

RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District
Board of Education
Regular Meeting

Held at 6:00 PM

Norwayne High School Library

April 27, 2026

The April 2026 Regular Meeting of the Norwayne Local Board of Education was held on Monday, April 27, 2026 at Norwayne High School. Having due notice the following board members were present: Kirk Gasser, Eric Graham, Rachael Ramsier and Angie Smith. Doug Ingold was absent.

CALL TO ORDER - Superintendent Kevin Leatherman

Pledge of Allegiance (Official Opening of the Business Meeting)

Monthly Reports to the Board & Public

Nicole McQuate – Curriculum, Professional Development, & Gifted Coordinator and the Math Curriculum Team presented.

WELCOMING AND ACKNOWLEDGMENT OF GUESTS - Superintendent Kevin Leatherman

The Norwayne Local Board of Education is pleased to officially welcome guests attending the meeting. Each guest is asked to identify him/herself to the Board by signing the meeting attendance sheet. Those who desire to address the Board under the 'Hearing of the Public' portion of the meeting agenda are asked to place an (X) beside their name.

The Board wishes to thank you for attending the meeting and for your interest in our schools. Those who have indicated their desire to address the Board may do so under Item III (Hearing of the Public). Per Board Policy BDDH.

The Board heard from Lydia Stahl.

2026-28 Smith moved and Ramsier seconded the motion to move into executive session for the purpose of discussing the appointment, employment, and/or compensation of a public employee of official and personnel matters required to be kept confidential at 6:44 pm

Vote: Yes: Ramsier, Smith, Gasser, Graham

2025-29 Graham moved and Ramsier seconded the motion to reconvene the open meeting at 8:20 PM.

Vote: Yes: Smith, Gasser, Graham, Ramsier.

2026-30 Gasser moved and Ramsier seconded the motion to adopt the April 27, 2026 agenda as modified.

Vote: Yes: Gasser, Graham, Ramsier, Smith.

2026-31 Gasser moved and Ramsier seconded the motion to approve the Treasurer's Business items as presented:

TREASURER'S BUSINESS - Nicole Peters

- A. Approve the minutes of the March 23, 2026 Regular Board Meeting.
- B. Approve the March 31, 2026 Bank Reconciliation and Financial Reports:
Receipts: \$ 2,378,325.80 Expenses: \$ 1,604,576.72
- C. Accept the following donations:

Norwayne Athletic Boosters	\$1,500	NHS Track Program
Beth Lea	\$5,000	Girls Track Program
- D. Approve contract with Melissa Klotzle's business, Honeybee Designs.
- E. Approve contract with LEAP for service students for the 2026-2027 school year.
- F. Approve the new Math curriculum five-year contract with Carnegie Learning at a cost of \$214,011.72.
- G. Approve Stipend for Joe Chaffin for Broadcasting services.
- H. Approve a three-year contract with Frontline Education to lock in prices for the Absence Management system.
- I. Approve the Resolution to Rescind the Bus Garage Capital Projects Fund and authorize the transfer of remaining funds

The Board of Education of the Norwayne Local School District met in regular session on April 27, 2026 at 6:00 PM in the Norwayne High School Library, 350 South Main St Creston, Ohio, with the following members present:

Doug Ingold <u>Absent</u>	Kirk Gasser <u>✓</u>	Eric Graham <u>✓</u>
Rachael Ramsier <u>✓</u>	Angie Smith <u>✓</u>	

The Treasurer advised the Board that the notice requirements of Section 121.22 of the Revised Code and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

Kirk Gasser moved adoption of the following resolution: 2026- 31 :

**A RESOLUTION RESCINDING THE BUS GARAGE CAPITAL PROJECTS
FUND AND AUTHORIZING THE TRANSFER OF REMAINING FUNDS
IN FISCAL YEAR 2026**

WHEREAS, the Board of Education previously
established a capital projects fund under ORC 5705.13(C) by

Resolution adopted on May 19, 2025 for the construction of a bus garage; and

WHEREAS, the Bus Garage Project is now complete and the Board desires to close the fund and reallocate remaining resources;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Norwayne Local School District, Counties of Wayne and Medina, State of Ohio, that:

Section 1. Hereby rescinds the Bus Garage Capital Projects Fund established for this purpose pursuant to ORC 5705.13(C).

Section 2. Authorizes and directs the Treasurer to transfer any remaining balance in the Bus Garage Fund to the General Fund, consistent with ORC 5705.13(C).

Section 3. Authorizes and directs the Treasurer to transfer funds from the General Fund to other established capital projects funds, as appropriated by the Board, for ongoing projects.

Section 4. Authorizes the Treasurer to take all actions necessary to carry out this resolution.

Section 5. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were adopted, in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public, in compliance with the law.

Section 6. This Resolution shall be in full force and effect from and immediately upon its adoption.

