



2026 Fall Grant Campaign

Awarded up to \$5,000

Who is eligible to apply?

Individuals or teams of individuals who are involved in the instruction of students or related student academic support services, including:

- Individual Teachers
- Grade Levels/Departments
- Principals/Directors

What grant proposals are eligible for consideration?

Proposals for ideas to begin in the 2026-27 school year that fund:

- Instructional/classroom materials
- Parent involvement programs
- Any activity or material that supports higher levels of student academic achievement.

Grant applications must be **completed** and turned in by the deadline in order to be considered. Grant amounts will be considered up to \$5,000.

When will the grants be awarded?

Winners will be notified on Friday, October 23, 2026.

How to apply

Step 1: Download this form to your computer and save it before completing the form – otherwise all of your hard work will be lost!

Step 2: **After saving the form**, fill it out and have your campus principal and other applicable directors sign your application.

Step 3: Submit the completed application and copy of your vendor cart(s) to Savanah Momjian at the COCISD administration building in one of three ways:

- Scan and email it to smomjian@cocisd.org
- Send the completed application via interoffice mail
- Deliver it in person

Applications must arrive at the administration office **no later** than 5 p.m. on **Friday, October 16, 2026**

Late arrivals will not be accepted!

COEF 2026 Fall Grant Application

Project Title:

Project Area: (Please check all that apply)

☐ STEM	☐ Reading/Literacy	☐ Humanities
☐ Foreign Language	☐ Fine Arts	☐ At-risk students
☐ (Pre-K through 2 nd grade)	☐ Computer Technology	☐ Career Tech
☐ Campus-wide Initiative	☐ Parent & Community Engagement	☐ Other

Name of Applicant (main contact)

Signature of Applicant

Grade Level(s): _____

Subject(s): _____

Number of students the project will impact: _____

Amount of Grant Request *(Must match amount on Proposed Budget Sheet)*:

\$ _____

***Signature of Principal**

(Required for all applications.)

Date

***Signature of Director of Technology**

(Required only when funds will be used to purchase technology and/or media equipment.)

Date

***Signature of Director of Maintenance**

(Required only when project will involve construction, installation or maintenance personnel.)

Date

(Attach more information to the back of application, if needed)

Project Proposal: *Briefly describe your program/project. How is it innovative?*

How will this program/project meet the academic needs of students?

List activities and timeline. Please be specific.

Describe how you will know if your objectives are met. What is your evaluation strategy?

Have you received Grant funds from the COEF previously? _____ If so, when?

IMPORTANT

- Use the award for the purpose intended.
- Order what you need as soon as possible through COCISD vendors. If a district vendor is not available, alternate vendors may be considered.
- Have your project up and running by the end of April 2026.
- Complete a grant evaluation. Evaluations may be submitted at your convenience, but the deadline to submit your evaluation is **Wednesday, May 26, 2027**.

All materials funded by the COEF remain the property of COCISD. If a grant recipient changes campuses or leaves the district, the materials must remain on the original campus unless otherwise agreed upon by the campus principal.

The number of grants and the amounts awarded will depend on funds available from the COEF. Grants will be awarded at the sole discretion of the COEF based on pre-determined criteria, in accordance with the stated mission and purpose of the Foundation

COEF 2026 Fall Grant Application

Proposed Budget

Grant Budget Clarified: Please list all supplies needed for your grant. Be sure to allow for unexpected costs, i.e., shipping. Grant amounts will be considered up to \$5,000.

If you build a cart on your vendor's website, make sure to save/print your cart and include it with your application. This must include item names, item numbers, and quantities.

ITEM	VENDOR	UNIT COST	QTY	SHIPPING	TOTAL
*Total Grant (this amount MUST match your top sheet)				Remember COCISD is Tax-Exempt	