

APPROVED minutes
Policy Subcommittee
August 27, 2026
6:30 PM

Called to order by Sharyn Rose-Zeiberg at 6:41 PM

Roll call:

Keith Bernard - here

Elizabeth Hortie - here

Jennifer Spadafora - here

Sharyn Rose-Zeiberg - here

Joined by Supt. Sippel and Asst. Supt. MacDonald

Motion to approve minutes of June 22, 2026 by Hortie. Seconded by Spadafora.

Roll call vote -all in favor. Minutes approved.

Rose-Zeiberg thanked Asst Supt MacDonald for all the work to incorporate and update the Bullying Prevention and Intervention Plan. Members discussed where parents and caregivers will be able to find user friendly information. The Asst. Supt. explained there will be an FAQ page on the website to answer questions. This will allow for updates to be done, as needed. Questions were raised about when new hires are shown the policy. Asst Supt explained new hires access the information and training through the use of LITIX, online.

Motion by Spadafora to recommend changes and send revised plan to full committee.

Second by Bernard. Roll call vote - all in favor. Revised Plan will be sent to Full Committee.

Rose-Zeiberg updated the members about the MASC review. MASC has started the process. They will be in touch within the next few weeks to meet with the subcommittee with recommendations. MASC recommends waiting to officially approve the entire revised policy until the whole manual has been reviewed.

Bernard asked how will we make changes mid-stream if needed, such as an AI Policy.

Discussion was that we would follow the process for updating or adding policies that is in place, with input from appropriate sources, such as legal review, as needed.

Motion to adjourn by Bernard. Seconded by Hortie. Roll call vote taken - all in favor

Meeting adjourned at 7:23 PM