Gary D. Bixhorn Technical Center

Student Driving Policy Notice

Students are **prohibited from driving to school** unless they have applied for and been granted a student driving pass by BTC administration. Driving passes will only be considered for students with an extenuating circumstance that requires them to drive. All other students are required to use district transportation to and from the Academy.

If a student misses the bus, they are still prohibited from driving to the Academy. Students must arrive to campus via district transportation or can be dropped off at the BTC designated student drop off area. Students who drive themselves without proper administrative permission and without a valid driving pass, will be in violation of our driving policy and will be subject to the consequences outlined below.

- **1st Offense:** The student will receive a verbal and documented warning and parents/person in parental relation and home school will be notified.
- **2nd Offense:** The student will receive a **one-day in-school suspension** from their Academy class and parents/person in parental relation and home school will be notified.
- **3rd Offense:** The student will receive a **one-day out-of-school suspension** from their Academy class (which may also result in a suspension from their home school) and parents/person in parental relation and home school will be notified.
- **Additional Offenses:** Progressive disciplinary action as determined by administration.

This policy will take effect on **September 8, 2026**. This policy allows us to maintain a safe and supportive learning environment for all students, faculty, staff and community members.

Internet-Enabled Devices Policy Notice

(Aligned with ESBOCES Board Policy 6221)

This is to advise you that ESBOCES, has adopted **Policy 6221 – Student Use of Internet-Enabled Devices During the Instructional Day** to help students remain focused on their learning and to ensure a safe and distraction-free learning environment.
What is an Internet-Enabled Device?

This includes **smartphones, tablets, smartwatches or any device that can connect to the Internet** and access online content (including social media). This does **not** include: Basic cell phones without internet access or school-issued devices being used for educational purposes.

When Devices May Be Used:
Students are generally **not permitted** to use Internet-enabled devices **at any time during the instructional day, unless**: Authorized by a teacher or administrator for a specific educational purpose, needed for health care management or in an emergency, used for translation services or specified in an Individualized Education Program (IEP) or 504 plan.

Storage During the Day:
Devices will be collected by the staff at the start of the instructional day and stored in **secured, designated locations**. Devices will be returned at dismissal.

How Parents Can Contact Students During the Day:
Call the school's main office – (631) 286-6500
Email the students Academy teacher

Discipline:
Repeated violations will result in disciplinary measures as outlined in our Code of Conduct/Student Handbook.