Dover School Committee

Tuesday, September 16, 2025
6:30 pm

Dover-Sherborn Middle School Library
Livestream via Dover-Sherborn Cable Television

AGENDA

1. **Call to Order**
2. **Community Comments**

   Google Meet Link (community comments only)

3. **Superintendent Comments**
4. **Financial Reports**
   - Warrant Report
   - FY25 Budget Closeout
5. **Discussion Items**
6. **Action Items**
   - Chickering School Improvement Plan (2nd read) **A.R.**
   - Appoint METCO Liaison to the School Committee **A.R.**
7. **Consent Items** **A.R.**
   - Approval of Minutes – June 3, 2025
   - Approval of Joint Meeting of the School Committees – June 10, 2025 (revised)
8. **Informational Items**
   - Subcommittee Assignments
   - Sherborn School Committee Minutes – May 6, 2025
   - Dover-Sherborn Regional School Committee Minutes – May 6, 2025
9. **Items for October 21, 2025**
10. **Adjourn**

NOTE: The listings of matters are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may, in fact, be discussed and other items not listed may also be raised for discussion to the extent permitted by law.

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The Public Schools of Dover and Sherborn
157 Farm Street
Dover, MA 02030
Phone: 508-785-0036 Fax: 508-785-2239
www.doversherborn.org

Elizabeth M. McCoy, Superintendent
Denton Conklin, Assistant Superintendent

Dawn Fattore, Business Administrator
Kate McCarthy, Director of Student Services

TO: Dover School Committee
FROM: Dawn Fattore, Business Administrator
DATE: September 12, 2025
RE: FY25 and FY26 Warrants

The following FY25 Accounts Payable Warrants were approved by one of the Committee's designated signers:

Voucher #	Date	Amount	Fund
1131	6/12/2025	$63.79	Title IIA
1132	6/12/2025	$21,009.46	General - School
1133	6/12/2025	$111,873.07	Circuit Breaker
1134	6/12/2025	$258,880.70	General-OOD
1135	6/12/2025	$83,890.56	General-School
1136	6/12/2025	$18,986.52	Food Service
1137	6/26/2025	$951.15	Food Service
1138	6/26/2025	$9,250.00	TNTP Math Grant
1139	6/26/2025	$84,677.29	General-OOD
1140	6/26/2025	$6,052.51	General-School
1141	6/30/2025	$4,726.25	General-OOD
1142	6/30/2025	$1,742.31	Title IIA
1143	6/30/2025	$29,344.39	General-School
1144	6/30/2025	$7,622.83	General-School FY25 Encumbrances

The following FY26 Accounts Payable Warrants were approved by one of the Committee's designated signers:

Voucher #	Date	Amount	Fund
1003	7/24/2025	$850.00	General-OOD
1004	7/24/2025	$110.19	Gift Fund
1005	7/24/2025	$4,050.00	Title IV
1006	7/24/2025	$3,061.25	Sped 274 Grant
1007	7/24/2025	$12,183.50	Capital Project-Flooring FY25
1008	7/24/2025	$74,627.58	Capital Project-Flooring FY26
1009	7/24/2025	$885.00	Food Service
1010	7/24/2025	$47,257.27	General-School
1012	8/7/2025	$55,448.40	Circuit Breaker
1013	8/7/2025	$42,089.07	General-OOD
1014	8/7/2025	$89,667.41	General-School
1016	8/21/2025	$4,994.54	Food Service
1017	8/21/2025	$34,209.10	General-OOD
1018	8/21/2025	$21,397.36	General-School
1020	9/3/2025	$52,108.70	General-OOD
1021	9/3/2025	$232,757.73	Circuit Breaker
1022	9/3/2025	$42,256.36	General-School

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Elizabeth M. McCoy, Superintendent
Denton Conklin, Assistant Superintendent

Dawn Fattore, Business Administrator
Kate McCarthy, Director of Student Services

TO: Dover School Committee
FROM: Dawn Fattore, Business Administrator
RE: FY25 Financial Results
DATE: September 12, 2025

Attached please find:

* Status of Appropriations as of June 30, 2025
* Special Revenue/Revolving Funds as of June 30, 2025

Status of Appropriations

Salaries

Salaries ended the year with a positive balance of **$9,841** (0.13%) reflecting the net savings of an addition of a .3FTE for a Pre-School Director, an educator leave of absence, a .3 FTE reduction in English Language (EL) educator and addition of a .2FTE Occupational Therapists.

