



Brian Z. London
Superintendent

Todd D'Anna
Business Administrator

Action Meeting Agenda *September 19, 2018*

District Goals

1. Create a comprehensive curricular program that increases and expands students success with new opportunities and experiences for ambitious teaching and learning through rigorous academic and intervention programs.
2. Infuse the use of technology within our curriculum and student culture that fosters an environment of 21st century learning skills that positively impact student achievement.
3. Increase community awareness that improves district communications through effective tools such as a redesigned website, Facebook Twitter, and SchoolMessenger broadcasts.
4. Provide quality customer service to all stakeholders within the district by empowering each member of our school community to be effective leaders.

Board Goals

1. Participate and support the development of a multi-year strategic plan that includes a long-range facilities update.
2. Update board policy to ensure the district is current and at 100% compliance with state law.
3. Participate in the completion of the Board self-evaluation and the Superintendent's evaluation.
4. Increase the attendance by Board members at board, school, and community events.

Goals Board approved on November 16, 2016

1. Call Meeting to Order

I, **Joy Hooper**, President, call this meeting to order under the Open Public Meeting Act at **5:00 pm.**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest as discussed or acted upon. In accordance with provisions of this act, the Port Republic Board of Education has caused adequate notice of this meeting to be given by having the date, time and place published in the Press of Atlantic City on **September 17, 2018.**

2. Pledge of Allegiance

3. Roll Call

Member	Present	Absent
Joy Hooper, President		
Suzanne Bellino		
Monica Giberson		
Alex Martin		
Jeff Ropiecki, Vice President		
Brian Z. London, Superintendent		
Todd D'Anna, Business Administrator		
Amy Houck-Elco, Board Solicitor		
	was	was not
A quorum was/was not established.		

4. Approval of Minutes

MOTION that the Board of Education approve the meeting minutes of August 29, 2018.

August 29, 2018

Action Meeting

August 29, 2018

Executive Meeting

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Suzanne Bellino			
Monica Giberson			
Alex Martin			
Jeff Ropiecki, Vice President			

5. Presentations – *unless otherwise stated, all presentations will be held during the Action Meeting.*

A. Spring 2018 PARCC results

6. Board President's Report

A. None at this time.

7. Board Committee Reports

A. Educational Policies Committee (Giberson, Martin)

1. None at this time.

B. Fiscal Affairs Committee (Ropiecki)

1. None at this time.

C. Personnel/s Committee (Giberson, Ropiecki)

1. None at this time.

D. Negotiations Committee (Hooper, Martin, Bellino Alternate)

1. Discuss Initial Time Frame for beginning of negotiations.

E. Buildings & Grounds Committee (Bellino, Martin)

1. Set Meeting Date for Facility Project Review.

8. Superintendent's Report

MOTION to approve all recommendations listed in items A through M of the Superintendent's Report.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Suzanne Bellino			
Monica Giberson			
Alex Martin			
Jeff Ropiecki, Vice President			

A. **Monthly Report**

1. Upcoming

- 10/1/18 - 10/5/18 Week of Respect
- 10/4/18 Interim Reports Sent Home
- 10/5/18 SCHOOL CLOSED Teacher in Service
- 10/8/18 SCHOOL CLOSED Columbus Day
- 10/12/18 Gr. 5 - 8 Dance 7:00 - 9:00 pm
- 10/17/18 BOE Meeting 5:00 pm
- 10/22/18 School Picture Day
- 10/22/18 - 10/26/18 Red Ribbon Week
- 10/22/18 PTS Book Fair 8:30 - 3:00 pm
- 10/23/18 - 10/26/18 PTS Book fair 11:00 - 3:00 pm
- 10/26/18 PTS Fall Festival 5:00 - 7:00 pm
- 10/31/18 Halloween Parade 1:30 pm

2. **Student Enrollment** as of 9/17/18 is **100**.

3. **Suspension Report**

	In	Out
Monthly	0	0
Year Total	0	0

B. **Harassment, Intimidation and Bullying (HIB) Incident Report**

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve to affirm the Superintendent's decisions associated with the harassment, intimidation and bullying (HIB) incidents.

Date Reported to Superintendent	Case Number	Result	Action
N/A			

C. **Safety and Security**

RECOMMEND that the Board of Education on the recommendation of the Superintendent, approve the following Safety and Security Drills.

Date	Time	Type	# of Staff Present	# of Students Present	# of Visitors Present
9/17/18	12:50 pm	Fire Drill	20	100	1

- RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the 2018-2019 Nursing Services Plan (see Superintendent folder).

D. **Field Trips**

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following Field Trips.

Date	Grade(s)	Teacher(s)	Location
N/A			

E. **Facilities Use**

RECOMMEND that the Board of Education on the recommendation of the Superintendent, approve the following Facilities Use Requests.

Date	Time	Location	Event	Organization
10/3/18	3:45- 4:15 pm	Multi Purpose Room	PTS Meeting	PTS
12/5/18	3:45- 4:15 pm	Multi Purpose Room	PTS Meeting	PTS
2/6/19	3:45- 4:15 pm	Multi Purpose Room	PTS Meeting	PTS
4/3/19	3:45- 4:15 pm	Multi Purpose Room	PTS Meeting	PTS
4/17/19	8:30 - 12:30 pm	Multi Purpose Room	Easter Egg Hunt	PTS
5/1/19	3:45- 4:15 pm	Multi Purpose Room	PTS Meeting	PTS

F. Personnel

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following positions.

