



Scott Elementary School

Monday, December 18th, 2023

Agenda and Unapproved Minutes

Approval of minutes from November 2023 - Sara Ortega

- Meeting start: 6:07 pm
- Motion to approve – Tricia Fallon
- Second motion – Melissa Intoccia

President's Report – Rachel Buonafede and Kate Ryan

- Celebrations:
 - THANK YOU to the Eagle Events Committee for a great Family Movie Night! It was a huge success and a very fun-filled night for everyone! - It went much better. Talked about lessons learned for next year. Didn't sell as much pizza as 2022, but we had fewer people. Cap at 250 in terms of space and enjoyable experience. \$233 in concessions. \$86 profit in pizza (sold it for less than 2022). The next movie night will be 2/29.
 - A huge thank you to the Staff Appreciation Committee and all donations for another wonderful Hot Cocoa & Cookies Bar!
 - Assembly Committee: Thank you for an amazing assembly for all students! The Assembly was a success! Pictures to come.
- District Update:
 - Kindergarten Preview: March 11th, spread the word to families you know who have an incoming K student!
- Upcoming Important Dates:
 - December 22nd: Winter Parties

Vice President's Report – Cindy Klemens

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Treasurer's Report – Christine Wehrenberg

- Approve financial reports
 - Motion 1: Sara Ortega
 - Second: Rachel Buonafede

- Bank balance as of November 30th, 2023: \$47,056.99
- November Balance contains Scott family payments for Gift Cards which will be purchased in December: +\$10,075
- Winter Fundraiser/Fun Run: Net Earnings: +\$12,474.23
- Poinsettias: Net Earnings: +\$363.35 -
 - Suggestion to include in Overage and designate for Scott Scholarship. We will keep this in our budget and bank account, and Scott can ask us for money at their discretion.
- Sneaker Recycling: +\$80.75
 - We might try to do this again in the spring. This is for sneakers ONLY (not other shoes – flip flops, crocs, etc.)
- Kindergarten and Second Grade Field Trips were funded: (\$834)
- No use of Overage funds in November
- Going forward, we will use the wording “A \$25 Non-Sufficient Fund (NSF) Fee will be incurred on any returned checks.” for ALL flyers/Cheddar Ups etc where we are collecting money.
- Committee Chair Reminders:
 - Deposit and Cash Disbursement Request forms are available in the workroom.
 - Sales tax is not reimbursable. Tax exempt form is available.
 - Please submit reimbursement requests as soon as possible after events, so we can track where we are vs Budget.

Secretary's Report – Sara Ortega

- Current Number of Students 426, Youngest & Only 322
(Staff is 95 and extras for kiosk is 15)

Teacher/Staff Liaison -

- N/A

Principal's Report – Hugh Boger

- N/A

Committee Reports

- Eagle Events -
 - January 25th (Family Game Night)
 - February 29th (Movie Night)

- If people have extra very in size boxes from delivery please save those and Tricia and Melissa will collect them after the holidays. The goal is to make a life-size angry birds for game night
- Game night will continue collecting indoor recess donations.
- Memory game – for the auction game this year there was discussion around creating a memory game that will have items found around Scott School. Eagle extra committee will reach out to print shop to see what options there are for getting cards made
- Book Fair
 - February 1st during Open House
- Gift Cards
 - Distributing gift cards tomorrow, 12/19. We had the most ever contributed to “All Staff” fund. Each member of staff will receive at least \$20. CheddarUp worked great this year! 65% used Cheddar Up, which is a big uptick from last year.
- Adult Social
 - February 2nd
 - H&S is aware of the Madison Music event and is looking at offering discounted tickets to those who cannot make it for most of the time.
 - You can still sign up to volunteer for before or during the Adult Social:
<https://www.signupgenius.com/go/4090844A9A72FA2FA7-45601333-adult#/>
- Yearbook Orders – Deadline is March. Blasting order forms in February.

Motion to Adjourn-Sara Ortega

- Time: 6:53
- First: Melissa Intoccia
- Second: Jen Beaudry

****Next H&S Meeting: January 22nd, 2024****

Attendance:

Online – Sara Ortega, Christine Wehrenberg, Christina Porter, Rebecca De Jong

In Person – Kate Ryan, Rachel Buonafede, Cindy Klemens, Tricia Fallon, Melissa Intoccia, Jen Beaudry, Martin Bell, Vikki Donnelly, Laura Brooks, Michelle Lufrano