



Monday, September 16, 2024

Agenda and Approved Minutes

Approval of minutes from May 2024 - Rebecca de Jong

- Meeting start: 7:05 PM
- Motion to approve - Melissa Intocia
- Second motion - Tricia Fallon

President's Report – Sara Ortega

- District Update:
 - Please complete the [Committee Chair Form](#) by 9/27
- Celebrations:
 - Block Party - Incredible feedback from parents and students!
 - Book Fair - Great job with scheduling constraints!
 - DNO - First Colonial Cafe outing!
 - SFCP - Thank you for Popsicles on the Playground!
- Upcoming Important Dates:
 - DNO - DQ - Sept 18
 - Dancing Drum Assembly - Sept 20
 - Walk to School - Oct 9
 - [Yearlong Calendar](#)
- Reminder to use the Volunteer Sign Up Genius for access and continuity (UN: volunteers@scotthomeandschool.com, PW: Scotteaglep@rents1)
- Please use the Eagle Extra/Social Media [submission form](#)
 - Unless it's a last minute addition, please get your submissions in to publicize things 2 weeks out
- For all printed flyers, select YELLOW for paper color

Vice President's Report – Kate Ryan

- Our volunteer numbers are looking good! We still have a few spots where we can use some more help:

- Behind the scenes help with the Adult Social-contacting companies/families/businesses for sponsorship and donations
- Artistic skills for OBOS/our Read-athon
- Shadowing Eagle Events and Field Day to begin take over next year

Treasurer's Report – Christine Wehrenberg

- Approve Financial Reports:
 - First Motion: Tricia Fallon
 - Second Motion: Kate Ryan
- Bank balance as of August 31, 2024: \$26,847.21
- Email for correspondence: treasurer@scotthomeandschool.com
- General Reminders:
 - **Disbursements/Reimbursements:** A form and invoice/receipt (paper or electronic) must be provided for any disbursement to a vendor (ie Assembly) or reimbursement for purchases made by a committee member on behalf of Scott H&S
 - Forms are available in the Scott mailroom, or in the monthly financial report email. Forms and receipts can be emailed to me or put in the Treasurer mailbox at Scott
 - **Deposits:** Cash and Check deposit forms are available in the mailroom at school. All Deposits are to be handled at Scott and stored in the safe at Scott. (Please ask Laura or Beth for assistance with the safe). Cash deposits require two signatures on the form.
 - **Sales Tax:** H&S is not permitted to reimburse sales tax. A Tax Exempt letter is available upon request to use for Scott H&S purchases.
 - **Cash Tips:** H&S cannot reimburse cash tips (hand written on the receipt). Tips that are part of the invoice/bill can be reimbursed.
 - **Staff Gifts:** \$100 limit in a school year (staff appreciation, holiday gifts, special events/celebrations, etc)- this does not apply to teacher stipends for classroom and student supplies
- **August transactions:** General H&S annual dues, and Cheddar Up annual fee
- **5th Grade T-Shirts:** Total cost: \$882 - below Budget of \$1300. Purchased in September

- **Teacher Wish List (classroom stipends):** Amazon gift cards are typically purchased in September. Current Estimate: ~\$4,500 - higher than Budget of \$4,000. Higher than Budget due to additional staff
 - Approve budget overrun:
 - First Motion: Tricia Fallon
 - Second Motion: Melissa Intoccia

Secretary's Report – Rebecca de Jong

- Current Total Number of Students = 432
- Youngest & Only = 325
- Total Staff = 93 (Teachers = 21 Other = 72)

Teacher/Staff Liaison -

- Teachers will not be attending H&S Meetings this year, only Mr. Boger.

Principal's Report – Hugh Boger

- District 203 - Profile of a Learner
 - Objective: Make sure that the way we go about teaching students prepares them for life after graduation, regardless of what that looks like, whether in the workforce or in higher education.
 - Origin: In Spring 2024, the district assembled a committee of staff members, businessmen, parents, and community members to give input on how best to prepare students. They collaborated over the course of four days and outlined the “5 Key Aspects of a Learner.”
 - 5 Key Aspects of a Learner: Learner’s Mindset, Communication, Adaptability, Critical Thinking, Global Citizen
 - We’ll focus on “Learner’s Mindset” this year at Scott School, and will incorporate this into classrooms gradually throughout the year.
 - [See slides](#) for more information

Committee Reports-

- Assemblies
 - 9/20 Dancing Drum Assembly
- DNO
 -
- Block Party

- Congratulations on a successful event! Lots of participation, good feedback from parents, students and staff.
 - \$4,200 profit totaled so far:
 - About \$300 additional profit coming
 - Does not include food trucks amounts of: Hot dog truck \$70, Taco truck \$50, Kona 20% of sales (amount TBD)
 - Discuss bidding process for raffle items- bidding war vs. equitable process to include families who may not be able to bid as much
 - Should every kid who comes be given a few tickets for free?
 - Additional volunteer sources may include: 8th grade Web Leaders and older boy scouts
- Book Fair
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 - Grade Captains
 - Fall Class Party coming up at the end of October
 - A few volunteers will meet to take inventory of the Fall Party supplies in the next few weeks and email relevant information to grade captains.

Motion to Adjourn-

- Time: 8:06 pm
- First: Melissa Intoccia
- Second: Tricia Fallon

Next Meeting October 14th, 2024 at 7pm

Attendance: Sara Ortega, Kate Ryan, Christine Wehrenberg, Rebecca de Jong, Melissa Intoccia, Tricia Fallon, Katie Perry, Jenna Steinke, Martin Bell, Jamie Shoup, Beth Christl, Jenn Stelzer, Sahara Clavio, Lisa Ross, Kristin Franco, William Birkhill, Rachel Buonafede, Jennifer Beaudry, Chris Olsen, Riley Wong, Oluwayemisi Afolabi-Bello, Courtney Loos