Position	Name	Amount
Teacher in Charge	Amy Nass	as per job description
Health & Physical Education	Helene Gross	\$64,104 (Step L, BA, .77 FTE) to \$66,601 (Step L, BA, .80 FTE)
Part Time Special Education Teacher	Barbara Byrnes	\$36,245 (Step B, BA, .68 FTE) to \$37,369 (Step B, BA +15, .68 FTE)
Part Time Special Education Teacher	Robin Hess	\$36,245 (Step B, BA, .68 FTE) to \$36,778 (Step B, BA, .69 FTE)
Part Time Special Education Teacher	Brianna Paulowsky	\$36,235 (Step B, BA, .68 FTE) to \$36,245 (Step B, BA, .68 FTE)
Part Time Basic Skills Teacher	Sarah Cruser	\$36,235 (Step B, BA, .68 FTE) to \$36,245 (Step B, BA, .68 FTE)

- **2018 - 2019 Teacher in Charge**

RECOMMEND that the Board of Education on the recommendation of the Superintendent, approve the revision to the Teacher in Charge description (see Superintendent folder).

G. Curriculum and Instruction

1. Books for disposal (see Superintendent folder).
2. RECOMMEND that the Board of Education on the recommendation of the Superintendent, approve the 2018-2019 Curriculum and Textbook list (see Superintendent folder).

H. Professional Development

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following Professional Development opportunities.

Date	Staff Member	Workshop	Location	Cost
N/A				\$0.00

I. District Policies

1. None at this time.

J. **QSAC**

1. Nothing at this time.

K. **NJ Department of Education State Reports**

1. 2017-2018 Lead Testing Program Statement of Assurance.
2. 2018-2019 CDS.

L. **Student Teacher Field Placement Requests**

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following student teaching placements.

Grade Level Assignment	Name	Length of Assignment
N/A		

M. **Calendar Revisions**

1. None at this time

N. **Discussion Items**

1. Path to Progress: New Jersey Economic & Fiscal Policy Workgroup

9. **School Business Administrator's Report**

MOTION to approve all recommendations listed in items A through G of the School Business Administrator's Report.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Suzanne Bellino			
Monica Giberson			
Alex Martin			
Jeff Ropiecki, Vice President			

Board Financial Reports

- A. **Cash Report of Board:** Motion to accept the Report of School Monies for the month ending July 31, 2018 and August 31, 2018.
- B. **Board Secretary's Reports:** Motion to accept the Financial Reports of the Board Secretary for July 31, 2018 and August 31, 2018.
- C. **Budget Transfers:** None
- D. **Revenue Changes:** There are no revenue changes.
- E. **Bill List:** Motion to approve the Board Secretary's Bill List for the general fund for the period of August 30, 2018 through September 19, 2018 , in the amount of \$89,824.38.
- F. **Contracts**
1. Motion to approve the Special Education Tuition Contract with Absecon Public Schools for 1 student in the amount of \$13,396, approve the ESY Contract in the amount of \$1,200, and accept the Tuition Adjustment of negative \$5,669 for 2016-2017.
 2. Motion to approve the 2018-2019 Physician Services Contract with Chop Care Network in the in the amount of \$1,700.
 3. Motion to approve the Computer Services Agreement with Computer House for the 2018-2019 school year.
 4. Motion to approve the renewal of the contracted transportation routes (Integrity) with GEHRHSD as listed below:

<u>Renewal Contract</u>	<u>Description</u>	<u>Amount</u>
CM10A	CEDAR	17,344.80
CM14D	PORT SCHOOL	18,675.00
CM16I	SE SEAT TO ABS	5,826.44
CM17B	SE SEAT TO GALL	4,356.97
CM17B	ESY ROUTE	864.00

G. Grants

1. None at this time.

H. Discussion Items

1. Long Term Facility Projects.

10. Old Business

- A. None at this time.

11. New Business

- A. NJSBA Conference

12. Public Comments – Open the meeting to the public.

Motion to open the meeting to the public.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Suzanne Bellino			
Monica Giberson			
Alex Martin			
Jeff Ropiecki, Vice President			
Time Opened			

Recognition of Citizens – for agenda items only

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be addressed on the published agenda and limited in length to 5 minutes.

13. **Public Comments – Close the meeting to the public.**

Motion to close the meeting to the public.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Suzanne Bellino			
Monica Giberson			
Alex Martin			
Jeff Ropiecki, Vice President			
Time Closed			

14. **Executive Session - IN**

MOTION to go into Executive Session to discuss personnel, legal, contractual and negotiation issues. After the Board closes executive session, any action taken will be conducted in the public session.

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss student placement, personnel, litigation, negotiations, or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached, if permitted by law.

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances, and whereas, this public body is of the opinion that such circumstance presently exist. Now, therefore, be it resolved by the Port Republic Board of Education, County of Atlantic, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified matters. They are:
 - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
 - b. Matters dealing with Federal Funding
 - c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
 - d. Matters dealing with collective bargaining.
 - e. Matters dealing with the sale or purchase of public land.
 - f. Discussion of any pending or anticipated litigation or contract negotiation.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Suzanne Bellino			
Monica Giberson			
Alex Martin			
Jeff Ropiecki, Vice President			
Time In			

15. **Executive Session – CLOSE**
Motion to close the Executive Session.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Suzanne Bellino			
Monica Giberson			
Alex Martin			
Jeff Ropiecki, Vice President			
Time Out			

16. **Adjournment**
Motion to adjourn the Board of Education Regular meeting.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Suzanne Bellino			
Monica Giberson			
Alex Martin			
Jeff Ropiecki, Vice President			
Time Adjourned at			

