

**ELIZABETH PUBLIC SCHOOLS
ELIZABETH, NEW JERSEY 07208**

**REQUEST FOR BIDS
BID ADVERTISEMENT**

NOTICE IS HEREBY GIVEN, that sealed Bids are sought and requested by the Elizabeth Board of Education (hereinafter called "Owner"), for DUMBWAITER REPLACEMENT AT JEROME DUNN ACADEMY SCHOOL #9, ANNEX BUILDING A; together with all work incidental thereto, in accordance with Drawings and Specifications prepared by EI Associates, 8 Ridgedale Avenue, Cedar Knolls, NJ 07927.

Project Name: DUMBWAITER REPLACEMENT AT JEROME DUNN ACADEMY SCHOOL #9, ANNEX BUILDING A

Description of Contract: Single Overall Contract (Lump Sum, all Trades, all inclusive).

Description of Project: The work of this project includes, but is not limited to, the following: removal and replacement of an existing 3-stop dumbwaiter including modifications to electrical work and interior finishes.

The Bid Documents have been prepared by the firm, EI Associates, Architects & Engineers, PA. 8 Ridgedale Avenue, Cedar Knolls, NJ 07927. Telephone Number (973) 775-7777.

Commencing Friday, October 2, 2026, copies of said documents may be examined from 9:00 am to 4:00 pm Monday through Friday, at EI Associates, 8 Ridgedale Avenue, Cedar Knolls, NJ 07927.

Bid Documents may be obtained directly from the office of the Architect upon receipt of a \$100.00 non-refundable payment (business checks or money orders only) made payable to the EI Associates. Shipping of Bid Documents to Bidders by the Architect is possible if prearranged and paid for by the Bidder in advance. An additional handling charge of \$50.00 per set (business checks or money orders only made payable to EI Associates, will be charged by the Architect for this service. NO CASH SHALL BE ACCEPTED. To obtain bidding documents, go to <http://www.eiassoc.com/contractors/>. Please e-mail with completed bidding document form to Alaine Fairweather at Alaine_Fairweather@eiassociates.com to request the bid documents. Architect assumes no responsibility for information derived from incomplete sets of documents or for issuing addenda to entities who obtain documents from sources other than the Architect.

Sealed Bids must be received at the Elizabeth Board of Education Office of the Purchasing Agent, Attn: Mario L. Rodrigues, at 500 North Broad Street, 2ND Floor, Elizabeth, NJ 07208, not later than 11:30 a.m., Prevailing Time, October 28, 2026. All bids will be publicly opened and read aloud at that time by the Purchasing Agent at the Elizabeth Board of Education offices. No Bids will be accepted after **11:30 a.m.** **Note:** The Elizabeth Board of Education does not accept electronic (e-mail) submissions of bids at this time.

All bids must be submitted in a sealed envelope, bearing the following information:

Title:	DUMBWAITER REPLACEMENT AT JEROME DUNN ACADEMY SCHOOL #9, ANNEX BUILDING A
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Name and Address of the Bidder:	
Bid Opening Date:	Wednesday, October 28, 2026
Bid Opening Time:	11:30 a.m.

Bid Opening Location:

Elizabeth Board of Education
Attn: Mario L. Rodrigues, Purchasing Agent
500 North Broad Street, 2ND Floor
Elizabeth, NJ 07208

Each Bid shall be accompanied by a Bid Bond, cashier's check or certified check made payable to the Elizabeth Public Schools for ten percent (10%) of the amount of the total bid, however, not to exceed \$20,000.00.

Pre-bid Meeting:

One (1) prebid meeting will be held at the Jerome Dunn Academy, School #9, Annex Building A, 259 Fulton Ave., Elizabeth, NJ 07202 at 10:00 a.m., Prevailing Time, October 6, 2026. The meeting will be followed by a site visits of the project site. This meeting is conducted for the purpose of considering questions posed by Bidders. All Bidders are strongly encouraged to attend this meeting. Meeting minutes will be prepared and distributed to all Bidders who have received bid specifications.