Expenditures

In-district operating expenses were under budget by **$2,521** (0.22%) with key drivers being negative variances for additional SPED services and instructional software offset by a favorable heating oil contract.

Out-of-District

OOD operating expenses exceeded budget by **$891,739** (33.03%). The material variance resulted from two unbudgeted placements as well as changes in placement locations of existing students totaling approx. $1,040,000 of additional costs. This was offset by transportation costs which were under-budget by approx. $150,000.

Summary of Results

Overall results from operations for FY25 were a positive variance of **$12,361** (0.14%) from In-District and a negative variance of **$891,739** (33.03%) from OOD resulting in a net negative variance of **$879,378** (7.78%). These unbudgeted costs are offset by the Circuit Breaker reimbursement of **$1,239,473** resulting in a net turn-back to the Town of Dover of **$360,095**.

Special Revenue Revolving Funds

The roll-forward for the Special Revenue and Revolving Fuds is included for your review. There is no significant activity to report.

Capital Project

The Town approved additional flooring replacement ($75,000) for Chickering. This work was completed in July.

We will be happy to answer any questions the Committee may have at Tuesday's meeting.

Dover Public Schools
Status of Appropriations as of June 30, 2025

SALARIES	FY25 BUDGET	EXPENDED 30-Jun	OPERATING VARIANCE/ BUD.REMAINING	% of BUDGET
SUPERINTENDENT	$142,711	$142,712	(1)	0.00%
BUSINESS AND FINANCE	119,935	107,230	12,705	10.59%
DISTRICT INFO MANAGEMENT	81,610	81,578	32	0.04%
SPED ADMINISTRATION	219,892	255,025	(35,133)	-15.98%
SCHOOL LEADERSHIP-BUILDING	405,739	407,377	(1,638)	- 0.40%
ACADEMIC LEADERS	38,164	39,864	(1,700)	- 4.46%
EDUCATORS, CLASSROOM	3,829,730	3,750,301	79,428	2.07%
EDUCATORS, SPED	1,222,070	1,257,164	(35,094)	- 2.87%
SUBSTITUTES	45,000	57,336	(12,336)	-27.41%
EDUCATIONAL ASSISTANTS	689,915	632,732	57,183	8.29%
LIBRARIANS & MEDIA CENTER	70,630	70,630	0	0.00%
BUILDING BASED PD	16,875	21,488	(4,613)	-27.33%
GUIDANCE COUNSELORS	137,257	192,618	(55,361)	-40.33%
PSYCHOLOGICAL SERVICES	112,334	102,667	9,667	8.61%
MEDICAL/HEALTH SERVICES	99,959	102,079	(2,120)	- 2.12%
CUSTODIAL SERVICES	226,829	228,006	(1,177)	- 0.52%
TOTAL SALARIES	**$7,458,649**	**$7,448,809**	**$9,841**	**0.13%**
EXPENDITURES				
SCHOOL COMMITTEE	$9,000	$6,993	2,007	22.30%
SUPERINTENDENT	18,800	17,880	920	4.90%
LEGAL SERVICES	9,000	5,000	4,000	44.44%
DISTRICT INFO MANAGEMENT	80,500	78,982	1,518	1.89%
SCHOOL LEADERSHIP-BUILDING	17,608	17,027	581	3.30%
CLASSROOM CONTRACTED SERVICES	4,000	2,455	1,545	38.61%
SPED SERVICES/SUPPLIES	68,200	103,546	(35,346)	-51.83%
LIBRARIANS & MEDIA CENTER	14,360	12,433	1,927	13.42%
COURSE REIMBURSEMENT/PD	34,900	26,677	8,223	23.56%
TEXTBOOKS & RELATED SOFTWARE	83,000	77,798	5,202	6.27%
LIBRARY INSTRUCTIONAL MATERIALS	7,200	7,774	(574)	- 7.97%
INSTRUCTIONAL EQUIPMENT	15,750	15,012	738	4.68%
GENERAL SUPPLIES	63,050	62,459	591	0.94%
CLASSROOM INSTRUCT TECHNOLOGY	24,000	41,089	(17,089)	-71.20%
GUIDANCE	3,500	5,521	(2,021)	-57.74%
MEDICAL/HEALTH SERVICES	1,500	1,494	6	0.40%
TRANSPORTATION SERVICES	276,821	270,536	6,285	2.27%
CUSTODIAL SERVICES	25,000	20,993	4,007	16.03%
UTILITIES	253,000	230,774	22,226	8.79%
MAINTENANCE OF BUILDING	135,000	137,226	(2,226)	- 1.65%
TOTAL EXPENDITURES	**$1,144,189**	**$1,141,668**	**$2,521**	**0.22%**
TOTAL INDISTRICT OPERATING	**$8,602,838**	**$8,590,477**	**$12,361**	**0.14%**
OOD TUITION & TRANSPORTATION				
TUITION TO MA SCHOOLS	75,000	70,969	4,031	5.38%
TUITION TO COLLABORATIVES	365,000	266,454	98,546	27.00%
TUITION TO NON-PUBLIC SCHOOL	1,635,000	2,871,519	(1,236,519)	-75.63%
TUITION TO OUT OF STATE SCHOOLS	180,000	86,440	93,560	51.98%
TRANSPORTATION SERVICES	$445,000	$296,358	148,642	33.40%
TOTAL OOD	**$2,700,000**	**$3,591,739**	**($891,739)**	**-33.03%**
TOTAL OPERATING	**$11,302,838**	**$12,182,216**	**($879,378)**	**- 7.78%**
CB Reimbursement offset			**$1,239,473**	
Operating Surplus			**$360,095**	

