

ISAACS ELEMENTARY

SCHOOL-BASED DECISION-MAKING COMMITTEE (SDMC)

MEETING MINUTES

Friday, September 18, 2026 | 12:00 PM – 1:10 PM

Meeting Leader: Mr. Jonathan Espinoza, Principal

Location: Isaacs Elementary

1. Welcome & Opening

Mr. Jonathan Espinoza welcomed SDMC members and led the meeting. The committee reviewed current school updates, upcoming events, instructional priorities, communication strategies, and staff support needs.

2. Bilingual Parent Communication & Resources

Ms. Riddick shared an idea to provide additional resources to teachers who work with bilingual parents and families. Discussion focused on improving communication between the school and bilingual families and ensuring teachers have resources available to effectively communicate with parents.

Ms. Riddick also shared that she is willing to assist with translation for meetings and presentations when needed. She requested that presentation slides and materials be provided 24–48 hours in advance so she has adequate time to prepare for translation.

Action Item: Staff requesting translation assistance should provide presentation materials to Ms. Riddick 24–48 hours before the meeting or presentation whenever possible.

3. SMORE Weekly Newsletter

Mr. Espinoza provided SDMC members with an overview of SMORE and demonstrated how the platform can be used to create weekly school newsletters. The purpose is to improve communication with families and provide consistent updates regarding school activities, announcements, reminders, and important information.

4. Isaacs Elementary Social Media

Mr. Espinoza provided an update regarding the school's Instagram page. Following Open House on September 17, 2026, Isaacs Elementary received approximately 35 new Instagram followers. The committee discussed continuing to use social media to highlight school activities, student accomplishments, family events, and important announcements.

5. Construction Update

Mr. Espinoza provided an update regarding the ongoing construction projects involving Pickfair and Crane. The current estimated timeline discussed was approximately two additional weeks for completion.

6. Birthday Celebration

The SDMC committee took time during the meeting to celebrate Ms. Riddick's birthday and acknowledge her contributions to the school community.

7. SY26–27 Core Spot Observation Form

The committee reviewed the SY26–27 Core Spot Observation Form and discussed updates provided by the district. SDMC members reviewed the purpose of the observation form and discussed the importance of understanding the updated expectations and processes.

8. TES Updates During Professional Development

Ms. Riddick asked for clarification regarding when Ms. Hall will provide staff with updates concerning TES during Professional Development (PD). The committee discussed the need for clear communication regarding TES expectations, updates, and timelines during upcoming professional development sessions.

Action Item: Provide staff with clarification and updates regarding TES during an upcoming PD session.

9. Upcoming Awards – September 24, 2026

The committee reviewed plans for the upcoming Awards Ceremony on Thursday, September 24, 2026.

Awards and recognitions discussed include:

- Principal's List
- A Honor Roll
- AB Honor Roll
- All A's / 2 B's
- Perfect Attendance
- Mastery/Meets Reading – Grades 3–5
- Mastery/Meets Math – Grades 3–5
- Science – 5th Grade
- Kindergarten: Principal's List
- Kindergarten: Honor Roll
- Kindergarten: Perfect Attendance

The committee discussed recognizing students for their accomplishments during the first six weeks of school.

10. Behavior Protocol – Grades 3–5

Ms. Hall requested clarification regarding the appropriate protocol for handling student behavior concerns in Grades 3–5. The discussion focused on ensuring that staff have a clear and consistent process for responding to behavior concerns and understanding when classroom interventions, parent communication, or administrative support should be utilized.

Action Item: Clarify and communicate the behavior protocol for Grades 3–5 to staff to ensure consistency in implementation.

11. Closing

Mr. Espinoza thanked SDMC members for their participation, ideas, and continued support of Isaacs Elementary.

Meeting Adjourned: Approximately 1:10 PM

Respectfully Submitted By:

SDMC Chair/Principal:

Date: _____

Mr. Jonathan Espinoza

