



April 18th, 2023 Agenda and Minutes

Approval of minutes from March 2023

Motion to approve: Jen Beaudry Second motion: Sara Ortega

Approval of executive board slate

Motion to approve: Sara Ortega Second motion: Kristin Franco

President's Report – Rachel Buonafede and Kate Ryan

- Celebrations:
 - Curriculum Connections: Thank you, Michelle and Peggy, for an amazing Science Fair night! What fun seeing everyone's projects and their explanations to the judges, peers, and community members!
 - SFCP: Christina-great job with the second Breakfast Buddies, it was a huge success!
 - DNO: Thank you for setting up yet another delicious DNO at DQ!
 - To all of you! This week is National Volunteer Week, and we'd like to give a huge shout out to every H&S member, we wouldn't be able to accomplish all that we've done without each of you!
- District update:
 - Scott was chosen for an extra audit, so to help out Cindy, please get all paperwork (receipts etc) in to her ASAP
 - School Safety-it was asked that families be given notes on any debriefings that happen between the Board of Education and the Safety Department-they will get back to us on that (they agreed, but not to what extent just yet)
- Upcoming Important Dates:
 - May 4th: Annual Scott Gala: Buy your tickets today!
<https://adult-gala.cheddarup.com>
 - May 5th: ½ day and No School for EC
 - May 10th: DNO at Little Pops
 - May 12th: Tim Hannig daytime and nighttime assemblies: Family Night is FREE to our Scott Community!
 - May 16th: Last H&S meeting (will vote on budget)
 - May 23rd: Field Day! (rain makeup the 24th)
 - **May 23rd: Committee Chair Thank You Dinner at Chez François-[RSVP here](#)**
 - May 26th: Last day of school!!

Vice President's Report – (Keia Carter)

- Please fill out [this interest form](#) if you haven't already and are interested in a H&S position for next year! We will be discussing the positions more at the May meeting + will have unapproved committee chairs assigned

Treasurer's Report – (Cindy Klemens); Slate for treasurer in 2023-24 - Christine Wehrenberg

- Approve financial report from March 2023
 - Motion 1: Jen Beaudry Second: Sara Ortega
- Bank balance as of March 31st, 2023: \$ 37,210.71
- Vote for next year's budget will happen in May
 - Barb Thomas: NEF breakfast and Cheddar Up appear to be hefty costs and Field Day had requested more for the budget and not gotten approved and expressed that the latter has a greater impact on students directly, does Home and School need to spend so much on these other items? This request was lost in communication and Home and School will increase the Field Day budget. Cheddar Up did increase participation in several fundraisers and board members expressed that they felt it was worth the yearly cost. The NEF breakfast tickets have been covered for up to 4-5 executive board members each school year to represent Scott for the district, as NEF does provide grant monies that directly impact staff initiatives for kids.
 - Group discussion re: significant increase in flyers this school year: several board members have expressed over the past few months that the amount of fundraising and paper communication is overwhelming and the executive board will absolutely be looking into monthly calendar planning over the summer so that some communication can be consolidated. There have been different thought processes over the years, but ultimately the goal is that the increase in different types of fundraising allows for families to pick and choose opportunities to get involved and contribute as it fits for them. Committees and fundraisers have come and gone over the years for a variety of reasons: success rate, volunteer participation, and attempts to reduce the number of fundraising requests to the community. Martin Bell and Hugh Boger expressed that it was a good idea to attempt new initiatives and fundraising efforts to see what would be successful.
 - The Change Wars wording in the building was changed to Every Coin Counts!
 - Plant Sales budget question from Chris Olsen: difference between net vs gains; is there flexibility in the expectation of sales? Yes, sales or expenses may change, but the projected net profits are \$450.
 - Budget Discussion - Martin Bell had previously suggested that money for OBOS be split in half so we pay half every year, instead of full sum every other year and that has been done; the bank reserve required per BMO Bank is \$7500.00. After backing out the required reserve, committee reserves, and school wish list, the overage is nearly \$7500.00, and there was discussion regarding where this total ends up and the

goal is to have budgets increased for student and staff activity focused committees and communicate about school wish list items throughout the year so that all fundraising efforts are explained. The hope for current coverage is that Home and School will contribute toward seating and shading in addition to the outdoor space that is being renovated through the state grant. It is possible for the next treasurer to choose a different bank that may have a lower reserve requirement. Home and School policies should also be reviewed regarding putting any of the funds into accounts that may yield more interest so that in the summer when fundraisers are not in progress, Home and School could benefit without additional effort.