Rachael Ramsier seconded the motion.

Vote: Ingold Absent, Gasser Yes, Graham Yes,

Ramsier Yes, Smith Yes

Respectfully recorded this Date: April 27, 2026



Nicole A. Peters, Treasurer

- J. Approve the 6.5% Health Insurance increase Renewal with Jefferson Health Plan.

VOTE: Yes: Graham, Ramsier, Smith, Gasser.

PRESIDENT'S BUSINESS – Doug Ingold

- A. Announcements/Correspondence/Introductions/Recognition
1. Norwayne Elementary will be hosting a Family Movie Night on Friday, May 1st at 8:00 p.m.
 2. Norwayne Local Schools will hold a “Reading Under the Lights” event Thursday, May 7, 2026, from 5:30 – 7:30 p.m. at the Norwayne Community Football Stadium. Reading Under the Lights is a FREE, family-friendly, summer kick-off reading event for students in grades K-6.
 3. Norwayne Middle School will be hold a Scholastic Book Fair – **ALL** items are Buy One Get One Free - May 6-8, 2026 in the NMS Lobby during school hours. What a perfect time to stock up for summer reading!
 4. Norwayne had 12 artists in grades 7 & 8 who placed with ribbons at the Wayne County Middle School Art Exhibit in the gallery of The Wayne Center for the Arts. Winners were: Joel Snyder – 1st Place ~ Painting; Savannah Smith – Honorable Mention ~ Painting; Jace Calame – 1st Place ~ Mixed Media; Olivia Gasser – 1st Place ~ 2-D Design; Hadley Van Doorne, Laelle Hershberger, Tessa Underwood – 1st Place ~ Printmaking Collaboration; Harper Pelfrey – Honorable Mention ~ Sculpture; Elyce Klotzle, Leah Hilty – 3rd Place ~ Non-Clay Sculpture Collection; Kycen Friend – 2nd Place ~ Crafts; Aron – 3rd Place ~ Textiles
 5. Three talented 8th graders were chosen to have their work published in the Young Writers edition of Stranger Sagas: Between Worlds. Congratulations to Carys Hassenzahl, Skarlet Saefkow, and Riley Lee for crafting fun, mysterious, and wonderful mini sagas!
 6. Congratulations to our Norwayne Middle School Academic Challenge Team who placed 2nd out of 13 teams at the Wayne County Academic Challenge Competition!
 7. We would like to congratulate Norwayne Robotics Team for another successful year!! Out of well over 480 robots at Nationals, we came home with 7 top awards. Thank you for representing Norwayne well!!

BOARD COMMITTEE REPORTS/RECOMMENDATIONS

2026-32 Ramsier moved and Graham seconded the motion to approve the items in this Section.

- A. Buildings & Grounds Committee – Chairperson, Kirk Gasser
1. Maintenance and repair projects are continually under review, and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received

B. Communications & One Needs Assessment (ONA) Committee –
Chairperson, Rachael Ramsier

1. An invitation has been posted on Facebook and our District Web Page to the Norwayne Graduating Class of 1976, inviting them to attend the Graduation of the Norwayne High School Class of 2026. Please RSVP to Melissa Sparks at 330-435-6382 or msparks@norwayne.net.
2. Kindergarten Registration for the 2026-2027 School Year is now open. Kindergarten Screening is scheduled for Monday and Tuesday, May 11th & 12th. Information regarding enrollment through Final Forms and scheduling a screening appointment is posted on the District and Elementary Web Pages. Families are to contact the elementary at (330) 435-6383 to schedule their child's screening appointment.
3. The 8th-grade students are preparing for their DC Trip scheduled for May 20 23, 2026.
4. School will be closed Monday, May 25, 2026, for Memorial Day.
5. The last day of school will be Friday, May 29, 2026. Early release times on that day for Middle and High Schools will be 2:05 p.m., and the Elementary at 2:55 p.m.

C. Transportation & Safety Committee – Chairperson, Angie Smith

1. The Transportation Department is currently in a high-demand period, managing daily routes along with an increase in grade-level field trips and athletic transportation. Driver evaluations are underway, and we are continuing to maintain full coverage during this busy time.
2. We currently have a new driver in training, who supports our continued focus on maintaining strong staffing levels.
3. A Transportation Safety Meeting was successfully held on April 21st, reinforcing procedures and maintaining our strong focus on student safety.
4. As we move forward, we continue to evaluate ways to improve efficiency and effectively manage peak scheduling demands.
5. May 4th is Bus Driver Appreciation Day in Ohio, and we look forward to recognizing our drivers for the essential role they play in safely transporting our students each day

D. Policy Committee – Chairperson, Eric Graham

(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)

Policies on Second Reading/Adoption:

EBDE Procurement and Administration of Overdose Reversal Drugs
EDEC Artificial Intelligence
EFD Misbranded Foods and Cultivated-Protein Food Products
JEB Entrance Age

Policies on First Reading/Review:

None at this time.