Dover Public School

Special Revenue/Revolving Funds as of June 30, 2025

SPECIAL REVENUE/REVOLVING FUNDS	FUND BALANCE @ 07/01/24	REVENUE	EXPENDITURES / ENCUMBRANCES	FUND BALANCE @ 06/30/25	Notes:
BUILDING RENTAL	108,301	45,486	16,643	137,145	*Includes Rental Income from DEDA(after-school program)*
CIRCUIT BREAKER	97,763	1,239,473	1,215,527	121,709	
FOOD SERVICES	281,786	314,606	327,011	269,382	*Net of deposits in advance - $13,016.16*
GIFTS (see pg 2 for details)	22,499	41,400	41,565	22,334	
PRESCHOOL	210,212	155,590	143,247	222,556	*Net of deposits in advance - $22,817.50*
NON-RESIDENT TUITION	0	114,083	63,023	51,060	
FIDUCIARY FUND					
STUDENT ACTIVITY FUND	$ 13,609			$ 13,609	*Student Activity Account balance per school*

	FY25 Miscellaneous Gifts					6.30.25	
Gift/Donor	Purpose	Bal Fwd @ 07/01/2024	Revenue	Expenditures	Encumbered	Ending Balance @ 06/30/25	Notes
Mudge Foundation	Sound System	10,000.00				10,000.00	
Various Donors	SPED Program	2,427.12				2,427.12	
Friends of Chickering Music	Music Program	430.23				430.23	
Dover Cultural Council	School Project	0.00	0.00	164.77		-164.77	Revenue to be received in 2026
Hoops for Hyde	Basketball Court	0.00	41,400.00	41,400.00		0.00	
OTHER	Unrestricted	9,641.41				9,641.41	
TOTAL		$ 22,498.76	41,400.00	41,564.77	0.00	$ 22,333.99	
						22,334	

The Public Schools of Dover and Sherborn District Strategy 2023-2028

CHICKERING SCHOOL IMPROVEMENT PLAN

2025-2026

DISTRICT VISION

We will distinguish ourselves through innovative teaching and learning experiences that inspire all students to pursue their individual passion for learning and excellence while we continue to be a nationally recognized, high-performing school system.

MISSION

The Dover Sherborn Schools share in the mission to inspire, challenge, and support all students as they discover and pursue their full potential.

THEORY OF ACTION

If we are able to successfully inspire, challenge, and provide the necessary support for all of our students, ***then*** they will be equipped with the tools necessary to achieve their fullest potential in a rapidly changing society.

CORE VALUES

COMMITMENT TO COMMUNITY • EQUITY AND EXCELLENCE • RESPECT AND DIGNITY • CLIMATE OF CARE

STRATEGIC OBJECTIVES 2023-2028

EXCELLENCE & INNOVATION IN LEARNING
Maintain academic excellence and rigor while adapting practices to prepare graduates for success in a rapidly changing world.

