



Brian Z. London
Superintendent

Todd D'Anna
Business Administrator

Action Meeting Agenda *December 19, 2018*

2018-2019 Port Republic Goals Memo - will post new Goals & Action Plan in January.

District Goals

1. Create a comprehensive curricular program that increases and expands students success with new opportunities and experiences for ambitious teaching and learning through rigorous academic and intervention programs.
2. Infuse the use of technology within our curriculum and student culture that fosters an environment of 21st century learning skills that positively impact student achievement.
3. Increase community awareness that improves district communications through effective tools such as a redesigned website, Facebook Twitter, and SchoolMessenger broadcasts.
4. Provide quality customer service to all stakeholders within the district by empowering each member of our school community to be effective leaders.

Board Goals

1. Participate and support the development of a multi-year strategic plan that includes a long-range facilities update.
2. Update board policy to ensure the district is current and at 100% compliance with state law.
3. Participate in the completion of the Board self-evaluation and the Superintendent's evaluation.
4. Increase the attendance by Board members at board, school, and community events.

Goals Board approved on November 16, 2016

1. Call Meeting to Order

I, Joy Hooper, President, call this meeting to order under the Open Public Meeting Act at 5:00 pm.

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest as discussed or acted upon. In accordance with provisions of this act, the Port Republic Board of Education has caused adequate notice of this meeting to be given by having the date, time and place published in the Press of Atlantic City on **December 17, 2018.**

2. Pledge of Allegiance

3. Roll Call

Member	Present	Absent
Joy Hooper, President		
Suzanne Bellino		
Monica Giberson		
Alex Martin		
Jeff Ropiecki, Vice President		
Brian Z. London, Superintendent		
Todd D'Anna, Business Administrator		
Amy Houck-Elco, Board Solicitor		
	was	was not
A quorum was/was not established.		

4. Approval of Minutes

MOTION that the Board of Education approve the meeting minutes of October 17, 2018.

October 17, 2018

Action Meeting

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Suzanne Bellino			
Monica Giberson			
Alex Martin			
Jeff Ropiecki, Vice President			

5. Presentations – *unless otherwise stated, all presentations will be held during the Action Meeting.*

A. None at this time.

6. Board President's Report

- A. None at this time.

7. Board Committee Reports

A. Educational Policies Committee (Giberson, Martin)

1. None at this time.

B. Fiscal Affairs Committee (Ropiecki)

1. None at this time.

C. Personnel Committee (Giberson, Ropiecki)

1. None at this time.

D. Negotiations Committee (Hooper, Martin, Bellino Alternate)

1. None at this time.

E. Buildings & Grounds Committee (Bellino, Martin)

1. None at this time.

8. Superintendent's Report

MOTION to approve all recommendations listed in items A through M of the Superintendent's Report.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Suzanne Bellino			
Monica Giberson			
Alex Martin			
Jeff Ropiecki, Vice President			

A. **Monthly Report (flyers sent home)**

1. Upcoming

- 12/5/18 PTS Meeting 3:45 pm
- 12/7/18 PTS Holiday Fair
- 12/12/18 12:30 pm EARLY DISMISSAL for students, Teacher Articulation
- 12/19/18 BOE Meeting 5:00 pm
- 12/20/18 Pajama/Movie Day
- 12/21/18 Port Republic School Holiday Show 9:00 am
- 12/21/18 12:30 pm EARLY DISMISSAL for ALL
- 12/24/18 – 1/1/19 SCHOOL CLOSED Winter Break
- 1/2/19 School resumes
- 1/9/19 12:30 pm EARLY DISMISSAL for students, Teacher Articulation
- 1/16/19 BOE Meeting 5:00 pm
- 1/25/19 Report Cards Sent Home
- 1/25/19 Gr. 5-8 Dance 7:00 - 9:00 pm

Atlanticare Healthy School Grant

Congratulations to Mrs. Laura Erber for the submittal of the Atlanticare Healthy Schools Grant. The Port Republic School has been awarded the Atlanticare \$800.00 School Wellness Award.

2. **Student Enrollment as of 12/17/18 is 101.**

3. **Suspension Report**

	In	Out
Monthly	0	0
Year Total	0	0

B. **Harassment, Intimidation and Bullying (HIB) Incident Report**

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve to affirm the Superintendent's decisions associated with the harassment, intimidation and bullying (HIB) incidents.

Date Reported to Superintendent	Case Number	Result	Action
N/A			

C. **Safety and Security**

RECOMMEND that the Board of Education on the recommendation of the Superintendent, approve the following Safety and Security Drills.

Date	Time	Type	# of Staff Present	# of Students Present	# of Visitors Present
10/29/18	2:04 pm	Lockdown	17	98	1
11/1/18	10:05 am	Fire	20	98	
11/29/18	2:30 pm	Lockdown	17	98	1
12/14/18	9:18 am	Fire	17	98	
12/19/18	9:40 am	Table Top	5		

D. **Field Trips**

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following Field Trips.

Date	Grade(s)	Teacher(s)	Location
4/4/19	5-8	Laning, Parker, Albright, Stewart, London	Camden County College, Blackwood, NJ
4/4/19	5-8	Laning, Parker, Albright, Stewart, London	Rowan University, Glassboro, NJ

E. **Facilities Use**

RECOMMEND that the Board of Education on the recommendation of the Superintendent, approve the following Facilities Use Requests.

