BLOCK 1 : AP STUDENT 2026-2027 TASK TIMELINE

	STEP BY STEP TO DO LIST	BLOCK 2 (SPRING) STUDENTS
1.	**Register with College Board** (All AP students are required to have a College Board account.) If you already have an account, make sure you know your username and password. Use their login assistance, if necessary. ● Create account with a NON SJUSD STUDENT email (try gmail, yahoo, etc) ● Create account here: **https://myap.collegeboard.org/login**	**NOW!** **Through November 6, 2026**
2.	**Enroll in your AP Class on College Board** ● AP teachers will give students a **JOIN CODE** for each of their AP classes ● Enroll in **EACH** of your **FALL/Year-Long AP class sections**. Here's how to: **https://apcentral.collegeboard.org/pdf/joining-your-ap-class-section-students.pdf** ● You must indicate your test status, Yes or No. The system by default states "Yes". It must be changed if you decide to NOT take the AP Exam. *If you DO NOT plan to take the AP Exam, you must email Ms. Ashwell at: joy.ashwell@sanjuan.edu*	**NOW!** **Through November 6, 2026**
3.	**Pay for your AP Exam ($105/per exam) There are two ways to pay for your AP Exam (CASH or Credit Card Options)** ● By Credit Card through GoFan. (Additional $6.25 processing fee). **Link closes at 11:59PM, November 6, 2026**. $45 Late fees attached after Nov 6, 2026. Scan the QR Code on the right, or click the link below to pay online from GoFan https://gofan.co/event/6920046?schoolId=CA22531 ● By Cash: Payments for AP Exams can be made at the Finance Office by **CASH ONLY.** (Exact change is appreciated). **Cash payments close at 3:45pm on November 6, 2026 in the Finance Office**. $45 Late fee thereafter. You may apply for a fee waiver for payments ○ Please see Ms. Ashwell in the Counseling Office for a fee waiver form **BEFORE** you pay at the Finance Office. **CASH ONLY for Fee Waiver payments** **** Paying for an exam does not complete the registration process, which only happens through College Board. Registering with College Board is the only way to sign up for AP Exams.** **Cancellation Policy:** *To cancel a paid AP Exam, you must email Ms. Ashwell joy.ashwell@sanjuan.edu . There is a $45 cancellation fee per exam. NO SHOW = NO REFUND AT ALL* ***Refunds:*** *Please allow 4-6 weeks processing time for refunds. No Refunds after April 30th.* ***Payments made after November 6, 2026 accrue a $45 late fee through March 5, 2027.*** *****ACCURATE REGISTRATION AND PAYMENT ARE THE SOLE RESPONSIBILITY OF THE STUDENT/FAMILY****	**Scan QR code to pay AP Exams online** **NOW!** **Through - November 6, 2026**