

Board Policy Quarterly Update – September 30, 2023

The local policies listed below were updated during July–September 2023.

Recent updates to board policy can be found on the [HISD Policy Management page](#) during the period between the board’s approval and TASB’s publication of the changes in *Policy Online*. These changes may affect you and your HISD team as well as your work responsibilities. Should you lead a team of individual contributors, you are asked to share this information with employees who report to you. As a reminder, HISD's [Policy Online](#) manual is the official district board policy manual and can be accessed online.

For your convenience, a summary of recent policy changes is provided below.

POLICY CODE	TITLE	TYPE	RATIONALE (REASON FOR CHANGE)
BDD(LOCAL)	Board Internal Organization: Attorney	Revision	Revised information about special counsel to the board, settlement authority, outside counsel engagement, and reporting.
BF(LOCAL)	Board Policies	Waiver	Waived to make policy effective and immediately available for publication in the <i>Policy Online</i> manual.

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POLICY CODE	TITLE	TYPE	RATIONALE (REASON FOR CHANGE)
BP(LOCAL)	Administrative Regulations	Revision	Revised to remove the requirement that regulations are presented to employee groups.
BQA(LOCAL)	Planning and Decision-Making Process: District Level	Revision	Revised to update the committee composition and clarify its role, to change the number of meetings per year, and to remove the section <i>District Office Advisory Committee (DOAC)</i> .
BQB2(REGULATION)	Planning and Decision-Making Process: Campus Level	Revision	Revised to update SDMC process, membership, and election information, and to change the maintenance responsibility.

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POLICY CODE	TITLE	TYPE	RATIONALE (REASON FOR CHANGE)
CBB1(REGULATION)	State and Federal Revenue Sources: Federal	Revision	Revised to updated process for accepting grants.
CDC(LOCAL)	Other Revenues: Gifts and Solicitations	Revision	Revised to update the requirements for submitting a donation, the thresholds for approving donations, and the requirement for prior approval before using certain images.

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POLICY CODE	TITLE	TYPE	RATIONALE (REASON FOR CHANGE)
CH(LOCAL)	Purchasing and Acquisition	Revision	Revised business assistance and purchasing department names, purchasing thresholds, signature authority, and requirements for change order and amendments. Added a reporting requirement.
CHE(LOCAL)	Purchasing and Acquisition: Vendor Disclosures and Contracts	Revision	Revised to update responsibility for investigations.
CK2(REGULATION)	Safety Program/Risk Management	Revision	Revised to update the section <i>Secure Classrooms</i> and the statement about notifying parents after a student has been suspended.

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POLICY CODE	TITLE	TYPE	RATIONALE (REASON FOR CHANGE)
DC(LOCAL)	Employment Practices	Revision	Updated the application process.
DEC(LOCAL)	Compensation and Benefits: Leaves and Absences	Revision	Updated to revise the medical certification requirements and the use of discretionary leave.
DEC8(REGULATION)	Compensation and Benefits: Leaves and Absences	Revision	Revised to include more details about the comprehensive leave program; to add sections about COVID-19 and peace officers; and to update information about unpaid leave and the internship program.

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POLICY CODE	TITLE	TYPE	RATIONALE (REASON FOR CHANGE)
DFBB(LOCAL)	Term Contracts: Nonrenewal	Revision	Revised to remove the Preamble and to include a statement about placement in the excess pool.
DGB(LOCAL)	Employee Rights and Privileges: Personnel- Management Relations	Revision	Revised to streamline the consultation process.
DK(LOCAL)	Assignment and Schedules	Revision	Revised to add information about assignments to the excess pool and to remove the section <i>Administrative Transfers</i>

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POLICY CODE	TITLE	TYPE	RATIONALE (REASON FOR CHANGE)
DK3(REGULATION)	Assignment and Schedules	Revision	Revised to update information about voluntary and involuntary teacher transfers, to add the section <i>Excess Pool</i> , and to remove the sections <i>Disciplinary Reasons or Unsatisfactory Performance</i> and <i>Assignment Time</i> .
DNA(LOCAL)	Performance Appraisal: Evaluation of Teachers	Revision	Revised to update information about evaluation of teachers.

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POLICY CODE	TITLE	TYPE	RATIONALE (REASON FOR CHANGE)
DNB(LOCAL)	Performance Appraisal: Evaluation of Campus Administrators	Revision	Updated to revise the <i>General Principles</i> , and school leader appraisal and performance review sections, and to delete the <i>Third-Party Input</i> and <i>Employee Response</i> sections.
DP(LOCAL)	Personnel Positions	Revision	Revised to give the Superintendent the ability to waive a requirement, if needed, in the qualifications for principals.
EHBJ(LOCAL)	Special Programs: Innovative and Magnet Programs	Revision	Revised the section on modifying an existing magnet program.