NORTH THURSTON PUBLIC SCHOOLS

ADMINISTRATIVE CENTER ◆ 305 COLLEGE STREET NE, LACEY, WASHINGTON 98516-5390
TELEPHONE: (360) 412-4400◆FAX: (360) 412-4410

EXECUTIVE LIMITATIONS MONITORING REPORT

EL -2 FINANCIAL PLANNING AND BUDGETING POLICY

FROM: Troy Oliver, Superintendent
DATE: June 16, 2026

The Financial Planning and Budgeting Policy focuses on achieving the Board priorities established in the district Ends Policies and, in the Superintendent's, aligned Ends Policy Interpretation and resulting district Strategic Plan and not place the long-term financial health of the district in jeopardy.

Financial and Budget Planning:
Accordingly, the Superintendent will not present to the Board a recommended budget which fails to include:

Policy Criterion 6: Plans for the reduction, without approval of the Board, of the unassigned general fund balance for any fiscal year to less than 6.0 percent of the total expenditures.

Superintendent/CEO Interpretation:
The district must maintain a six (6) percent unassigned fund balance in the general fund. If for any reason, the fund balance is projected to be less than 6%, through the budgeting process or at year-end, the district must request approval of the Board through a resolution.

Superintendent/CEO Evidence Report:

- The general fund budget is presented to the Board in July of each year as a draft and then again in August for final approval.
- In each of these presentations, the general fund unassigned fund balance is equal to or more than 6 percent of total expenditures.
- Budget status reports are presented to the Board each month. The budget status report shows the fund balance for the general fund.
- Each year, the state auditor conducts an audit of the district's financials. This includes auditing to the district's policies.
- The auditors also evaluate the financial health of the district.

Conclusion:
The evidence stated above and that we have had clean audit demonstrates that we are in compliance with Executive Limitation 2, criterion 6 – Financial and Budget Planning.