

**Citizen Oversight Committee – Measures O & L
San Mateo Union High School District
Meeting Minutes**

Meeting Date: March 17, 2026
Place: Bayshore Office, 1350 Old Bayshore Hwy, Suite 150, Burlingame
Time: 5:30 pm
Prepared by: Jasmine Andrade, Facilities Specialist

Citizen Oversight Committee members in attendance:

Erica Lyons (EL) Simon Mazzola (SM)
Mike Loy (ML) Wanda Horton (WH)
Tara Pratt (TP)

SMUHSD Staff and Board of Trustees members in attendance:

Yancy Hawkins, Associate Superintendent, Chief Business Officer (YH)
Charlie Royce, Director of Facilities & Construction (CR)
Jasmine Andrade, Facilities Specialist (JA)
Teri Chavez, Board Trustee (TC)

Members not in attendance:

Neal Kaufman (NK)
Mike Kennedy (MK)

NOTES:

Meeting was called to order at 5:46 P.M.

1. Introductions were made.
2. No Public Comments were made.
3. TP was introduced to TC & ML. SM noted he would like to make a formal recommendation to the Board of Trustees to have NK removed from the Committee per the bylaws. YH noted he would give NK the opportunity to resign from his position on this Committee.
4. SM made a motion to approve the minutes from the January 13, 2026 meeting. EL motions and WH seconds the motion. ML abstained, noting that he did not attend that meeting. Motion passes 4-0.
5. CR reiterated the time period reflecting the COC Annual Report that the Committee was given to review at the previous meeting, and added that any budget augmentations and original schematic design budgets would be included in future reports. SM moves to approve the 2024-2025 COC Annual Report, with the caveat that verbiage would be added to the letter to the Board, authorizing a plea for new members.
6. The next regular meeting date is scheduled for May 19, 2026.

f. Adjournment - Meeting adjourned at 6:54 pm

END OF MEETING MINUTES