LOS ALAMITOS UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
10293 Bloomfield Street ◆ Los Alamitos, CA 90720
Phone: (562) 799-4700 ◆ Fax: (562) 799-4712
www.losal.org

An Equal Opportunity Employer

CLASSIFIED EMPLOYMENT OPPORTUNITY

EXTENDED DAY CARE CENTER SUPERVISOR

POSITION DETAILS
- 40 hpw
- 10 months per year

SALARY
$31.92 - $38.83/hourly
$5,533-$6,731/month

ISSUE DATE: 09/28/2026
APPLICATION DEADLINE: 10/09/2026
TENTATIVE WRITTEN EXAM: 10/13/2026
TENTATIVE ORAL EXAM: 10/15/2026

RECRUITMENT TYPE
Dual Certification - This employment opportunity is available to anyone who qualifies. A single eligibility list based on rank order will be generated from this recruitment. Current classified employees who qualify will be given seniority credit.

POSITION BENEFITS
Pay increases: The first pay increase for regular employees occurs after 6 months if the employee passes the probationary period. The second pay increase occurs after 1 year. Pay increases occur annually thereafter, until top step is reached.

BASIC FUNCTION
Under the direction of the site Principal and District Office Administrator, plan, organize and direct the operation of the Day Care Center, supervise and evaluate the center's employees. Plan the educational program and supervise a responsive environment for the optimum growth and development of school aged children. Commitment to Los Alamitos Unified School District's mission, vision and priority goals. Excellent communication/interpersonal skills with the ability to engage and work closely with a wide range of stakeholders.

❋ Complete Job Description available at www.losal.org under Job Opportunities/Classified Job Descriptions.

MINIMUM QUALIFICATIONS
Education & Experience
- ✓ Two years of attendance at an accredited college or junior college including 12 units in courses related to school age children (TK-8th grade); two years experience in supervisory or lead capacity working with school-age children, preferably in a school, child care, youth program, or similar setting;
- ✓ A degree in education or related field from an accredited college or university or a California Teaching Credential is desirable.
- ✓ Valid First Aid and CPR certificate.
- ✓ Pertussis, Measles, and Flu vaccinations are a condition of employment.

APPLICATION & EXAMINATION PROCESS
Application: Complete a Los Alamitos Unified School District Classified Application at www.losal.org under the Job Opportunities link. Applications must be submitted electronically through www.losal.org by the deadline date.
NO PAPER APPLICATIONS WILL BE ACCEPTED!
❋ Be sure your application reflects all relevant experience. Through the link listed above, you will be able to attach a supplemental resume or other supporting documents. Be sure to attach proof of required coursework and certifications.
Veterans: please attach discharge form for additional credit.

Examination:
Applications may be screened to select the most qualified candidates.
The examination will consist of:
A - Written Exam (30% of Total Score)
B - Structured Oral Interview (70% of Total Score)

Some classifications require you to pass a physical examination. This examination is at the district's expense and the appointment is not assured until you have passed this examination. Applicants must attain a passing score of 70% on each part of the examination in order to be placed on the eligibility list. Should a large number of candidates pass the written exam, a higher passing score than 70% may be required to progress. Application & Examination details along with information about the merit system are available on the Los Alamitos USD Personnel Commission website at www.losal.org under Human Resources/Personnel Commission.

Candidates who pass the written and panel interview will be placed on an eligibility list valid for six (6) months.
The Los Alamitos Unified School District is an Equal Opportunity Employer and does not discriminate on the basis of race, color, ancestry, ethnic group identification, marital/parental status, physical/mental disability, national origin, religion, age, sex, sexual orientation, gender/gender identity or expression or genetic information; the perception of one or more of such characteristics; or association with a person/group with one or more of these actual or perceived characteristics.