



Monday, May 19, 2025
Agenda & Approved Minutes

Meeting Start: 7:05 PM

Approval of minutes from April - Rebecca de Jong

Motion to approve: Melissa Intoccia

Second motion: Tricia Fallon

President's Report – Sara Ortega

- District:
 - Audit/Treasurer Info
 - Audit is complete and went well
 - Maintain consistency as treasurers change
 - Encourage as much treasurer training as possible
 - Do NOT update bank info/signers until after 7/1
 - Charles Cush is new Board of Ed President
 - Lots of administrative changes in the schools this year (some expected, some not); Very excited about our pool of candidates
 - Innovative school experience - tabled until fall
 - Online Annual Update due by 5/27
 - Word of Mouth - if you have a neighbor move in with school aged children, ask them to register with the District Office ASAP
- Celebrations:
 - Teacher Appreciation
 - DQ DNO
 - Field Day
- Upcoming Important Dates:
 - Upcoming Events:
 - 21st Field Day
 - 27th Last Day of School
- Odds and Ends

- Committee Chairs - Save details, instructions, forms in the shared drive for succession planning.
- Vote on 2025-2026 Bylaws

Motion to approve: Tricia Fallon

Second motion: Melissa Intoccia

Vice President's Report – Kate Ryan

- VOTE on [Exec Board Slate](#)

15 “yes” votes counted–2025-2026 Exec Board is approved.

- [2025-2026 Committee Interest Form](#)-please fill out if you are **OR** you are not interested in keeping your current position!!
 - Urgently need an SFCP co-chair, Book Fair co-chairs, and Eagle Events co-chairs
 - [Description](#) of each committee position

Treasurer's Report – Christine Wehrenberg

- Bank balance as of April 30, 2025: \$38,144.50
- Transition to Online Quickbooks - on track - District already sent us the co-share of \$135 in May. We expect to transition over the summer
 - 1st year fee = \$189/year
 - 2nd year + fee = \$378/year
- April transactions of note:
 - **Yearbook:** +\$368 collected in April. Total fundraising to date: +\$4,850 Payment will be made in May. Expected cost: \$4,220
 - **Smencils:** +\$140 raised in April. Expense: \$180 - for purchases. Additional fundraising in May: +\$1174. Total fundraising (less purchase): \$1,134!
 - **5th Grade Signs:** +\$765 raised in April. Purchase in May: \$563.50. Additional fundraising in May: +\$30 Total fundraising (less purchase): \$231.50! (A portion of this fundraising has been allocated to the 5th Grade End-of-Year party).
 - **DNO:** +\$252.20 - Freedom Brothers (April and May's events are not yet received)
 - **Spiritwear:** +\$19.50
 - **Field Trips:** (\$1,026.92) - Kindergarten and transportation for Zoo (5th/1st)
- **Please submit all Reimbursement requests for this school year by 5/22 for payment by the last day of school!**

- 2025-2026 Budget Review and VOTE

15 “yes” votes counted–2025-2026 Budget is approved.

Motion to Approve: Melissa Intoccia

Second Motion: Tricia Fallon

Secretary’s Report – Rebecca de Jong

- Current Total Number of Students = 449
- Youngest & Only = 335
- Breakdown by Grade:
 - K = 85
 - 1 = 66
 - 2 = 78
 - 3 = 74
 - 4 = 65
 - 5 = 81
- Total Staff = 90

Principal’s Report – Hugh Boger

- Huge thank you to our out-going Treasurer and 5th grade parent, Christine Wehrenberg!
- New principal has been announced–Tracey Ratner. She will be meeting with Mr. Boger and Scott staff this week.

Committee Reports-

- Eagle Events
 - Committee chair(s) still needed–Sara Ortega and Jenna Steinke have expressed a willingness to organize the Smencil Grams for the 2025-2026 school year. Additionally, Stephanie Bay and Rebecca de Jong have expressed interest in putting on a game night for the 2025-2026 school year.
 - Still looking for volunteers to organize Movie Night (possibly a PJ night in December with a holiday theme?)
- School Supplies fundraiser
 - Order by June 8th for free shipping to the school (ship to home after that). Order at schooltoolbox.com and search for Scott Elementary School.

- An email will be sent to new in-coming kindergarten parents to notify them of:
 - School supplies orders
 - Block party volunteer sign up
 - Popsicles on the playground
- Please post reminders on social media!
- Fall Block Party-SAVE THE DATE-September 4th, 2025
 - This event can only happen if we have volunteers to help organize it, check out the open spots below
 - Sign Up Genius:
<https://www.signupgenius.com/go/4090844A9A72FA2FA7-55128425-2025#/>
- 5th Grade End-of-Year Activities
 - Clap Out and 5th Grade Party will be held Tuesday, May 27th
 - 5th Grade graduation sign orders are complete. They are scheduled to be delivered in the first week of May

Motion to Adjourn: Tricia Fallon

Second Motion: Melissa Intoccia

Meeting End: 7:31 PM

Next Meeting TBD!

Attendance: Kate Ryan, Sara Ortega, Christine Wehrenberg, Rebecca de Jong, Mehan Helfer, Jenn Stelzer, Jenna Steinke, Martin Bell, Beth Christl, Christina Porter, Melissa Intoccia, Tricia Fallon, Michelle Shields, Hugh Boger

Online: Christine Olsen, Lauren Brooks