



School Advisory Council Minutes of Meeting

Clayton Elementary School

DATE 9-17-26 **MEETING TIME** 9:00 a.m. **MEETING LOCATION** Conference Room

MEETING CALLED BY	Valerie Lowery
TYPE OF MEETING	Regular Meeting
PRINCIPAL	Valerie Lowery
NOTE TAKER	Sandy McPherson
BOARD ATTENDEES	Matt Reyes, Kelsey Veihman, Hope McGhee, Cheyenne Armstrong, Linda Postell, Sandy McPherson
GUEST ATTENDEESS	None

Agenda Items

TIME ALLOTTED 5 minutes **TOPIC** Welcome and Introductions **PRESENTER** Valerie Lowery

DISCUSSION	Introductions were made among council members.		
Hope McGhee and Cheyenne Armstrong are now in year two of their two-year term. Lindsay Loden and Taylor Ingram rolled off. Welcome to Matt Reyes and Kelsey Veihman. Linda Postell-teacher member			
CONCLUSIONS	All council members were welcomed and introduced.		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE

TIME ALLOTTED 20-30 min **TOPIC** School Council Training Presentation **PRESENTER** Valerie Lowery

DISCUSSION	Reviewed all guidelines and procedures for a successful School Council - presented		
CCSD School Council training narrated by Dr. Murdock. Four required meetings are			
scheduled for the year. Remaining meeting dates: 12/10/26, 2/11/27, and 4/22/27			
CONCLUSIONS	Chairs were elected.		
ACTION ITEMS Voted on Chair, Vice Chair, Secretary		PERSON RESPONSIBLE	DEADLINE
Chairperson: Hope McGhee			
Vice-chairperson: Cheyenne Armstrong			
Secretary: Sandy McPherson			
Roles of chairperson, vice chair, and secretary were reviewed.			



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TIME ALLOTTED 10 minutes **TOPIC** Leadership Qualities of a Principal **PRESENTER** Valerie Lowery

DISCUSSION	Leadership Qualities of a Principal for the 2025-26 school year were reviewed.		
CONCLUSIONS	Leadership qualities were discussed, voted on, and approved for the 2026-27 school year.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TIME ALLOTTED 20 minutes **TOPIC** Principal's Report of Progress **PRESENTER** Valerie Lowery

DISCUSSION	SIP goals and actions steps were discussed. Updated board policies, Ed-SPLOST 2026, and Elevate 2032 were highlighted and discussed with council members. Upcoming events were shared.		
CONCLUSIONS	A one pager of Policy IHE and IHA was shared with members along with a copy of Policy IFB, Ed-SPLOST 2026 and Elevate 2032 flyer, and our current SIP goals and action steps.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

AJOURNMENT CALLED BY	Hope McGhee
TIME	10:25 AM
NEXT MEETING	December 10, 2026