



Brian Z. London
Superintendent

Todd D'Anna
Business Administrator

Action Meeting Agenda **March 8, 2019**

District Goals

1. Create a comprehensive curricular program that increases and expands students success with new opportunities and experiences for ambitious teaching and learning through rigorous academic and intervention programs.
2. Infuse the use of technology within our curriculum and student culture that fosters an environment of 21st century learning skills that positively impact student achievement.
3. Increase community awareness that improves district communications through effective tools such as a redesigned website, Facebook Twitter, and SchoolMessenger broadcasts.
4. Provide quality customer service to all stakeholders within the district by empowering each member of our school community to be effective leaders.

Board Goals

1. Participate and support the development of a multi-year strategic plan that includes a long-range facilities update.
2. Update board policy to ensure the district is current and at 100% compliance with state law.
3. Participate in the completion of the Board self-evaluation and the Superintendent's evaluation.
4. Increase the attendance by Board members at board, school, and community events.

Goals Board approved on November 16, 2016

1. Call Meeting to Order

I, Joy Hooper, President, call this meeting to order under the Open Public Meeting Act at 4:00 pm.

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest as discussed or acted upon. In accordance with provisions of this act, the Port Republic Board of Education has caused adequate notice of this meeting to be given by having the date, time and place published in the Press of Atlantic City on **March 6, 2019.**

2. Pledge of Allegiance

3. **Roll Call**

Member	Present	Absent
Joy Hooper, President		
Suzanne Bellino		
Monica Giberson		
Alex Martin		
Jeff Ropiecki, Vice President		
Brian Z. London, Superintendent		
Todd D'Anna, Business Administrator		
Amy Houck-Elco, Board Solicitor		
	was	was not
A quorum was/was not established.		

4. **Approval of Minutes**

MOTION that the Board of Education approve the meeting minutes of January 16, 2019.

January 16, 2019

Action Meeting

January 16, 2019

Executive Meeting

February 6, 2019

Budget Meeting

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Suzanne Bellino			
Monica Giberson			
Alex Martin			
Jeff Ropiecki, Vice President			

5. **Presentations** – *unless otherwise stated, all presentations will be held during the Action Meeting.*

A. None at this time.

6. Board President's Report

- A. None at this time.

7. Board Committee Reports

A. Educational Policies Committee (Giberson, Martin)

1. None at this time.

B. Fiscal Affairs Committee (Ropiecki)

1. None at this time.

C. Personnel Committee (Giberson, Ropiecki)

1. None at this time.

D. Negotiations Committee (Hooper, Martin, Bellino Alternate)

1. None at this time.

E. Buildings & Grounds Committee (Bellino, Martin)

1. None at this time.

8. Superintendent's Report

MOTION to approve all recommendations listed in items A through M of the Superintendent's Report.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Suzanne Bellino			
Monica Giberson			
Alex Martin			
Jeff Ropiecki, Vice President			

A. **Monthly Report**

1. Upcoming

- 3/8/19 Annual PTS Dinner Auction at Oyster Creek 7:00 - 10:00 pm
- 3/13/19 Jump Rope for Heart 3:15 - 3:45 pm
- 3/15/19 SCHOOL CLOSED for Students - Teacher In Service
- 3/19/19 8th Gr. High School Scheduling
- 3/26/19 Kindergarten Registration 8:30 am - 12:00 pm
- 3/27/19 Kindergarten Registration 8:30 am - 12:00 pm
- 3/27/19 BOE Meeting 5:00 pm
- 3/28/19 Drama Show 7:00 pm ** Doors open at 6:30 pm **
- 3/29/19 Drama Show 7:00 pm ** Doors open at 6:30 pm **

2. **Student Enrollment** as of 3/1/19 is **103**.

3. **Suspension Report**

	In	Out
Monthly	0	0
Year Total	0	0

B. **Harassment, Intimidation and Bullying (HIB) Incident Report**

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve to affirm the Superintendent's decisions associated with the harassment, intimidation and bullying (HIB) incidents.

Date Reported to Superintendent	Case Number	Result	Action
2-22-19	1	Not HIB	book study with accused

C. **Safety and Security**

RECOMMEND that the Board of Education on the recommendation of the Superintendent, approve the following Safety and Security Drills.