Date	Time	Location	Event	Organization

F. Personnel

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following positions.

Position	Name	Amount
Substitute Nurse Rate		\$110.00 to \$125.00 per day

- **Resignation**

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, regretfully approve the resignation of Ms. Sarah Cruser, Part Time RTI Teacher, on or before February 8, 2019.

G. Curriculum and Instruction

1. Books for disposal.

H. Professional Development

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following Professional Development opportunities.

Date	Staff Member	Workshop	Location	Cost
12/6/18	Sarah Cruser	Implementing Just Words in the Classroom	Galloway, ETTC	4 ETTC Hours
12/6/18	Barbara Byrnes	Implementing Just Words in the Classroom	Galloway, ETTC	4 ETTC Hours
	Robin Hess	Sentence Structure Webinar	Port Republic School	\$323.00

I. District Policies

1. RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following Revised Policies.

Date	Policy #	Policy
12/12/18	4111.2/4211.2	Domestic Violence
12/12/18	5145-.7	Gender Identity and Expression

J. **QSAC**

1. Nothing at this time.

K. **NJ Department of Education State Reports**

1. HIB Self Assessment
2. NJ SMART Special Ed, Staff, State Testing Assessment Official Submissions
3. Matrix Report
4. DRTRS District Transportation
5. School Choice Enrollment
6. ASSA

L. **Student Teacher Field Placement Requests**

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following student teaching placements.

Grade Level Assignment	Name	Length of Assignment
Gr. 6-8 Math Ms. Albright	Meghan Comey	1/23/19 - 4/26/19 Introductory Fieldwork (80 hours) Placement

M. **Calendar Revisions**

1. None at this time

N. **Discussion Items**

1. Teacher In Charge - security code.

9. **School Business Administrator's Report**

MOTION to approve all recommendations listed in items A through G of the School Business Administrator's Report.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Suzanne Bellino			
Monica Giberson			
Alex Martin			
Jeff Ropiecki, Vice President			

Financial Reports (Cash Report and Board Secretary's Reports A & B)

- A. **Cash Report of Board:** Motion to accept the Report of School Monies for the month ending October 31, 2018 and November 30, 2018.
- B. **Board Secretary's Reports:** Motion to accept the Financial Reports of the Board Secretary for October 31, 2018 and November 30, 2018.
- C. **Budget Transfers:** Motion to accept the attached budget transfers in the amount of \$7,128.86 for the period 10-1-18 through 11-30-18.
- D. **Revenue Changes:** There are no revenue changes.
- E. **Bill List:** Motion to approve the Board Secretary's Bill List for the period of October 18, 2018 through December 19, 2018 in the amount of \$ _____. **Will be distributed at the meeting.**
- F. **Contracts**
1. Motion to approve the Non-Public Transportation Agreement with Atlantic County Special Services School District for the routes as outlined below:

Route 272 - Assumption - \$5,064.66
Route 292 - Pilgrim - \$4,403.70
 2. Motion to approve the proposal for architecture and engineering services for Facility Assessment and LRFP Update as outlined in the attached proposal.
 3. Galloway Special Education Contract – Resolved to approve the 2018-2019 Special Education Contract and related services with Galloway Township Public Schools for a total amount of \$24,650.40.

G. Grants

1. None at this time.

H. Discussion Items

1. Confirming Board Member Terms.

10. Old Business

- A. None at this time.

11. New Business

- A. Choice Lottery for 2019-2020 School Year.

12. Public Comments – Open the meeting to the public.

Motion to open the meeting to the public.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Suzanne Bellino			
Monica Giberson			
Alex Martin			
Jeff Ropiecki, Vice President			
Time Opened			

Recognition of Citizens – for agenda items only

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be addressed on the published agenda and limited in length to 5 minutes.

13. Public Comments – Close the meeting to the public.

Motion to close the meeting to the public.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Suzanne Bellino			
Monica Giberson			
Alex Martin			
Jeff Ropiecki, Vice President			
Time Closed			

14. Executive Session - IN

MOTION to go into Executive Session to discuss personnel, legal, contractual and negotiation issues. After the Board closes executive session, any action taken will be conducted in the public session.

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss student placement, personnel, litigation, negotiations, or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached, if permitted by law.

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances, and whereas, this public body is of the opinion that such circumstance presently exist. Now, therefore, be it resolved by the Port Republic Board of Education, County of Atlantic, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified matters. They are:
 - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
 - b. Matters dealing with Federal Funding
 - c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
 - d. Matters dealing with collective bargaining.
 - e. Matters dealing with the sale or purchase of public land.
 - f. Discussion of any pending or anticipated litigation or contract negotiation.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Suzanne Bellino			
Monica Giberson			
Alex Martin			
Jeff Ropiecki, Vice President			
Time In			

15. **Executive Session – CLOSE**
Motion to close the Executive Session.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Suzanne Bellino			
Monica Giberson			
Alex Martin			
Jeff Ropiecki, Vice President			
Time Out			

16. **Adjournment**
Motion to adjourn the Board of Education Regular meeting.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Suzanne Bellino			
Monica Giberson			
Alex Martin			
Jeff Ropiecki, Vice President			
Time Adjourned at			