



CITIZENS' BOND OVERSIGHT COMMITTEE (CBOC) MEETING MINUTES

Hillsborough City School District

May 18, 2026 at 12:30 PM

District Office Collaboration: In-Person

I. OPENING ITEMS

A. Welcome and Call to Order - The meeting was called to order by CBOC

Chairperson Clement Chen and second by Sara Heston

B. Roll Call

1. Present

a) CBOC Members - *Lori Williams, Sara Heston, Clement Chen, Shelby van Doren, Deb Kelly*

b) HCSD - *Ron Russo, Larry Raffo, Michelle Yau, Joyce Shen*

c) VPCS - *Eric Van Pelt, Louann Carlomagno, Merry Te, Yashraj Shah, Sadhana Dantuluri*

2. Absent

a) CBOC Member - *Bonnie Feldman*

C. New Member Introduction - *MaryAnn Hasenstab*

II. REPORTS DISCUSSION AND POSSIBLE ACTION

A. ACTION: Approval of February 2, 2026 [Meeting Minutes](#)

1. Clement Chen motioned to approve the minutes. Deb Kelly seconded the motion. Minutes unanimously approved.

B. ACTION: Election of CBOC Chairperson for the 2026-27 School Year

1. Louann Carlomagno requested nominations for a new chairperson. Sara Heston and Shelby von Doren nominate Clement Chen. Unanimous approval for Clement Chen as Chairperson.

2. Sara Heston and Clement Chen nominate Bonnie Feldman for Vice Chairperson. Unanimous approval for Bonnie Feldman to become Vice Chairperson.

C. Tentative Meeting Dates for the 2026-27 School Year (*see below*)

D. [Measure H Current Construction Update and Upcoming Projects](#)

1. North School

a) "North Jungle" - Architects working on Design

2. District Wide Furniture Replacement - all furniture was replaced in the district except the I-lab and teacher work stations. Previous furniture recycled to a neighboring school district

3. All Roofing and HVAC projects are complete!

4. West School

a) The underground utilities project is complete!

b) The staff restrooms and dining room were renovated

c) New Multi Purpose Room project is ongoing

d) Fire Alarm upgrades to be installed in Summer



- e) Painting project to be in conjunction with the new MPR
- 5. **South School** - New fire alarm system project completed and A-pod lighting was upgraded.
- 6. **Crocker School**
 - a) Town Waterline Project was completed
 - b) Culinary Arts - Modernization of previous staff workroom into new Culinary Arts Space. Phase 2 to commence in Summer. Scope of work includes installation of pantry, sink, and storage, lighting upgrades, new furniture including tables, chairs, and work stations.
 - c) Makerspace - Lecture Hall to be converted to New Makerspace. Two tiered design which provides ample space to host meetings for 50-75 people on the bottom floor. Brand new sinks to be installed and upgraded lighting, flooring and ceiling tiles.
 - d) Crocker Commons (New MPR, Administration Building, School Frontage and Outdoor Quad Area)
 - (1) Design approved by DSA!
 - (2) Groundbreaking to be held on June 23, 2026
 - (3) New temporary fenceline for construction zones
 - (4) New Outdoor Quad area will be approximately three times bigger than current courtyard space
 - (5) MPR is reoriented to create more usable square footage
 - (6) New design creates more parking in front of the school than current parking layout
 - (7) The community voiced the office was difficult to find in the current layout. The new design creates a pinchpoint for guests and students to go to the main office to check in.
 - (8) Next Community Meeting - May 29, 2026

E. [Financial Reports](#)

- 1. Financial advisors reported the district's on track to maintain its current budget.
- 2. Expense list - displays a breakdown of the projects and the line items are vendors, contractors, consultants, etc for each project that have been paid.
- 3. Expenditure and Commitments Reports - shows board approved budgets and provides remaining balance.

III. **STAFF REPORTS**

- A. There were no staff reports.

IV. **COMMITTEE MEMBER REPORTS**

- A. There were no committee member reports.

V. **PUBLIC COMMENTS FROM THE COMMUNITY**

- A. There were no comments from the public.

VI. **CLOSING ITEMS**



- A. Next meeting: September 14, 2026 - Site Tours!
- B. CBOC Chair Clement Chen called the meeting to order. Shelby van Doren
Seconded to adjourn the meeting

All meetings will take place in the DO Collaboration Center

- a. **Mon. Sept. 14, 2026** at 12:30 PM (Site Visits) - Extend the meeting to 2 pm.
Close toed shoes, Hard hats and vests required.
- b. **Mon. Dec. 14, 2026** at 12:30 PM (Role of CBOC members and Project Updates)
- c. **Mon. Feb. 8, 2027** at 12:30 PM (Review Audit Report and Prep Annual Report) -
Clement unavailable, Moved to February 1st
- d. **Wed. March 10, 2027** - HCSD Board Meeting Presentation by CBOC Board
President (6 PM) No CBOC Meeting - Just an FYI
- e. **Mon. May 24, 2027** at 12:30 PM (Wrap Up, Summer Projects, Upcoming CBOC
dates for 2026-2027 School Year)

CBOC Members

Member	Title / Function	Term Expires
Clement Chen III	Bona Fide Taxpayers' Organization Member and At-large Community Members	February 2028
Bonnie Feldman	Parent / Guardian, Active in Parent Group and At-large Community Member	June 2027
Sara Heston	At-large Community Members	June 2027
Shelby van Doren	At-large Community Member	June 2027
Deb Kelly	Senior Citizens' Organization Member and At-large Community Member	August 2027
Lori Williams	Business Organization Representative	August 2027
MaryAnn Hasenstab	Parent / Guardian, Active in Parent Group and At-large Community Member	May 2028