CHALLENGE & SUPPORT ALL STUDENTS
Enhance programming to ensure all students are able to achieve their full potential within a supportive learning environment.

PROFESSIONAL LEARNING & GROWTH
Expand opportunities for professional growth and collaboration among educators in support of the District's vision for teaching and learning.

FAMILY & COMMUNITY ENGAGEMENT
Engage families and community members in the strategic pursuit of a shared vision and mission.

The Public Schools of Dover and Sherborn District Strategy 2023-2028

CHICKERING SCHOOL IMPROVEMENT PLAN

2025-2026

SAFE & SUSTAINABLE SPACES
Evaluate and update facilities to ensure safe, sufficient and sustainable spaces amidst a changing educational and environmental landscape.

DISTRICT GOALS 2025-26

EDUCATOR COLLABORATION
Provide opportunities for educators to share Best Practices across classrooms and further expand their repertoire of instructional strategies aimed at student engagement and deeper learning.

DATA-INFORMED DECISION-MAKING
Convene a PK-12 data team to analyze district data and further implement a culture of data-informed decision-making relative to student growth and achievement within each school.

SAFE & SUPPORTIVE SCHOOLS
Refine and further implement district-wide routines, policies, and systems that foster safe and supportive school environments for all students and staff.

SCHOOL IMPROVEMENT GOAL 1: For the 2025-2026 academic year, we will work to refine and strengthen Math 2.0 instructional practices to ensure rigorous, engaging, and inclusive math instruction for all learners.

ACTION STEPS	PERSON(S) RESPONSIBLE	ANTICIPATED OUTCOMES & EVIDENCE
• **Continued Coaching and Support:** Expand coaching cycles with the Math Coach to deepen instructional strategies and promote best practices across classrooms. • **Data-Driven Instruction:** Expand use of structured data protocols (beginning, middle and end of year, as well as progress monitoring) to monitor student progress and inform targeted math interventions.	Principal Assistant Principal Special Education Coordinator Instructional Math Coach Educators	Ongoing, collaborative coaching cycles with the Math Coach will cultivate deeper instructional expertise and promote consistent use of high-impact strategies across classrooms *Evidence: coaching logs, peer-visit reflections, and growth in Learning Walk rubrics.* Systematic use of structured data protocols will help teachers monitor progress, adjust instruction in real time, and implement targeted math

• **Project-Based Learning Integration:** Increase activity-based and project-based learning from the Reveal curriculum to enhance real-world application and critical thinking. • **Scope and Sequence Refinement:** Revisit and adjust the math scope and sequence based on year-one implementation data and teacher feedback to improve pacing and coherence. • **Professional Development (PD):** Provide ongoing PD focused on differentiation and instructional scaffolds, with a priority on supporting diverse learners, including ELLs and students with disabilities.		interventions to address student needs *Evidence: data-team minutes, intervention rosters, and improved benchmark assessment growth scores.* Embedding activity- and project-based tasks from the Reveal curriculum will enhance student engagement, critical thinking, and real-world application of math concepts. *Evidence: authentic-task exemplars, planned PBL experiences at each grade level.* Refining the math scope and sequence using year-one implementation data and teacher feedback will improve pacing, ensure coherence across grades, and support smoother instructional flow. *Evidence: updated pacing guides* Ongoing professional development focused on differentiation and scaffolding will strengthen teachers' capacity to meet the needs of all learners, including ELLs and students with disabilities. *Evidence: PD attendance and reflection logs, lesson-plan artifacts showing scaffolds, and subgroup gains on common assessments.*

CHICKERING SCHOOL IMPROVEMENT PLAN

2025-2026

SCHOOL IMPROVEMENT GOAL 2: For the 2025-2026 academic year, we will work to build staff capacity to use data effectively and collaborate purposefully to meet the needs of all students.