Bid proposals for the above Contract will be received from Bidders registered with the Division of Revenue and Department of Labor. All Bidders proposing to Bid shall be classified in accordance with N.J.S.A. 18A:18A-27, as to the character and amount of public work on which they shall be qualified to submit a Bid by the Department of Treasury, Division of Property Management and Construction (DPMC). Bidders shall submit with the Bid current prequalification certificates issued by the DPMC for one of the following classifications:

General Contractor with a DPMC Classification of C008 General Construction,
or
C009 General Construction / Additions and Alterations
or
Elevators Contractor with a DPMC Classification of C099

In addition, the Bidder is required to submit with the Bid, a current prequalification certificate issued to the Bidder or its subcontractor by the DPMC, for the following DPMC Specialty Trades:

Elevators Contractor:	C099 (If Prime is C008 or C009)
Electrical:	C047

Each Bidder shall also be registered pursuant to the Public Works Contractor Registration Act, N.J.S.A. 34:11-56.48 et seq. and shall provide a valid and current registration certificate with its Bid as to the bidder and all subcontractors, at the time the proposal is received by the Elizabeth Public Schools.

Any Bid submitted without a copy of valid and active prequalification/classification certificates may be rejected as non-responsive to the Bid requirements.

Each Bidder shall submit with its bid, a Prequalification Affidavit – No Material Adverse Change, a copy of a valid and active NOTICE OF CLASSIFICATION, a certified copy of a Total Amount of Uncompleted Contracts form and such Affidavit that subsequent to the latest such statement submitted there has been no material adverse change in his qualification information except as set forth in said Affidavit.

Statement of Ownership Requirement: Pursuant to N.J.S.A. 52:25-24.2, Bidders shall submit a statement setting

forth the names and addresses of all persons and entities that own ten percent or more of its stock or interest of any type at all levels of ownership.

Each Bidder shall submit with its bid, a Consent of Surety as per N.J.S.A. 18A:18A-25 from a Surety company licensed to write business in the State of New Jersey, stating that the Surety will provide the successful bidder and its subcontractors with a performance/payment bond in the full amount of the contract.

The bid package will also include other documents that must be completed and returned with the bid. Failure to comply with Instructions to Bidders and to complete and submit all required forms may be cause for disqualification and rejection of the bid.

The Elizabeth Board of Education requires that all Bids shall comply with the bidding requirements specified herein and in the Request For Proposal. The Elizabeth Board of Education may waive informalities in Bids in accordance with the law. The Elizabeth Board of Education also reserves the right to reject any non-responsive bids or all Bids pursuant to N.J.S.A. 18A:18A-22.

No bidder may withdraw his bid withing (60) sixty days after the actual date of the bid opening thereof, 18A:18A-36a. The Owner reserves the right extend this date as negotiated with the potential low bidder.

Attention of the Bidders is particularly called to the requirements of employment to be observed and minimum wage rates to be paid under the Contract pursuant to N.J.S.A. 34:11-56.25 et seq.

In accordance with the provisions of of N.J.S.A. 10:5-33, all Bidders are placed on notice that they are required to comply with the requirements of P.L. 1975, Chapter 127. (NJAC 17:27).

All Bidders must submit a Business Registration Certificate, Certificate of Employee Information Report, and a Political Contribution Disclosure Form with their Bid Package.

All Bidders must comply with N.J.S.A. 18A:18A-20 "American Goods and Products to be used where possible."

Bidding shall be in conformance with the applicable requirements of N.J.S.A. 18A:18A-1 et seq., pertaining to the "Public School Contracts Law.

All Bidders are placed on notice that they are required to comply with all requirements of the Laws Against Discrimination, N.J.S.A. 10:2-1 et seq. and the Affirmative Action Regulations, N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 and provide the appropriate documentation at the time specified in the Request For Proposal.

No bidder who is on the State Treasurer's or Federal Government's List of Debarred, Suspended or Disqualified Bidders shall be eligible to bid on this project.

All Requests for Information are to be put in writing to EI Associates, Attn: Alaine Fairweather (fax # 973-775-7770; email address: alaine_fairweather@eiassociates.com). All Requests must be received by EI Associates by 4:00 p.m., October 9, 2026. Any questions received after that date and time will not be addressed.



Mr. Harold Kennedy, Jr.
School Business Administrator/Board Secretary
Elizabeth Public Schools