

STUDENT SERVICES POLICY



POLICY OVERVIEW

This policy establishes and describes the support and development services and programs at American Academy Schools deems vital to the success of individual students and the creation of a successful School community.

SCOPE AND APPLICABILITY

Student services are available to all students and provide comprehensive programming and assistance to enhance student success. This policy applies to all students.

POLICY STATEMENT

A program of coordinated student advising, counseling, educational and career planning, tutoring, academic support and special support services are available to all students and prospective students. These services and programs shall be educationally purposeful by providing for the educational, career, social, cultural, emotional and recreational facets of student development. The support services assist students in meeting their academic goals and enhance retention and student success.

POLICY PROCESS

A. Admissions

American Academy welcomes all interested students to all American Academy schools to have the opportunity to participate in the academics, services and activities. Admissions and enrollment standards shall be established in support of student success, shared academic goals and an enriched teaching and learning community on campus.

Equal educational opportunity is provided without regard to gender, marital status, sexual orientation, color, race, religion, age, citizenship, national origin or physical handicap.

B. Student Handbook

A Student Handbook of rules, policies, and information about American Academy is available on our website. (www.americanacademy.com)

C. Educational Records

American Academy will maintain such educational and demographic information for each student as is considered essential and appropriate for the conduct of instructional and educational activities.

D. Student Conduct

American Academy established a student code of conduct, providing for a safe, disciplined environment that is supportive of the educational processes. The Academy will maintain the campus environment where individuals accept their obligations to the Academy community and behave in a manner supportive of the common good.

E. Financial-Aid Program

The American Academy provides a financial-aid program. This program may include scholarships, opportunities to exchange programs overseas and such other assistance as may be available.

F. Additional Services

The American Academy may establish other support services for students as needed and funding are identified, such as childcare services. Services for students with disabilities shall be made available and shall be in compliance with all regulations.

G. Student Development

- 1. The American Academy provides activities for students that enhance individual development, foster positive social interaction, advance education and learning, promote physical fitness and provide personal enrichment.
- 2. A representative body of student leaders may be organized to assist in providing student activities, affirming established traditions and creating new traditions. All activities are registered by the school and participants agree to abide by policies of extracurricular activities.

STATEMENT OF ACCOUNTABILITY AND RESPONSIBILITY

Student government is responsible for enforcing student-focused policies and procedures. The Office of Academic and Student Affairs work with the different departments and offices to comply with this policy and to develop procedures that will enforce this policy regarding awareness, prevention and remediation.