



GOVERNING COUNCIL

Regular Meeting of the Albuquerque Aviation Academy Governing Council on
Friday, August 28, 2026

via Zoom.us & In person at 6441 Ventana Road NW

BOARD MEMBERS PRESENT

Alex Carothers, Roland Dewing, Laura Kohr, Larry Kennedy and Larry Kennedy

BOARD MEMBERS ABSENT

Mike Romo

ALSO IN ATTENDANCE

Bridget Barrett, Amanda Catanzaro, Sean Fry, and Lauren Chavez

PUBLIC

none

These minutes were approved on 9/25/2020

By a vote of 5 yes 0 no 1 absent 0 abstained

Guy King President

Roland Dewing Secretary

I. Call to Order

Larry Kennedy called to order the Regular Meeting of the Governing Council for the Albuquerque Aviation Academy for August 28, 2026 at 2:00 PM on Zoom.us and in person.

A. Roll Call

Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Alex Carothers, Roland Dewing, Laura Kohr (via Zoom), Farrah Nickerson (via Zoom), and Larry Kennedy.

B. Adoption of the Agenda*

Larry Kennedy asked for a motion to approve the agenda. Alex Carothers made a motion to approve the agenda. Roland Dewing seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Alex Carothers, Roland Dewing, Laura Kohr, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

C. Review/Approval of Minutes from July 24, 2026 Regular Meeting*

Larry Kennedy asked for a motion to approve the minutes from July 24, 2026 Regular Meeting amending "he" to "she" in five areas of the minutes. Alex Carothers made a motion to approve the minutes as amended. Farrah Nickerson seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Alex Carothers, Roland Dewing, Laura Kohr, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

II. Public Comment

Larry Kennedy asked Bridget Barrett and Amanda Catanzaro if there was any public comment. No one signed up for public comments.

III. Ongoing Business Matters

A. Aviation Committee Update and B. Aviation Program Update

Dr. Chavez presented that they have flown 21.4 hours in Hotel Kilo and 4.0 in Addison.

One student completed their initial solo cross-country flight. Another student finished all the of the cross country and solo flights and is preparing for their check ride. Two other students are pre-solo in their training.

In October the FAA knowledge exam will be changing so trying to push students to complete prior to. After that, training may have to be adjusted to meet the needs and requirements of the new exam.

The hangar next to Hotel Kilo opened up and Jacob requested if we could move Addison to that open hangar so that both planes are next to each other which is very helpful for the program. This way they are able to oversee both pre-flights at once with one CFI.

Reviewed expenses for the program.

Question was asked what the estimated numbers of students to complete the privates pilot program this year. Dr. Chavez stated that there should be at least five, with maybe two or three additional so in total seven or eight this year.

Discussion about AI and the new FAA Knowledge Exam and how to prepare students for this new test.

IV. Administrative Update

A. Student Achievement Update

Bridget Barrett presented that it is early in the school year and not a lot of numbers yet. Eye on Attendance shows that our Regular Attendance rate went up from 93.2% in 2024-2025 to 97.94% in 2025-2026 school year which is great. Discussion regarding continuation of the attendance incentives this year with the Dean of Students. Dean of Students is already stepping up communication this year and sending out emails to students asking them why they are not working in their courses if they are behind.

Reviewed the Imagine Learning Grade Enrollment Report for the Fall Semester.

Our Registration Goal is 320 and currently we are at 328 and three additional students have accepted a spot and waiting on registration packets to be completed. We are beginning a targeted campaign with Clear Channel Billboards specifically targeting the female population.

Sixth grade has a blended model this year and ELA and math courses are completely in person taught. It has been rewarding to see the beginning of the year.

We are having an Open House which will also be our Curriculum Night where parents and students will be moving through a schedule of classes on September 3rd. E-sports program has begun this year and seems to be going well so far.

Question and discussion about what is being done to specifically help 6th and 11th grade students right now since they have the lowest grades.

V. New Business Matters

A. Public Education Commission's Indicators of Success Program *

Larry Kennedy shared that this is mandatory this school year and needs to be completed and uploaded by 9/1/2026. There was a lot of issues and it was a pain trying to access the platform due to firewall protection due to the way PED created the platform. Noted that many of these indicators are beyond the scope of the governing council and has nothing to do with them. Question was asked if anyone scored a single indicator at lower than a five and governing council could discuss those indicators. Governing council has no interest in providing or being mentored.

