GREATER FALL RIVER VOCATIONAL SCHOOL DISTRICT COMMITTEE
MINUTES OF LPN SUB-COMMITTEE SPECIAL MEETING
251 STONEHAVEN ROAD, FALL RIVER, MA
DISTRICT OFFICE CONFERENCE ROOM
DECEMBER 11, 2025

In attendance: Richard Manuels, and Joan Menard

Absent: Jeffrey Begin

Also in attendance: Brian Bentley, Superintendent-Director, Leslie Weckesser, Assistant Superintendent-Principal, Melissa Petrasso, Director of Finance, Lisa Young, LPN Program Director, Gregory Brilhante, Legal Counsel and Helena Neves, Executive Secretary.

The meeting began with a roll call at 4:32 PM.

It was moved by Ms. Menard, seconded by Mr. Manuels and voted unanimously to dispense with the reading of the November 13, 2025 minutes and approve them as recorded.

Mr. Manuels began the discussion about the LPN program and noted that a revised revocable license contract with Bristol Community College (BCC) is ready for approval. Mr. Bentley stated that after meeting with representatives from BCC and reaching an agreement, a contract was drafted detailing the terms and conditions for the relocation of the LPN Program to the BCC campus.

Ms. Menard noted that BCC is a great place and the campus offers a more positive atmosphere for the LPN Program students. Mr. Bentley stated that the campus also offers great amenities, including a cafeteria and a library.

Mr. Bentley noted that Vice President Steve Kenyon was very amenable during negotiations and worked hard to get the space needed for the program. The rental agreement includes a term that offers the option to extend the agreement up to two (2) one year terms.

Mr. Manuels noted that some minor modifications to the space are required. BCC will complete the work and submit the bill to Diman.

Mr. Manuels requested a motion recommending that the School Committee approve the revocable license agreement for the relocation of the LPN Program to BCC. He noted that he had spoken with Mr. Begin, who expressed his support for the relocation.

It was moved by Ms. Menard, seconded by Mr. Manuels and voted unanimously to recommend to the School Committee the approval of the revocable license agreement with BCC for the relocation of the LPN Program.

Mrs. Young informed members that notification of the relocation needs to be submitted to the Massachusetts Board of Nursing (BORN), Centers of Excellence in Nursing Education (COE) and Accreditation Commission for Education in Nursing (ACEN). Mrs. Young noted the BORN requires photographs of the new space and asked how she can obtain them from BCC. She also noted that a public relocation notice is required. Mr. Manuels stated that a rendering of the space may be submitted in the absence of photographs. Attorney Brilhante stated that the LPN Sub-Committee meeting is an open meeting and it may suffice as the public notice requirement. Mr. Bentley added that notification of the relocation will be added to the website and posted on social media.

Attorney Brilhante asked Ms. Petrasso if she will be notifying the current landlord of intent to terminate the lease. Ms. Petrasso confirmed that she will notify the current landlord of the District's intent to terminate the lease and has contacted the insurance company to ensure that the current coverage requirements are sufficient.

It was moved by Ms. Menard, seconded by Mr. Manuels, and voted unanimously to adjourn the LPN Sub-Committee meeting at 4:41 p.m.

Respectfully Submitted,
Helena Neves
Helena Neves, Executive Secretary

Materials:
November 13, 2025 minutes
Revocable License Agreement (BCC)