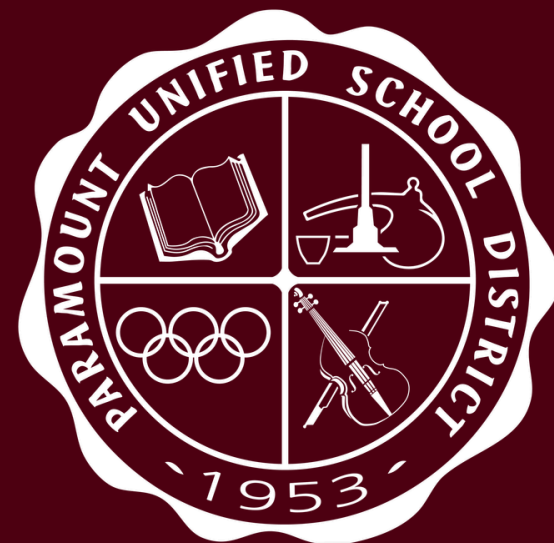


PARAMOUNT UNIFIED SCHOOL DISTRICT

OCCUPATIONAL THERAPIST

2026-2027 School Year



Salary Schedule:

- Schedule 2: Range 9: Step 1: \$8,957- Step 6: \$10,594 per month
- Eight (8) hours per day - Eleven (11) Months

Definition:

Under the general supervision of the Director - Special Education provides occupational therapy services to students with disabilities in accordance with Individualized Education Program (IEP) goals; assists in the case management of services to students; maintains records and documentation of students. Assesses students' functional development level providing appropriate treatment to meet individual student objectives and provides recommendations for program development and student placement.

Minimum Qualifications:

Education:

- Bachelor's degree from an accredited university

Experience:

- Must have experience working with students with disabilities.
- Knowledge of child development, neuromuscular function and dysfunction; sensory motor integration; kinesiology, skeletal anatomy; and basic pathology related to orthopedic disabilities.
- Demonstrate adaptability to changing circumstances and priorities within the learning environment.

Application Requirements

- Supplemental questions must be answered
- Updated resume of experience and training
- Two (2) recent letters of recommendation
- Must possess and maintain a valid license issued by the California Board of Occupational Therapy
- For verification purposes, you must include a copy of your license to your application.
- Must possess and maintain a valid California Class C driver's license.
- Must possess and maintain valid CPR and First Aid certifications.

Important Dates:

Tentative Interview Date: October 22nd, 2026

Applications will only be accepted via the link or QR code .

<https://www.edjoin.org/Home/JobPosting/2279922>

Edjoin Help Desk 888-900-8945

DUE DATE: Thursday, October 8th, 2026



WE RESERVE THE RIGHT TO REOPEN, READVERTISE, DELAY OR CANCEL FILLING THIS POSITION.

Additional Information

Essential Duties:

Assesses students' fine motor and development skills (i.e., perceptual-motor, motor coordination, sensory development, muscle strength) to determine their deficits and develop recommendations; assesses student physical abilities in an educational environment by gathering data in such areas as oral motor skills, sensory integration, motor planning, developmental function, self-care, fine motor function, work behavior, endurance and postural tone; evaluate students using standardized tests, observation, and/or clinically derived surveys in areas including perceptual-motor skills, motor coordination, and sensory motor development and processing; consult with teachers, parents, other personnel and/or outside professionals to get information, develop plans for services and/or make recommendations; explain and clarify occupational therapy goals and services to District staff, family members and personnel in other agencies; provide assistance to educational staff through consultation and training; participate in the Individualized Education Plan (IEP) meeting to develop or update goals and objectives and identify the level of service to meet these goals and objectives; provide occupational therapy services according to Individualized Education Program (IEP) goals and intervention plans developed for individual students; provide consultation services to classroom teachers to optimize students' involvement (i.e., handwriting programs, feeding, seating, modifying activities or environment or pencil/scissor grasp and usage); collaborate with multi-disciplinary team members upon written referral; devise a treatment program aimed at improving the identified areas of function, as they relate to the child's educational needs; assist with the development of therapy services, such as adapting school and classroom environment and learning materials to improve student functioning and facilitate access to curricular and instructional activities; monitor the use of adaptive equipment; instruct students in order to implement plans for remediation of functional limitations; screen students to determine the need for further individualized assessment; observe and control behavior and interaction of students according to approved procedures; use positive restraint techniques according to established procedures as necessary; monitor student progress; prepare detailed records and reports concerning student progress and daily activities; maintain records and reports as required and for complying with local and state regulations, administrative policies, and state and federal laws and regulations; maintain confidentiality of sensitive and privileged information; research resources and methods (i.e., intervention and treatment techniques, assessment tools, methods and community resources) in order to determine the appropriate approach for addressing students' functional goals; attend and participate in a variety of meetings, workshops and in-service trainings to maintain current knowledge of developments in the field of Occupational Therapy; administer first aid or necessary physical assistance to ill or distressed students; lift and position students in and out of wheelchairs, braces and/or other orthopedic equipment, individually or with the assistance of other staff; drive a vehicle to various sites to conduct work. Performs related duties as assigned.

Additional Information

Application Procedure:

To be considered, all candidates need to complete an online application on EdJoin. They must submit a completed application, ensuring that all required documentation is included. Candidates must clearly demonstrate that they meet the minimum requirements for the position. If the minimum requirements are specific and the applicant's experience is general, a breakdown of functions on a percentage-of-time-involvement basis should be included. Voluntary experience can also be considered if detailed information is provided. Only applications that meet the minimum requirements will be considered. Candidates who meet the minimum requirements will be invited to participate in an examination. You will be notified via EdJoin about the time and place of the examination.

Examination:

Applicants must successfully complete each part of the examination process to be considered. Candidates invited to participate in the examination process must bring with them some form of identification card bearing their photograph and signature.

Tuberculosis & Chest X-Ray:

Before being employed and beginning work for this District, you will be required to file evidence of having had a Tuberculosis Mantoux examination (Intradermal skin test) with a negative result within the past 60 days. Medically verified positive skin test results require a chest x-ray.

Authorization To Work Requirements:

As required by the Immigration Reform and Control Act of 1986, ALL persons who are offered employment must provide the district with documents that establish their identity and employment eligibility.

Other Requirements:

State law requires all our employees to swear or affirm allegiance to the United States and the State of California and to be fingerprinted for the purpose of a confidential background investigation. Personnel Services staff may obtain confidential references from your former employers. Employees are required to belong to the Public Employee's Retirement System. A physical examination, at your expense, is also a pre-employment requirement.

Salary Information:

Advanced placement on the Salary Schedule, up to Step III, may be allowed at the time of employment. To be considered for advanced placement, the prior qualifying employment must have been full-time employment within the last seven (7) years, must be completely disclosed in the application paperwork and must be properly verified in writing at the time of employment. The written verification must be on official stationery of the prior employer and specifically state the position held, a description of duties performed and the beginning and ending dates of employment.

DETAILED JOB DESCRIPTIONS OF ALL CLASSIFIED POSITIONS ARE AVAILABLE UPON REQUEST.

THE PARAMOUNT UNIFIED SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, NATIONAL ORIGIN, ANCESTRY, AGE, DISABILITY, OR GENDER IN ANY OF ITS POLICIES, PROCEDURES OR PRACTICES. SEE WEBSITE FOR FULL DETAILS.