ACTION STEPS	PERSON(S) RESPONSIBLE	ANTICIPATED OUTCOMES & EVIDENCE
• **Refined Data Teams (Data Teams 2.0):** Strengthen data team protocols and usage of Open Architects to analyze subgroup data (ELLs (English Language Learners), Special Education, and economically disadvantaged students) and develop responsive instructional strategies. • **Targeted Interventions:** Using data, identify students' growth areas and design clear, actionable intervention plans with embedded progress-monitoring checkpoints. • **Grade-Level Data Meetings:** Enhance grade-level data meetings with structured protocols to identify trends, share strategies, and align instruction. • **Professional Learning Communities at Common Planning Time (CPTs):** Strengthen grade level Common Meeting time by aligning each session to a focused structure using a bank of protocols	Principal Assistant Principal Special Education Coordinator Instructional Math Coach Instructional Literacy Coach Educators	Refined Data Teams 2.0 will deepen subgroup analysis (ELLs, Special Education, economically disadvantaged) and generate clear intervention plans with built-in progress checks, leading to more equitable growth and faster response to learning gaps. *Evidence: data-team agendas and protocols, and increases in benchmark scores for identified subgroups.* Strengthened PLCs will follow a focused protocol bank and integrate Open Architects as a robust data source, resulting in tighter collaborative planning and more targeted instructional adjustments. *Evidence: PLC minutes showing protocol usage, use of Open Architects reports, and documented shifts in lesson design tied to data trends.* Learning walks with peer observations will enhance instructional coherence across grade spans, smoothing student transitions and reducing skill gaps between grades. *Evidence: vertical-team notes and peer-observation feedback*

• **Data Tools and Capacity Building:** Continue training and support for the effective use of tools such as IXL, DIBELS, and Bridges (Math Intervention curriculum) to inform instruction and measure growth at elementary and district levels. • **Family Engagement in Teaching and Learning:** Include opportunities such as a "Math Morning" or content grade-level showcases to involve families in understanding student learning and progress.		*forms* Continued training on IXL, DIBELS, and Bridges will build staff capacity to interpret data accurately and tailor instruction, yielding measurable growth in foundational skills and fluency. *Evidence: PD attendance logs, and longitudinal performance reports generated from each tool.* Family engagement initiatives such as "Math Spotlight" nights and grade-level data showcases will empower families to understand and support student progress, fostering a shared accountability for learning. *Evidence: event participation records, and increase in newsletter spotlights for family engagement* sections

SCHOOL IMPROVEMENT GOAL 3: For the 2025-2026 academic year, we will build structures and protocols for increasing educator, administration and community collaborations around the DS Best Practices.

ACTION STEPS	PERSON(S) RESPONSIBLE	ANTICIPATED OUTCOMES & EVIDENCE
• **Cross-Grade and Vertical Teams:** Promote vertical collaboration to ensure instructional coherence across grade spans and support student transitions. • **Learning Walks:** Conduct regular grade-level instructional walks	Principal Assistant Principal Special Education Coordinator Educators	Regular Learning Walks across the school will encourage collaboration among educators and share best practices in learning environments, instructional strategies and student learning. *Evidence: walkthrough schedules and feedback forms, teacher reflection notes, and upward*

focused on content-specific best practices and SEL integration. • **Collaboration:** Increase opportunities for collaboration: between grade levels, across content areas and with Specialists and classroom teachers. • **Best Practice Spotlights:** Feature examples of the Dover-Sherborn Best Practices as evidenced in teaching and learning experiences.		*trends on targeted indicators in observation rubrics*. Continue to highlight as well as grow the DS Best Practices across the school. Increase opportunities for students to engage in deep learning experiences *Evidence: increased project based learning as well as students increasing their understanding of their own learning styles, challenges and successes, student and teacher surveys.*

DRAFT

Dover School Committee
Meeting of June 3, 2025

Members Present:	Goli Sepehr
	Kate Cook
	Jessica Hole
Also Present:	Beth McCoy, Superintendent
	Denny Conklin, Assistant Superintendent
	Dawn Fattore, Business Manager

1) **Call to Order**
Beth McCoy called the meeting to order 5:30 pm.

2) Welcome School Committee Member Kevin Bielke

3) Reorganization

Jessica Hole made a motion to nominate Goli Sepehr as Chair of the Dover School Committee. Kate Cook seconded.
25-06 VOTE: 3 - 0

Goli Sepehr made a motion to nominate Jessica Hole as Secretary of the Dover School Committee. Kate Cook seconded.
25-07 VOTE: 3 - 0

4) Community Comments - none

5) Dover PTO - a member of the PTO walked through highlights of the PTO events this past year and provided a look ahead to next year.