E. Audit/Finance/Technology Committee – Chairperson, Doug Ingold

1. Ohio State Testing began April 14th and will conclude on May 5th. We would like to encourage our students as they prepare to showcase all they have learned this year. These assessments are an opportunity for our students to demonstrate their growth and the hard work they have put in throughout the school year. We are incredibly proud of their dedication and progress. Our teachers and staff have worked diligently to prepare students, and we are confident that they are ready. Most importantly, we want every student to know that we believe in them and are proud of the effort they have shown all year long.
2. Our district is currently working on our cybersecurity compliance dictated in House Bill 96. Our cybersecurity plan is based on the NIST (National Institute of Standards and Technology) Cybersecurity Framework. We need to be in compliance by July 1, 2026.

F. Superintendent's Report – Kevin Leatherman

1. April 1st enrollment by building:

Elementary School	532 (+37 Preschoolers)
Middle School	313
High School	365
Career Center	<u>37</u>
Total	1,284

2. Other Board Matters
 - a. Calendars for 2026-2027

VOTE: Yes: Ramsier, Smith, Gasser, Graham.

SUPERINTENDENT'S AGENDA – NEW BUSINESS – Superintendent Kevin Leatherman

2026-33 Gasser moved and Graham seconded the motion to approve the superintendent's agenda:

A. Personnel Matters –

Administrative Staff

Professional Staff

Dara Timmerman – Accept Letter of Resignation for Retirement at the end of the 2025/2026 School Year.

Jacob Shoup - Accept Letter of Resignation at the end of the 2025/2026 School Year.

Abbey VanTyne - Accept Letter of Resignation at the end of the 2025/2026 School Year.

Darin Winkler - Accept Letter of Resignation at the end of the 2025/2026 School Year.

Exempt Staff

Support Staff

Kim Suppes – Request to extend Resignation for Retirement from June 13, 2026 to July 1, 2026.

Addition to Substitute List:

Susan Bratcher - Substitute Teacher
Dawn Dichler - Clerical

Supplemental Staff –

Per the Master contract, Supplemental Contracts for the 2025-2026 school year are non-renewed for the 2026-2027 school year.

Track

High School

Lauren Grier - Accept Letter of Resignation effective April 14, 2026
Charles Dixon - Assistant Girls Coach

Contracts for Renewal 2026-2027 School Year

Administrative

Two-Year Contract:

Doug Zimmerly

Three-Year Contract:

Ben Kobus	Nicole Seal	Pamela Winslow
Nicole McQuate	Vince Sette	

Exempt

Two-Year Contract:

Isaac Graf	Melissa Klotzle	Lori Weinman
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Certified

One-Year Contract:

Jen Buckingham	Andrea Dietry	Andrew Jacobs
Caitlyn DeMassimo	Matt Filo	Rachel Koloda
Stacy Mangun	Allison McDonald	Derek Van Lehn
Remington McClung	Kevin Philyaw	Melissa Watkins
Kyle Metzger	Jeff Snure	Brenna Wilson
Emily Morgan	Michelle Vance	

Two-Year Contract:

Bradley Krak	Maddie McDermott	Emily Ogg
Lance Larrison	Jacob Morgan	Dan Williams

Three-Year Contract:

Shawn Deer	Paul Klotzle	Josue Perez
Adam Indorf	Misti Kosier	Jake Zimmerly
Keith Kerns	Jude LaChance	

Non-Certified

Two-Year Contract:

Rob Brookshire

Josh Chaffin

Tami Fitzpatrick

Justine Gillis

Isaac Graf

Tana Heilman

Andy Moore

Angela Moore

Jamie Moore

Mike Schar

Marisa Wilson

- B. Professional and/or support staff professional leave requests (according to Board Policy GCBD): None to report at this time.
- C. Board's consideration/approval of Norwayne High School Principal Doug Zimmerly's list of 2026 graduates pending satisfactory completion of all requirements. Approval includes those seniors who have met the requirements set forth by the Norwayne Board of Education and State Board of Education (Board Policy IKF).
- D. Approve the itinerary for the FFA state convention trip, April 29, 30, and May 1, 2026.

VOTE: Yes: Smith, Gasser, Graham, Ramsier.

PUBLIC HEARING

Public Hearing to discuss the rehire of retired Middle School Teacher, Kim Reed effective August 1, 2026.

ADJOURNMENT

The May Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday evening May 18, 2026 at 6:00 p.m. Hearing of the Public 6:00 p.m.

2026-34 Graham moved and Gasser seconded the motion to adjourn the meeting at 8:47 PM.

VOTE: Yes: Gasser, Graham, Ramsier, Smith.

Board President

Treasurer