

<i>Adopted:</i>	<i>1974</i>	<i>Saint Paul Public Schools Policy</i>	<i>611.00</i>
<i>Revised:</i>	<i>5/20/1986</i>		
	<i>6/17/2008</i>		
	<i>8/18/2026</i>		

611.00 Parent/Guardian Conferences and School Communication

I. Policy Purpose

The purpose of this policy is to cultivate deep, authentic, and inclusive partnerships between families and schools/programs by establishing standardized, two-way communication practices. Recognizing that proactive and accessible engagement is vital to student success and well-being, this policy outlines the framework for mandatory bi-annual conferences, regular academic updates, and collaborative communication plans. By ensuring that all outreach is culturally responsive and linguistically accessible, this policy aims to eliminate communication barriers and guarantee that every parent and guardian is empowered as an active, valued participant in their student's educational journey.

II. General Statement of Policy

The District values families as essential partners in student learning and is committed to fostering equitable, transparent, and respectful relationships with families across all schools and programs. Strong partnerships between families, educators, and staff help create the conditions for students to thrive academically, socially, and emotionally. To support these partnerships, schools will establish consistent and welcoming communication practices that encourage meaningful family engagement and ensure families have access to timely, relevant information about their child's educational experience.

III. Implementation

- A. Principals, teachers, and other school personnel shall ensure consistent, equitable, and effective communication with all parents/guardians. These efforts may include the use of interpreters and/or translated documents.

- B. Parent/guardian-teacher conferences shall be conducted in each school in the fall and spring of each school year. In addition, staff shall provide ongoing updates to parents/guardians regarding student progress throughout the school year.
- C. Principals shall ensure that school staff communicates with each student's parent/guardian to provide updates on instruction, roles, and student progress. These updates shall be provided at least once in the fall and once in the spring each school year. Parents/guardians may request additional meetings to discuss academics or behavior concerns.
- D. Principals shall ensure the development and distribution of at least monthly school-family communications (e.g. newsletters) that communicate the school plans, programs, and relevant updates to staff and parents/guardians.

LEGAL REFERENCES:

CROSS REFERENCES:

Saint Paul Public Schools Language Access Plan