6) Superintendent Comments - Beth McCoy updated recent and upcoming meeting/events in the District the remaining events on the 2024-25 calendar and thanked faculty, staff, students, and parents/guardians for a successful year.

7) Financial Reports

- Warrant Report
- FY25 Monthly Report
  - Salaries - there are no changes to report since the last meeting
  - Expenditures - there are no changes to report since the last meeting
  - Out-of-District - there are currently 21 placements, which is two more than budgeted. The total negative variance in tuition costs is approximately $1,076,000, comprised of $870,000 from new placements and $430,000 from changes in placements (offset by $225,000 of savings from students leaving and graduating early).

8) **Discussion Items**

- FY26 Projected Enrollment - Kindergarten enrollment is larger than expected, a fourth section has been moved to that grade.
- 2025-26 School Improvement Plan: 1st Read

9) Action Items

- Appoint METCO Liaison to School Committee - Beth McCoy and the chairs of the school committees will work over the summer to find ways to grow and improve the role of METCO Liaison and bring the appointment back in a fall meeting.

10) Consent Items

- FY26 Non-Resident Student Tuition
- Approval of Minutes: May 13, 2025

Kate Cook made a motion to approve the Consent Agenda. Jessica Hole seconded.
25-08 VOTE: 3 - 0

11) **Informational Items**

- Subcommittee Assignments
- Regional School Committee minutes of March 4 & May 6, 2025

12) Literacy Presentation - Denny Conklin and the Literacy Coaches reviewed the process to date. The criteria to evaluate programs have been determined and that work will be done over the summer. Piloting a new program (if necessary) will start in the fall of 2026 with full implantation planned for the 2027-2028 school year.

13) Adjournment at 6:25 pm.

Respectfully submitted,
Amy Davis

DRAFT

Dover-Sherborn Regional School Committee
Dover School Committee
Sherborn School Committee
Union #50 Superintendency Committee
Meeting Minutes June 10, 2025

Present:

Dover School Committee
Goli Sepehr
Jessie Hole
Kate Cook
Kevin Bielke

Sherborn School Committee
Rebecca Hammond
Megha Kadiyala
Nathaniel Jackson
Katie Manzolini
Bill Alfano

Dover-Sherborn Regional School Committee
Angie Johnson
Jeff Cassidy
Toa Ashk
Mary Lowder
Lindsay Lie

1. **Call to order –** The meeting was called to order at 6:48 PM in the DSMS Library.
2. **Union #50 Reorganization**

Kate Cook made a motion to nominate Becca Hammond as Chair of the Union #50 Committee. Megha Kadiyala seconded.
Vote in favor: Becca Hammond, Megha Kadiyala, Nathaniel Jackson, Goli Sepehr, and Kate Cook.

Jessie Hole made a motion to nominate Goli Sepehr as Vice-Chair of the Union #50 Committee. Kate Cook seconded.
Vote in favor: Becca Hammond, Megha Kadiyala, Nathaniel Jackson, Goli Sepehr, and Kate Cook.

3. **Community Comments -** none
4. **Superintendent Comments -**
   - Superintendent McCoy spoke about recent and upcoming events in the district including graduation, recognition ceremonies, and summer projects for the Administration.
5. **Discussion Items**
   - Homework & Holiday Task Force Update - Denny Conklin spoke about the pilot of the Homework & Holiday guidelines and the positive feedback that was received in review of the past school year. The Administration will continue to work to enforce the guidelines.
6. **Action Items**
   - Approval to invite Dover Selectman and Sherborn Select Board to designate a member to serve on the School Committee Negotiating Team.

Jeff Cassidy made a motion to invite the Dover Selectman and the Sherborn Select Board to designate a member to serve on the School Committee Negotiating Team. Mary Lowder seconded.

Vote in favor: Angie Johnson, Toa Ashk, Jeff Cassidy, Mary Lowder, and Lindsay Nie
Megha Kadiyala made a motion to invite the Sherborn Select Board to designate a member to serve on the School Committee Negotiating Team. Bill Alfano seconded.
Vote in favor: Becca Hammond, Nathanial Jackson, Bill Alfano, Kate Manzolini, and Megha Kadiyala
Kate Cook made a motion to invite the Dover Selectman to designate a member to serve on the School Committee Negotiating Team. Kevin Bilky seconded.
Vote in favor: Goli Sepehr, Kevin Bilky, Jessie Hole, and Kate Cook.

