Approved 10.21.25

Dover School Committee
Meeting of September 16, 2025

Members Present:	Goli Sepehr
	Kate Cook
	Jessica Hole
	Kevin Bielke (remote)
	Sally Firnstein, METCO member (remote)
Also Present:	Beth McCoy, Superintendent
	Denny Conklin, Assistant Superintendent
	Dawn Fattore, Business Manager

1) **Call to Order**

Goli Sepehr called the meeting to order 6:32 pm.

2) Community Comments - none

3) Superintendent Comments - Beth McCoy updated recent and upcoming meeting/events in the District including the opening of school and upcoming Open House.

4) Financial Reports

- Warrant Report
- FY25 Budget Closeout
  - Salaries - the year ended with a $9,841 (0.13%) positive variance reflecting the net savings of an addition of a .3 FTE Pre-School Director, and educator leave of absence, a .3 FTE reduction in EL educator, and addition of .2 FTE Occupational Therapist.
  - Expenditures - overall positive variance of $2,521 (0.22%) with key drivers being negative variances for additional SPED services and instructional software offset by a favorable heating oil contract.
  - Out-of-District - operating expenses exceeded budge by $891,739 (33.03%). The majority of the variance resulted from two unbudgeted placements as well as changes in placement locations of existing students totaling approximately $1,040,000 of additional costs. This was offset by transportation costs that were under budget by approximately $150,000.
  - Summary of Results - negative variance of $879,378 (7.78%). The unbudgeted costs were offset by the Circuit Breaker reimbursement of $1,239,473 resulting in a net turn back to the Town of Dover of $360,095.
  - Special Revenue/Revolving Funds - balances as of 6/30/25 provided.

5) **Discussion Items**

6) Action Items

- Chickering School Improvement Plan (2nd read)

Kate Cook made a motion to approve the Chickering School Improvement Plan. Jessica Hole seconded.
25-09 VOTE: 4 - 0 via roll call

- Appoint METCO Liaison to School Committee

Kate Cook made a motion to appoint Sally Firnstein as METCO Liaison to the Dover School Committee. Jessica Hole seconded.
25-10 VOTE: 4 - 0 via roll call

7) Consent Items

- Approval of Minutes: June 3, 2025
- Approval of Joint Minutes: June 10, 2025

Kate Cook made a motion to approve the Consent Agenda. Jessica Hole seconded.
25-11 VOTE: 4 - 0 via roll call

8) **Informational Items**

- Subcommittee Assignments
- Regional School Committee minutes of March 4 & May 6, 2025

9) Items for October 21, 2025

10) Adjournment at 7:00 pm.

Respectfully submitted,
Amy Davis