Date	Time	Type	# of Staff Present	# of Students Present	# of Visitors Present
1/23/19	1:15 pm	Fire	17	99	
1/31/19	2:20 pm	Lockdown	21	92	1
2/22/19	10:14 am	Shelter in Place	21	95	
2/27/19	1:35 pm	Fire Drill	20	103	4

1. Motion to approve the Uniform Memorandum of Agreement between Education and Law Enforcement Officials. (summary of revisions)

D. **Field Trips**

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following Field Trips.

Date	Grade(s)	Teacher(s)	Location
4/9/19	1 & 2	LoBiondo, Torrioni, Hess	Funny Farm Rescue, Mays Landing, NJ
5/13/19	K	Mull	Cape May Zoo, Cape May, NJ
5/28/19	8	Albright, Paulowski, London	Great Adventure, Jackson, NJ
5/30/19	3 & 4	Polito, Nass, Gardner, Mahieu	Academy of Natural Sciences, Phila. PA

E. **Facilities Use**

RECOMMEND that the Board of Education on the recommendation of the Superintendent, approve the following Facilities Use Requests.

Date	Time	Location	Event	Organization

F. Curriculum and Instruction

1. Expanding use of units of study to include writing and 6-8 for next year.

G. Professional Development

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following Professional Development opportunities.

Date	Staff Member	Workshop	Location	Cost
2/27/19	Kristen Mull	A Crash Course in the Units of Study in Phonics K-1	Somerset, NJ	\$165.00
3/20/19	Brian London	What Should the Next Generation of Science Teaching & Learning Look Like in the Classroom I am Observing	Galloway, NJ	ETTC Hours
4/30/19	Laura Erber	Practical Strategies for Addressing Today's Health Challenges	Cherry Hill, NJ	\$293.10

H. Fundraiser

RECOMMEND that the Board of Education on the recommendation of the Superintendent, approve the following Fundraisers.

Date	Name	Type of Fundraiser
2/8/19 - 4/5/19	Ms Parker	Cape May Zoo Charity - monetary donations for items needed at the Zoo.
3/1/19 - 3/27/19	Ms. Parker	Joe Corbi's Pizza - provides funds for garden improvements.

I. District Policies

1. RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following Revised Policies.

Date	Policy #	Policy
	1100	Communicating with the Public
	1600	Relations Between Other Entities and the District
	2224	Nondiscrimination, Affirmative Action
	2240	Research, Evaluation and Planning update
	3100	Budget Planning, Preparation and Adoption
	3542.1	Local Wellness, Nutrition update
	3541.1	Wellness, Nutrition
	4112.2	Certification update
	4131	Staff Development, Inservice Education, Visitation
	5111	Administration
	5113	Attendance, Absences and Excuses
	5141	Health update
	5141.4	Child Abuse and Neglect update
	6010	Goals and Objectives update
	6121	Nondiscrimination, Affirmative Action
	6122	Articulation update
	6140	Curriculum Adoption update
	6141	Curriculum Design, Development update
	6142	Subject Fields update
	6142.2	ESL, Bilingual update
	6142.2	ESL, Bilingual, Regulation update

	6142.4	Physical Education and Health update
	6142.12	Career Education update
	6142.1	Family Life Education update
	6142.6	Basic Skills update
	6142.10	Internet Safety and Technology
	6143	Curriculum Guides update
	6146.2	Promotion, Retention
	6147	Standards of Proficiency
	6147.1	Evaluation of Individual Student Performance
	6171.1	Remedial Instruction
	6171.2	Gifted and Talented update
	6173	Home Instruction
	6178	Early Childhood Education, Preschool

J. QSAC

1. Nothing at this time.

K. NJ Department of Education State Reports

1. None at this time.

L. Student Teacher Field Placement Requests

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following student teaching placements.

