

Dobbs Ferry School District

Instructional Technology Access and Use

Interim Guidance⁽¹⁾

(Updated 092826)

	Springhurst K-2	Springhurst 3-5	Middle School 6-8	High School 9-12
Instructional/Intentional focus (8,9)	Teaching <i>about</i> AI	- Teaching <i>about</i> AI - Introducing applications of AI	- Teaching <i>about</i> AI - Teaching <i>how</i> AI can be strategically used as a learning tool - Developing students' judgment about when AI supports their learning and when it replaces their own thinking and work	- Teaching students to use AI strategically as a teacher-assigned or teacher-permitted tool to support learning - For IB courses, this is detailed in AI Use in IB Coursework. - Developing students' judgment about when AI supports their learning and when it replaces their own thinking and work - Teaching students to cite AI appropriately when used in academic work.
Student AI Access (2)	<i>None</i>	<i>None</i>	<i>Limited</i> (3) Available Platforms/Programs: Canva (digital publishing and graphic design) (4)	<i>Teacher-directed/teacher-permitted</i> Available platforms/programs include: - Gemini as a component of Google Classroom - Enhanced Google search features - NotebookLM (teacher-created or assigned) - Google products with AI integrations - District-approved programs and platforms

Student Data Protection	All computer applications used by the district must comply with NYS Education Law 2-d , and all vendors must enter into required data privacy agreements. The board-appointed data protection officer and, where necessary, district counsel review agreements not covered by the <i>New York State Instructional Technology Contract Consortium</i> before applications are approved for use.			
Screen Access (5)	• Shared computer carts (not 1:1) • Teacher-directed device use • Teacher use of interactive whiteboards/screens	• 1:1 district-provided Chromebook (for in-school use only) • Teacher-directed device use • Teacher use of interactive whiteboards/screens	• 1:1 district-provided Chromebook • Personal devices with permission (6) • Teacher use of interactive whiteboards/screens	• 1:1 district-provided Chromebook • Personal devices with permission • Teacher use of interactive whiteboards/screens
Implementation Support	• PK-5 technology teacher • Director of instructional technology • Director of network technology • Coordinator of professional Learning • Principal • Shared practice by staff	• PK-5 technology teacher • Director of instructional technology • Director of network technology • Coordinator of professional learning • Principal • Shared practice by staff	• Director of instructional technology • Director of network technology • Coordinator of professional learning • Teacher leaders • Principal and assistant principal • Shared practice by staff	• Director of instructional technology • Director of network technology • Coordinator of professional learning • Teacher leaders • Principal and assistant principal • Shared practice by staff

NOTES:

- (1) See [Policy 8636: Artificial Intelligence](#), which establishes requirements for the use of artificial intelligence (AI) in the district. The district is in the process of developing Policy 8636-R, the administrative regulations, that will provide additional guidance on implementing the policy.
- (2) Because access to features in Google products changes frequently, the district's IT department monitors these changes and adjusts settings to maintain district access requirements.
- (3) For example, generative AI features in student Google accounts are disabled
- (4) Canva incorporates artificial intelligence directly into its software, yet it functions as a graphic design and visual communication platform, rather than an all-purpose AI platform like ChatGPT or Gemini.
- (5) Discussions about limiting student screen time, particularly in grades K-2, are ongoing at the [state and national level](#). As discussed with the board of education at the [March 24, 2026 meeting](#), Springhurst students in grades K-4 average 40 minutes or less of daily screen time on personal devices.
- (6) See [Policy 5695-E: Personal Electronic Devices Responsible Use Agreement](#).
- (8) The instructional focus is based on the [NYS Computer Science and Digital Literacy Standards](#). AI is included generally throughout the standards and explicitly in some areas. For example, in 4th grade, “*The focus is on explaining a range of ways that humans interact with AI to make decisions*”, and in 7th grade, “*The focus is on understanding different factors that introduce bias into an AI system and how those biases affect people*”.
- (9) The district views AI as a tool that has the *potential* to improve teaching and learning when used strategically, not to replace the intentional planning and preparation for instruction by teachers, and the cognitive learning processes of students. As an example of this perspective, please see [Understanding AI: Offloading or Outsourcing Thinking?](#)