



LenapeTech
Education at Work



Student Attendance



- **10 parent/guardian excuses are accepted each school year.**
ex: sick, family emergency, etc.



- **Students have 3 days to submit an excuse after an absence.**
Absences without an excuse within 3 days will be considered unexcused/unlawful absences.



- **Once all 10 Parent/Guardian excuses have been used, any additional absences must be accompanied by a medical excuse or it will be considered an unexcused/unlawful absence.**



- **After 6 unexcused/unlawful absences, a student may become ineligible to attend a cyber charter school.**



Attendance Letters

Parents/Guardians will receive letters from Lenape Tech after the following absence thresholds:

3

days of illegal absences

- *School Attendance Improvement Conference (SAIC) may be scheduled at this point.*

5

days of Parent/Guardian excused absences

- *Student will meet with administration to review attendance, policies and grades.*

6

days of illegal absences

- *Student may be subject to a CYS referral and/or citation with the local magistrate's office.*

10

days of Parent Guardian excused absences

- *Student will meet with administration to review attendance, policies and grades.*
- *School Attendance Improvement Conference (SAIC) may be scheduled at this point.*



How to Submit Parent/Guardian Excuses



Electronic

through Microsoft Form on Lenape Tech website:
[Lenape Technical School Absence Excuse Form](#)



Email

to school attendance secretary
schabet@mylenape.net



Written

parent/guardian excuse submitted to the Guidance Office.