ICA Report to Board of Education
Sweet Home CSD

September 10, 2026

By Denise Kolber, ICA
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To: Board of Education
From: Denise Kolber/ICA
Date: September 10, 2026

I hereby certify that I have audited the below noted claims for the month of August. The claims have been reviewed for the appropriate amounts, approvals, reasonableness, and adherence to Department and State requirements.

All claims included therein have been checked for the following:

Adherence to District policy and procedures
Quotes and Bids obtained as required by Purchasing Procedures
Pricing is correct as per bids, quotes, contracts etc.
Purchase orders are pre-numbered
Check number on the warrant are in sequence
Purchasing Agent has signed each purchase order
Purchase order date precedes the invoice date
Signed Receipt of Goods/Services by an authorized employee
Correct remit
Appropriate detail backup
Mathematical accuracy
No duplication of payments
Invoice(s) match the purchase order
Travel vouchers are properly itemized
Charges for professional services are properly itemized along with executed contract
Sales tax not paid

The Audit Discover Report is attached noting exception found during review.

These claims have been authorized and paid to the claimant certified :

FUND	DATE	CHECK NUMBERS	AMOUNT
A	6-Aug	126995-126996	$2,010,518
	6-Aug	ACH	$51,726
	11-Aug	126997-127062	$98,615
	11-Aug	127063-127142	$578,510
	11-Aug	127143-127151	$31,316
	11-Aug	127152	$522
	19-Aug	127153-127172	$2,090
	21-Aug	127173	$1,500
	26-Aug	127174-127253	$322,983
	26-Aug	127254-127309	$1,879,860
	26-Aug	127310-127312	$5,625
	26-Aug	ACH	$14,551
		Total A Fund	$4,997,816

C	11-Aug	192002-192003	$2,538
		192004-192012	$75,060
		Total C Fund	$77,598
F	5-Aug	141620-141628	$26,353
	11-Aug	141629-141636	$4,722
	11-Aug	141637-141638	$758
	13-Aug	141639-141640	$1,118
	26-Aug	141641-141661	$293,283
	26-Aug	141662-141663	$9,206
		Total F Fund	$335,440
H	11-Aug	180681-180683	$81,444
	20-Aug	180684	$115
	26-Aug	180685	$7,500
		Total H Fund	$89,059
		Total All Funds	$5,499,913

Claims Audit Report To Clarence School Board

Sweet Home Exceptions Audit Report 8/26						
PO Number	**PO Date**	**Invoice Date**	**Vendor**	**Originator**	**Invoice Amount**	**Finding**
No exceptions noted						

Prepared by Denise Kolber
Claims Auditor

Claims Audit Report To Clarence School Board

Comment

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