



London Independent School District

1356 FM 43 | Corpus Christi, Texas | 78415

Community Business and Organization Event Participation Request

**Please submit this form to London ISD Administration Building 10 business days prior to the event date.*

Organization / Business Name: _____

Contact Person: _____

Phone: _____

Email: _____

Event Requested: _____

Requested Date: _____

Requested Hours: _____

Purpose of booth / activity: _____

Check all activities requested:

☐

Distribute literature

☐

Solicit business

☐

Giveaways

☐

Sell items / services

☐

Promote products /
services

☐

Other

☐

Collect contact
information

Describe materials, giveaways,
products, services, or information to
be collected: _____

Space / equipment requested: _____

Applicant Agreement

I understand that submission of this request does not guarantee approval. If approved, our organization will comply with London ISD Board policies GKB(Local) and GKD(Local), applicable administrative regulations, event procedures, and directions from district personnel. We understand that London ISD determines booth location and availability, district-sponsored activities have priority, applicable facility-use fees may apply, and approval does not constitute district endorsement. We acknowledge that London ISD is not liable for personal injury or damage to personal property related to this nonschool use, and our organization is responsible for damage caused during its use of district property.

Applicant Signature: _____ Date: _____



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For District Use Only:

☐

Approved

☐

Denied

☐

Approved with conditions

Approved Location:

Conditions / Instructions:

Superintendent / Designee Signature _____ Date: _____