Grade Level Assignment	Name	Length of Assignment
N/A		

M. Calendar Revisions

1. RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the REVISED 2018-2019 Yearly School Calendar.

N. **Discussion Items**

1. Date of April Board Meeting. (4/17/19 12:30 pm Early Dismissal, Spring Break).
2. New SRO Trooper Grimek

9. **School Business Administrator - Presentation of Budget**

10. **School Business Administrator's Report**

MOTION to approve all recommendations listed in items A through K of the School Business Administrator's Report.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Suzanne Bellino			
Monica Giberson			
Alex Martin			
Jeff Ropiecki, Vice President			

- A. **Cash Report of Board:** Motion to accept the Report of School Monies for the month ending January 31, 2019.
- B. **Board Secretary's Reports:** Motion to accept the Financial Reports of the Board Secretary for January 31, 2019.
- C. **Budget Transfers:** Motion to accept the attached budget transfers in the amount of \$88,864.00.
- D. **Revenue Changes:** There are no revenue changes.
- E. **Bill List:** Motion to approve the Board Secretary's Bill List for the period of January 16, 2019 through March 8, 2019 in the amount of \$262,939.36
- F. Resolved to waive out of the NJDOE SEMI Program for the 2019-2020 school year due to not meeting the minimum number of eligible students, as per the attached 2019-2020 Revenue Projection.

- G. Resolved to approve the ESEA Amendment #1, budgeting the 2017-2018 rollover funds and reallocating Title IIA and Title IV funds.
- H. Resolved to approve the maximum travel budget for the 2019-2020 school year in the amount of \$5,000, as per NJ Administrative Code 6A:23A-7.3. This represents no increase from the 2018-2019 approved amount. Current travel expenditures for 2018-2019 equal \$0.00.
- I. Resolved to approve the maximum dollar limits for 2019-2020 school year established prior to the budget preparation in accordance with 6A:23A-5-2:

Legal	\$30, 000
Audit	\$15, 000
Public Relations	\$1,800
Architect/Engineer	\$25,000
Purchased Services	\$75,000

- J. Resolved to approve the Port Republic School District 2019-2020 Budget and authorize the Business Administrator to submit said Budget to the Atlantic County Department of Education, as summarized below and detailed in the attached Budget document.

	<u>Budget</u>	<u>Local Tax Levy</u>
Total General Fund	\$2,968,680	\$1,828,694
Total Special Revenue Fund	\$67,550	0
Total Debt Service Fund	<u>0</u>	<u>0</u>
Totals	\$3,036,230	\$1,828,694

- K. **Contracts**
Resolved to approve the Pre-School Disabled Tuition Contract with Absecon Board of Education for 110 days of tuition at \$10,859 and related services at \$1,650, effective January 2, 2019 through June 18, 2019.

11. Old Business

A. District BOE Goals/Action Plan

12. New Business

A. None at this time

13. Public Comments – Open the meeting to the public.

Motion to open the meeting to the public.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Suzanne Bellino			
Monica Giberson			
Alex Martin			
Jeff Ropiecki, Vice President			
Time Opened			

Recognition of Citizens – for agenda items only

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be addressed on the published agenda and limited in length to 5 minutes.

14. **Public Comments – Close the meeting to the public.**

Motion to close the meeting to the public.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Suzanne Bellino			
Monica Giberson			
Alex Martin			
Jeff Ropiecki, Vice President			
Time Closed			

15. **Executive Session - IN**

MOTION to go into Executive Session to discuss personnel, residency, and legal issues for approximately 15 minutes. After the Board closes executive session, action will be taken and will be conducted in the public session.

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss student placement, residency, personnel, litigation, negotiations, or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached, if permitted by law.

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances, and whereas, this public body is of the opinion that such circumstance presently exist. Now, therefore, be it resolved by the Port Republic Board of Education, County of Atlantic, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified matters. They are:
 - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
 - b. Matters dealing with Federal Funding
 - c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
 - d. Matters dealing with collective bargaining.
 - e. Matters dealing with the sale or purchase of public land.
 - f. Discussion of any pending or anticipated litigation or contract negotiation.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Suzanne Bellino			
Monica Giberson			
Alex Martin			
Jeff Ropiecki, Vice President			
Time In			

1. Residency
2. Personnel
3. Legal Actions

16. Executive Session – CLOSE
Motion to close the Executive Session.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Suzanne Bellino			
Monica Giberson			
Alex Martin			
Jeff Ropiecki, Vice President			
Time Out			

17. Personnel
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following positions.

Position	Name	Amount
Substitute	Kristy Rando	\$80.00 per day
Part Time Custodian	William Wheatley	\$27,885, effective 1/1/19 and extra pay at \$20.20/hr

18. **Adjournment**

Motion to adjourn the Board of Education Regular meeting.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Suzanne Bellino			
Monica Giberson			
Alex Martin			
Jeff Ropiecki, Vice President			
Time Adjourned at			