



Monday, May 13th, 2024
Agenda and Approved Minutes

Approval of minutes from April 2024 - Sara Ortega

- Meeting start: 6:05pm
- Motion to approve – Kate Ryan
- Second motion – Jen Beaudry

President's Report – Rachel Buonafede and Kate Ryan ● Celebrations:

- SFCP: thank you for a successful first Bike to School Day and providing the parents with coffee! Next year move coffee down by bike rack, or have 2 stations.
- Staff Appreciation: THANK YOU for an amazing week of appreciation for our teachers! Great theme and treats for our teachers!
- District Update:
 - Chuck (need last name) is moving to a different position. No longer having a community relations head. IT lead is going away.
 - New roles and combined roles (coaching and collaborating).
- Upcoming Important Dates:
 - [May 20th: Committee Chair Appreciation Get-together](#) ○ May 21-Field Day
- 2024-2025 School Year
 - Check over the [Committee Chair positions](#) for next year to make sure it's up to date for you-let us know of any changes ASAP.
 - [Committee Interest Form](#)-please share with people and fill out if you have interests besides what you are involved with currently.
 - We are in desperate need of a new Staff Gift Card committee chair(s), help with the Fall Block Party to work with Martin, and Yearbook support. Jenna Steinke and Lauren Brooks volunteered for staff gift cards. We really need Eagle Events and Field Day volunteers to shadow next year to take over in 2025-26. A team would be ideal.
- Voting on chair purchase for H&S events (will vote during treasurer's report)

- Voting on the By-Laws
 - Motion to Approve Jen Beaudry
 - Quorum (Barb Thomas, Tricia Fallon, Melissa Intoccia, Martin Bell, Christine Wehrenberg, Jenna Steinke, Sara Ortega, Lauren Brooks, Gia Cruz)

Vice President's Report – Cindy Klemens

Treasurer's Report – Christine Wehrenberg

- Approve April financial reports ○ Motion to approve: Sara Ortega ○ Second: Lauren Brooks
- Bank balance as of April 30, 2024: \$37,238.24 ● April Expenditures:
 - 5th Grade field trip Outdoor Ed - second half: \$1,551 ○ 2 student assemblies: \$750 each or \$1,500 total ○ Birthday Books - second batch: \$354.44 ○ Breakfast Buddies: \$171.93 ○ 5th Grade party: \$200
- 2024-25 Budget - Voting today
- This budget is our HOPE for 2024-25. If fundraising does not go as planned in 2024-25, we may not be able to fund 2nd half of year field trips, etc. There must be flexibility based on how much money we actually bring in.
- Budget program summary – Takes the categories from expenses and income and shows actual net income. Field trips, assemblies, room parties, 5th grade t-shirts, any capital purchases are under “Expense only items.”
- Overage – Listed in yellow in the budget
- Funding 5th grade t-shirts (about \$1300 – adding line item in) ○ Voting to approve: Unanimous Vote
- Capital expense funds vs. overage ○ Voting to approve: Unanimous Vote
- Funding Chairs (\$3750)
 - Hugh let us know that the chairs are old and worn out. We’ve been putting it off, but kindergarten preview showed how bad they were. The school gets capital improvement money in their district budget, but it doesn’t go as far as it used to. ○ Hugh will look into how we can dispose of the old chairs and id they are they an asset.
 - Voting to approve: Unanimous Vote
- Outdoor Benches (leftover funding came from adult social) – one needs to be replaced by the smaller playground and add a second (perhaps replacing buddy bench) ○ Voting to approve: Unanimous Vote
- Budget approval ○ Voting to approve: Unanimous Vote

- **Please submit expense reimbursement requests by May 15 for year end processing.**
(except Field Day and EOY programs)

Secretary's Report – Sara Ortega

- Current Total Number of Students 433, Youngest & Only 329 (Staff is 95 and extras for kiosk is 15).

Teacher/Staff Liaison – N/A

Principal's Report – Hugh Boger

- Thanked outgoing Exec Board members (Rachel Buonafede and Cindy Klemens)
- Hugh can't share staffing changes yet. Staff will find out Wednesday.
- Early Childhood program is going away in 2024-25. It's a grant funded program, and the grant won't be renewed (District level decision). This was a program for kids who were at risk of falling behind. The data showed it wasn't as effective as they'd like. In place of it, we will have 2 "structured learning" program for autism spectrum kids who qualify for a more self-contained group. One will be all kindergarteners from Ann Reid, the other will be 1st and 2nd graders coming from Ranch View.
- Bike to school – A parent reached out and suggested we do more bike safety. The school is making an effort to do more (bike patrol and NPD).

Committee Reports-

- School Supplies—order now before the June 2nd deadline for easy delivery, plus it's a fundraiser for H&S!
- Gift Cards - \$8785 total, slightly less than last year, but we have a smaller student body. 17 paper forms this year, down from nearly 100. Cheddar Up has been great. Every staff member will get \$25 thanks to donations. There should be a few extra gift cards for Hugh Boger to give out as he'd like.

Motion to Adjourn- ●

Time: 7:03 pm

- First: Rachel Buonafede
- Second: Kate Ryan

HAVE A GREAT SUMMER!!

Attendance: Tricia Fallon, Barb Thomas, Cindy Klemens, Melissa Intoccia,

Chris Olsen, Christine Wehrenberg, Jen Beaudry, Jenna Steinke, Sara Ortega, Kate Ryan, Rachel Buonafede, Martin Bell, Gia Cruz, Lauren Brooks, Hugh Boger