7. **Consent Agenda**
   - Appoint Elizabeth McCoy to TEC and ACCEPT Board of Directors
   - Approval of minutes - April 29, 2025 minutes

There were motions to approve the Consent Agenda.
RSC: motion by Jeff Cassidy, second by Mary Lowder.
Vote in favor: Angie Johnson, Toa Ashk, Jeff Cassidy, Mary Lowder, and Lindsay Nie
SSC: motion by Megha Kadiyala, second by Nathanial Jackson
Vote in favor: Becca Hammond, Nathanial Jackson, Bill Alfano, Kate Manzolini, and Megha Kadiyala
DSC: motion by Kate Cook, second by Jessie Hole
Vote in favor: Goli Sepehr, Kevin Bilky, Jessie Hole, and Kate Cook.

8. **Informational Items**
   - Draft School Committee 2025-26 Meeting Schedule
   - Class of 2025 Matriculation Report
9. **Adjourn at 7:50 pm to Executive Session to discuss strategy with respect to collective bargaining, not to return to Open Session.**

Respectfully submitted, Amy Davis

DOVER SCHOOL COMMITTEE (updated DATE)	
	2025-26
Chair	Goli Sepehr
Secretary	Jessie Hole
Finance	
Warrants *Signs accounts payable and payroll warrants*	Jessie Hole
Subcommittees	
Superintendent's Evaluation *Coordinates evaluation of the superintendent per DESE guidelines*	Goli Sepehr
Union #50 *Three voting members (from each of the Dover and Sherborn School Committees) responsible for employment of the superintendent*	
Personnel *Reviews and approves sick bank requests*	
Negotiations *Participates in the collective bargaining process with the Dover Sherborn Educational Association*	
Search Committees *Participates in search committees for administrative positions as needed*	
Policy *Revises and proposes policies as needed for joint review by the school committees; conducts periodic policy manual reviews; identifies required policy review cycles*	
Buildings & Facilities *Collaborates with the Business Administrator and Director of Facilities on annual approval of the Capital Plan*	
Liaisons *Serves as the key point of contact with each organization; attends meetings as requested*	
Chickering PTO (meets monthly; contact PTO President)	

School Advisory Council (meets monthly; contact Deb Reinemann)	
Challenge Success (meets monthly; contact Ellen Chagnon)	
METCO (meets as needed; contact Monique Marshall Veale)	
SEPAC (meets monthly; contact Kate McCarthy)	
Wellness (meets annually; contact Kate McCarthy)	
Task Forces	
Communication	
Sheriff's Task Force on Juvenile Substance and Mental Health	

Approved 6.3.25

Sherborn School Committee
Meeting of May 6, 2025

Members Present:	Christine Walsh
	Megha Kadiyala
	Becca Hammond
	Kristen Aberle
Also Present:	Beth McCoy, Superintendent
	Denny Conklin, Assistant Superintendent

1) **Call to Order**

Kristen Aberle called the meeting to order at 5:32 pm in the DSMS Library.

2) Community Comments - none

3) Superintendent Comments - Beth McCoy updated recent and upcoming meeting/events in the District including Annual Town Meetings, and the update to all student handbooks over the summer.

4) Financial Reports

- Warrant Report
- FY25 Monthly Report
  - Salaries: the net savings due to post-FY25 Budget staffing is approximately $220,000.
  - Expenditures: material variance to report to date include SPED Services, Classroom Instructional Software, and Utilities. There were significant savings realized in SPED Services due to the relocation of the Connections Program to Chickering. Classroom Instructional Software is over-budget based on several instructional programs being expanded to enhance assessment capabilities.
  - Out-of-District: based on the current cohort of placements, there is a positive variance in tuition costs of approximately $115,000. Transportation costs are over-budget by $153,000 resulting in a negative variance of approximately $38,000. Based on the availability of funds, the use of CB reimbursement was increased by $30,000 to cover an increase in a placement cost.

