4					

Communication

Describe how the school will provide parents and families of participating children the following:

- Timely information about the Title I programs;
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet;
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children; and
- If the schoolwide program plan is not satisfactory to the parents of participating children, the school will submit the parents' comments with the plan that will be made available to the local education agency.

Response:

Information about Title I programs will be provided through newsletters, Focus Communication, booklets/brochures, and an informational PowerPoint shown during Annual Title I meetings. The Title I Parent & Family Engagement Plan Key Points are provided during the meeting. Curriculum and assessment information is shared by principal through weekly FOCUS communication, teachers at Open House, during parent teacher conferences, and through newsletters. Assessment information is communicated to parents through FOCUS communications, sent home to parents via backpack and is also available on our website. Parents may provide input to the school via parent input forms, FOCUS communication, the school website, and in the student's daily planner.

Accessibility

Describe how the school will provide full opportunities for participation in parent and family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory

children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand.

Response:

Information regarding parent participation is provided to parents via school website, Focus Communication messages, newsletters, parent/teacher conferences, workshops, and meetings. District information is available in English and Spanish. When requested, the district will provide a translator if school staff is not able to assist. Books and videos are available in Spanish to parents at the school. ESOL paraprofessionals translate information for parents over the phone and at conferences. Focus Communication messages are translated into Spanish. There is a Parent Leadership Committee meeting for parents of ELL students. The Parents-to-Kids program is offered yearly in English and Spanish. Parents with special needs are accommodated. Deltona Lakes Elementary is handicapped accessible.

UPLOADS

Parent and Family Engagement Plan

Per Florida DOE Title I compliance, all schools are required to complete a Parent and Family Engagement Plan in conjunction with the School Improvement Plan (SIP) goals. **A copy of the completed and signed PFEP must be uploaded to the Title I Compliance TEAMS folder.**

School-Parent Compact (Elementary school only)

As a component of the school-level PFEP, each school shall jointly develop, with parents for all children served under this part, a School-Parent Compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. **Copies of completed and signed compacts must be uploaded to the Title I Compliance TEAMS folder.**

Previous year's Parent & Family Engagement Plan (PFEP) Evaluation

Parent & Family Engagement summary (Building Capacity Summary)

Please make sure that the evaluation for last school year's activities is completed and turned in with this school year's PFEP. If an activity was proposed on last year's PFEP and did not take place do not evaluate or enter it. If an activity was not on last school year's proposed PFEP and took place, please evaluate it. The PFEP is a living document and changes with the school's needs.

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children. Include participation data on the Title I Meetings.

	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Annual Title I Meeting- (Fall)	2	390	Parents were informed of their rights and programs here at DLE paid for my Title I.
2	Parenting Training, SAC Membership Training	8	10	Each SAC meeting held a training for parents regarding Title I.
3	Family Literacy, Parents-to-Kids(English/ Spanish)	10	15	Student and parents participated in activities and learned strategies to increase family literacy.

4	School Improvement Plan Parent Input Session	2	85	Parents were provided with an opportunity to review the School Improvement Plan and provide input.
5	Donuts with Grown ups with a side of Math strategies	2	150	Parents and students were provided with donuts and information on how to support their children with math achievement.
6	Title I Parent Meeting 2	2	175	Parents were informed of their rights and programs here at DLE paid for my Title I.
7	Literacy Night	3	350	Families participated in literacy activities to enhance reading achievement.
8	3rd grade FAST Parent Information Night	2	60	3 rd grade families learned about the FAST PM 3 assessment & implications of the assessment
9	MOAS Science Night & Art Showcase	16	450	Families participated in hands on science stations with their student to enhance science achievement and viewed student art projects featured in the Art Showcase

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school.

	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Parent Involvement Building Capacity with Parents and Families	1	70	Teachers participated in a faculty meeting outlining how to build capacity with families.
2	Faculty meeting outlining the Parent Family Engagement Plan	1	70	Teachers were presented with the PFEP.
3	Different Levels of Parent Involvement (DLOPI)	1	70	Teachers were presented with strategies to improve the ability of staff to work effectively with parents.
4				

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parent and family engagement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background).

	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Economically disadvantaged families not engaged in the learning environment	Offer incentives and resources to assist with attending family engagement activities
2	Parents of SWD and ESOL to attend academic nights	Extend Individual invitations to families in English and in Spanish. Focus Communication messages, personal phone calls, and reminders.
3		
4		

Best Practices (Optional)

Describe the parent and family engagement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

	Content/Purpose	Description of the Activity
1		
2		
3		
4		

Submission Procedures:

- 1. Please submit completed Parent & Family Engagement Plan (PFEP) to the Title I Parent & Family Engagement office.**
- 2. Once the PFEP is approved by the Parent Facilitator and initialed, it will be returned for signature and the watermark will be removed. Upon receiving an approved copy PFEP, upload it to the Title I Compliance Teams folder that will be shared with you through the Title I Compliance office at the beginning of the school year and keep a copy for your records. If you have any questions about compliance, please call Kristie Long, Federal Program Compliance Specialist, extension 23512.**
- 3. Please make a copy available for parents to review as needed.**

If you have any questions, contact Sheila Rees ext. 44740

Approval check by PFE	☐
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