

Personal Vehicle Use

Drivers and personal vehicles being operated for school purposes must meet or exceed the following guidelines:

1. All drivers, employees and volunteers, must be approved by the School or Site administrator.
2. Each driver must possess a valid driver license.
3. The driver must own the vehicle in use, unless the vehicle is rented.
4. All drivers will enforce reasonable travel speed in accordance with federal, state, and local laws in all motor vehicles.
5. All drivers are to obey all laws regarding electronic wireless communication, including but not limited to telephone calls, writing, sending, or reading text messages, instant messages, and e-mail messages. Texting is strictly prohibited while the vehicle is in motion.
6. The vehicle must not be designed, used, or maintained to carry more than 10 passengers including the driver. Otherwise, a commercial driver license is required, and the vehicle must be a school bus or student pupil activity bus as defined in the Vehicle Code.
7. In no case shall the number of passengers, including driver, exceed the number of available seat belts.
8. All vehicles must be covered by a personal liability insurance policy and meet the state minimums as required by law.

Acknowledgement I certify that I carry state required insurance coverage. I understand I must have liability insurance coverage in force and agree to advise the school, in writing, of any changes. I further certify that my vehicle is mechanically safe, and that I have read and understand the District's Personal Vehicle Use procedures.