5) **Discussion Items**

- Pine Hill HVAC Project Update - the final estimated cost of the project exceeded the approved amount of $400,000. The bid was posted with a base bid for the Library unit, first alternate for the Cafeteria unit, and a second alternate for the Auditorium unit. The lowest bid for all three units came in at $1,180,000. The Library installation price is $474,488. The Town agreed to used available supplemental reserve funds to add to the original project funding. The Cafeteria installation price is $268,744. Given the benefit of this unit to Food Services operations, DESE approved the use of $125,000 from the School Lunch Revolving Fund towards the project. The remaining cost of the install will be funded with current and projected rental fees assessed to SHEDA for the programs use of the Cafeteria space. The contract has been awarded and work is beginning. The completion date is set for mid-August. The Administration is researching option for funding the Auditorium unit.

6) **Action Items**

7) Consent Items

Approved 6.3.25

- Approval of Minutes: March 11, 2025

Christine Walsh made a motion to approve the Consent Agenda. Megha Kadiyala seconded. 25-06 VOTE: 4 - 0

8) **Informational Items**

- TEC Collaborative FY26 Budget
- TEC Collaborative Quarterly Report
- TEC Collaborative Agreement (effective July 1, 2025)
- ACCEPT Collaborative Quarterly Report
- Dover Sherborn Regional Committee minutes of February 4, 2025
- Dover School Committee Minutes of January 14, 2025

9) Items for June 3 2025 - Reorganization, Literacy update

Christine Walsh and Kristen Aberle were recognized and thanked for their years of service on the school committee.

10) Adjournment at 6:08 pm.

Respectfully submitted,
Amy Davis

Approved June 10, 2025

Dover-Sherborn Regional School Committee
Meeting of May 6, 2025

Members Present: Mark Healey
Colleen Burt
Angie Johnson
Kevin Crotty
Kate Potter
Toa Ashk (remote)

1) **Call to Order**

Mark Healey called the meeting to order at 6:37 pm in the Middle School Library.

2) **Community Comments -** none
3) **Student Council Representatives -** an update on recent Student Council events including a blood drive, Teacher Appreciation week, and Town Hall meetings was given.
4) **Superintendent Comments -** Superintendent McCoy reviewed recent and upcoming events in the District including Annual Town Meetings, and the update to all student handbooks over the summer.
5) **Financial Reports**
   - Audited FY24 Financials - Bob Brown from RE Brown presented the audited statements.
   - Warrant Report
   - FY25 Monthly Operating Report
     - Revenues: there is a projected negative variance in Athletics and miscellaneous revenue accounts.
     - Salaries: an Assistant to the Business Administrator was hired as of mid-April with a realized savings of approximately $30,000 based on the position being partially filled/vacant since July.
     - Expenditures: there are no changes to report
6) **Discussion Items**
   - District Competency Determination (1st read) - Under MA State Law, students must satisfy the requirements of the "competency determination" (CD) in order to graduate from high school. With the recent passage of Question 2 in November 2024, future MCCAS testing will no longer satisfy the requirement of the CD. The DSHS Administration recommended removing MCAS as a graduation requirement for the District with the assurance that DSHS will continue to ensure that the state standards are covered by the end of each course and the academic rigor of the course is preserved, if not enhanced. The curriculum will not change, what will change is the faculties ability to engage all students in relevant content. Kevin Crotty mentioned that the vote at the local level was in favor of keeping MCAS as a graduation requirement and suggested a survey of parents should be done before the committee votes. The Administration will come back to the June meeting with a suggested plan and timeline for discussing/voting on this item.
   - Updates to Athletic Handbook (1st read) - recommended changes were presented for discussion.
7) **Action Items**

8) Consent Items

- Grants - METCO Grant - $42,644 in additional funds (total grant for FY25 - $382,526); CSHS Nursing Grant - $10,000 in additional funds (total grant for FY25 - $24,000)
- Regional School Committee minutes of March 4, 2025

Colleen Burt made a motion to approve the Consent Agenda. Kate Potter seconded.
25 - 09 VOTE: 5 - 0

9) Informational Items

- TEC Collaborative FY26 Budget
- TEC Collaborative Quarterly Report
- TEC Collaborative Agreement (effective July 1, 2025)
- ACCEPT Collaborative Quarterly Report
- Sherborn School Committee Minutes - February 4, 2025
- Dover School Committee Minutes of January 14, 2025

10) Next Meeting: June 10th - Reorganization

Mark Healey and Kate Potter were recognized and thanked for their years of service on the school committee.

11) Adjournment at 8:25 pm.
Respectfully submitted, Amy Davis