



Wheatland Elementary Parent Teacher Organization, Inc. PTO

General Meeting Minutes

September 22, 2026

Laura Roddy, PTO President, called the meeting to order at 7:00 pm. at the Wheatland Elementary School library. Present were Elton Armbrister, Julie Archer, Samantha Jacob, Kaley Herman, Steve Ariagno, Jessie Ariagno, Ashley Hieber, Aimee Couillard, Shelby Shinkle, Heidi Ostergaard, and Erin Kice.

Welcome: Laura Roddy

Laura Roddy welcomed the group and introductions were made. Erin Kice asked for a motion to approve minutes from the August 25, 2026, meeting. Motion was made and seconded. The motion was approved without objection.

Treasurer's Report: Kaley Herman

- The Allocations Committee moved to fund the allocation Priority 1 items listed, totaling \$31,992. If the PTO raises additional funds beyond \$31,992 during the current school year, the PTO will fund the remaining Priority 2 items first, followed by the remaining items in descending priority order. Allocations funding passed and everyone voted in favor.
- Money that has been coming in includes the Warrior Dash donations, Box Tops, and Dillons.
- Expenses that the PTO has had include the GAD Parade and staff birthdays.

Principal's Report: Elton Armbrister

- Field trips-the district recently sent out a message stating if a parent goes on a field trip and is assigned to supervise a group of kids, the parent needs to go through the office and scan their driver's license in the month prior to the field trip.

Coordinator Reports:

Warrior Dash

- There was a pep rally last week with the high schoolers to kick off the Warrior Dash.
- October 16th will be the movie night at Andover Central Park. The movie will be Monsters and Minions. No Coast Shave Ice will be there.
- Students will receive colored rubber bands for laps that are ran.
- The Popcorner donated the popcorn for popcorn party.
- The Warrior Dash committee is still looking for volunteers for the Warrior Dash. Please sign up.

Greater Andover Days Parade

- The float is currently being built and is on schedule.
- Candy donations are currently being taken.

Teacher Meals and Room Parents

- Fall parties will be in October.

Spirit Wear

- No new Updates.

Restaurant Nights

- The restaurant night at Gambino's went well. We made \$226.80.
- Chick-fil-A restaurant night is next month.

Book Fair

- Please sign up to volunteer at the Book Fair.

Social Nights

- There will be a social night at Aviate in November.

Staff Meals and Celebrations

- No new updates.

Family Fun Night

- Co-coordinators are still needed for FFN. If you are interested in taking over FFN you can learn this year and take it over next week.

Staff Appreciation

- There will be a coffee cart for staff in November.

Weekly Warrior

- To be added to email list ptoweeklywarrior@gmail.com
- Emailed Wednesday mornings.
- If you want something included in the Weekly Warrior email it to ptoweeklywarrior@gmail.com before 5pm the Monday before.

Holiday Hugs

- No new updates.

Yearbook

- Please upload pictures.

Student Directory

- No new updates.

RaiseRight Gift Cards (Scrip)

- No new updates.

Box Tops/Dillons Dollars

- So far this school year, we have made \$66 from box tops.

Reminders:

- PTO Event Instructions for Coordinators
 - **PTO Facebook Group**- Please create an event in our PTO Facebook group at least one week before the event (you can do them all now if you would like!). Make several posts to increase engagement in the days leading up to the event.
 - **Weekly Warrior Email**- Please e-mail Laura at ptoweeklywarrior@gmail.com the information you would like her to include no later than Monday night so that I can approve the proof on Tuesday before it goes out each Wednesday.
 - **School Website/Calendar**- email Claire pruettc@usd385.org and Mr. Armbrister armbrise@usd385.org with date/time and all other pertinent information
 - **Peachjar Digital Flyers/Wheatland Facebook Page**- these must be APPROVED by sending an email to Claire and Mr. Armbrister well in advance with the following information:
 - The flyer (PDF is best) which includes the name and contact information for the coordinator in charge of the event
 - Dates you want the flyer to go out
 - Any information you feel is important to add to a Facebook post
 - There is a little bit of lag with Peachjar flyers since they have to be uploaded by the district office so please do not wait until the last minute to utilize this method of communication.
 - **Paper Flyers**- email Claire and Mr. Armbrister for approval and printing at least ONE WEEK IN ADVANCE. Please include:
 - The flyer (PDF is best) which includes the name and contact information for the coordinator in charge of the event
 - Dates you want the flyer to go out

There being no further business, Ashley Hieber called for a motion to end the meeting, a motion was made and seconded. The motion was approved without objection.

Laura Roddy adjourned the meeting at 7:50 p.m.

Respectfully Submitted,

/s ***Julie Archer***

Julie Archer, Secretary