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- Reminder for verbage for returned checks on all flyers
 - o **Please note, any bank fees incurred by a returned check for any reason will be the responsibility of the check issuer to pay**

Secretary's Report – Michelle Shields

- Current Number of Students 442, Youngest & Only 335 (Staff is 80 and extras for kiosk is 15)

Teacher/Staff Liaison-Tony Pak

- Teachers are so proud and appreciative of Home and School, the initiatives, fundraising, and coverage of field trips is amazing

Principal's Report- Hugh Boger

- National Volunteer Week
- Class lists - new software has sped up process of choosing classes for the following year; teachers and parents have input and then the software helps organize and then staff works to complete draft lists over the summer and we are sharing to provide context into the complex process
 - o Teacher placements are still in discussion due to numbers of students in different grades, testing that has not been completed for PI/PI+, and a teacher on current leave that will be returning.
- Mr. P Retirement - the staff will put together a small appreciation, but he has requested that no big event be planned
- Battle of the Books - proud to have both 4th and 5th grade represented in the finals!
- District provided three frisbee golf baskets
- Outdoor work - after science camp in June, work will begin and be completed by the beginning of the 23-24 school year.

Committee Reports

- Staff Appreciation
 - May 7th-12th: Staff Appreciation Week; Hollywood VIP Theme

SUNDAY MAY 7th	MONDAY MAY 8th	TUESDAY MAY 9th	WEDNESDAY MAY 10th	THURSDAY MAY 11th	FRIDAY MAY 12th
ROLLING OUT THE RED CARPET Come decorate the sidewalk in front of the school to celebrate our teachers 1-2 PM **weather permitting** Chalk provided by H&S, but feel free to bring your own, too!	PAMPER THE STARS  Masseuse and spa-like refreshments and atmosphere provided by H&S and Camelback Medical	FAN MAIL Bring in your star note for your teacher  Bagels + Brew provided for teachers	GRATITUDE FOR OUR STARS Bring a single flower (homemade or picked) as a "thank you" for your teacher 	SNACKS WITH THE STARS  Popcorn Bar provided by Home & School	VIP FOR THE DAY Wear your teacher's favorite color! ***details on back** Luncheon provided for teachers

- Monarch Waystation Garden Update (Kristin Franco)
 - Ground break this weekend just outside of the SW corner of the building (where kids come and go from recess/lunch)
- Assemblies (Kristin Franco/Melissa Intoccia)
 - Jim Gill the EC-2nd graders enjoyed; next year Assemblies will have \$600 from this year that was not used to apply toward events in addition to an increased overall budget.
- Gift Cards (Jen Beaudry)
 - There is a general staff gift card category for a second time in row
- SFCP Breakfast Buddies recap (Christina Porter)
 - April 12; World Music Ensemble performed
 - Next school year three dates
- Field Day (Barb Thomas or Melissa Intoccia)
 - Save the Date May 23; May 24 rain date; 3rd-5th 8:30am-11:35am and K-2nd 12pm-2:20pm
 - Tshirt orders; not anticipating as many orders

Motion to Adjourn: Martin Bell 2nd: Jen Beaudry

Our Last H&S Meeting: May 16th, 2023

Attendance: Cindy Klemens, Hugh Boger, Tony Pak, Jen Beaudry, Chris Olsen, Christine Wehrenberg, Kristin Franco, Martin Bell, Sara Ortega, Barb Thomas, Rachel Buonafede, Kate Ryan, Michelle Shields, Kelly Ryan Kelly, Peggy Fink, Christina Porter