Larry Kennedy asked for a motion to give all indicators a rating of five (5). Alex Carothers made a motion. Farrah Nickerson seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Alex Carothers, Roland Dewing, Laura Kohr, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

B. PCSNM Governing Body Coach/Mentor Training Program *

Larry Kennedy shared the options from PCSNM and Kelly Callahan. Discussion to keep the ongoing built in trainings within the meetings and Kelly to be the mentor of the Governing Council.

Larry Kennedy asked for a motion to accept option 2 Coach/Mentoring Consultancy Program. Farrah Nickerson stated she would like to amend the motion to add without the training retreat to the motion. Larry Kennedy amended the motion. Roland Dewing made a motion to accept option 2 Coach/Mentoring Consultancy Program without the training retreat. Alex Carothers seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Alex Carothers, Roland Dewing, Laura Kohr, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

C. Facilities Committee Update

Larry Kennedy shared that the committee met yesterday and plan to meet every other month.

Amanda Catanzaro spoke about the diversity of membership, including families of students with various backgrounds and expertise so that will make this committee very helpful as we plan for the future of the school.

D. Inventory Certification *

Amanda Catanzaro shared that the certification in the paper packet was the incorrect year but the online packet and submitted was correct and provided hard

copy of the correct year. This is an annual requirement as part of the audit process.

Larry Kennedy asked for a motion to approve the Inventory Certification dated 6/30/2026. Alex Carothers made a motion to approve. Roland Dewing seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Alex Carothers, Roland Dewing, Laura Kohr, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

E. Disposal List 8/28/2026 *

Amanda Catanzaro shared the disposal list of 8/28/2026 of mostly old gray cushioned chairs that really need disposing of due to age and cleanliness. A few other older or broken items are also on the list that are in need of disposal.

Larry Kennedy asked for a motion to approve the Disposal List 8/28/2026. Alex Carothers made a motion. Roland Dewing seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Alex Carothers, Roland Dewing, Laura Kohr, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

F. Head Administrator Travel Request Authorization for PCSNM Leadership Retreat *

Bridget Barrett and Sean Fry presented the Travel Request because auditors will ask who approves the approver? Discussion regarding the Leadership Retreat.

Larry Kennedy asked for a motion to approve the Head Administrator Travel Request Authorization for PCSNM Leadership Retreat. Farrah Nickerson made a motion. Alex Carothers seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Alex Carothers, Roland Dewing, Laura Kohr, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

G. CNM MOU for Dual Credit *

Bridget Barrett shared that CNM updated our name on the existing MOU so no other action is needed at this time.

H. Assurances for Compliance Indicator 3.c.

Amanda Catanzaro shared and Annual Assurances Document and the Governing Council reviewed the Annual Compliance Requirements in the Performance Framework, Organizational Framework, 3.C Compliance Requirements in draft form that was available on the PEC website as of 8/26/2026, Albuquerque Aviation Academy 2024-2029 charter, the Performance Indicators, the Mission

Specific Goal, and the most recent Albuquerque Aviation Academy 2025-2026 ratings, as to date. No needs to improve were identified.

Larry Kennedy asked for a motion to approve the Annual Assurance Document. Roland Dewing made a motion. Farrah Nickerson seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Alex Carothers, Roland Dewing, Laura Kohr, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

I. Children's Internet Protection Act (CIPA) *

Amanda Catanzaro shared that this is an annual requirement that we are in compliance to continue to receive E-Rate funding.

Larry Kennedy made the motion that the Governing Council reviewed the organization's Children's Internet Protection Act Internet Safety Policy and CIPA Certification and Technology Protection Measures in accordance with the Children's Internet Protection Act (CIPA). Following discussion and an opportunity for public comment, the Board voted to reaffirm the Internet Safety Policy and continue enforcement of the technology protection measures currently in place. Farrah Nickerson seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Alex Carothers, Roland Dewing, Laura Kohr, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

VI. Governing Council Development

None this month. Likely to begin next month.

VII. Finance Report

A. Business Office Operations Update

Sean Fry presented that the Finance Committee met prior to the meeting and reviewed the financial statements through July 2026. Only one month of information so not very much at this time. Lots of change will be coming, especially with the changes in insurance rates that take place with the September payroll. Expenditures exceeded revenue by \$15,508.07.

The goal is to have at least 320 at 40th day.

Reviewed unusual expenditures for the month that included annual risk insurance payment. Over \$190,000 in non-recurring expenses this month, which is typical for the beginning of the school year.

B. Voucher Approvals for July 2026 *

Sean Fry presented the July Vouchers and the Finance Committee can support the approval.

Larry Kennedy asked for a motion to approve the July 2026 Voucher Approvals. Alex Carothers made a motion. Farrah Nickerson seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Alex Carothers, Roland Dewing, Laura Kohr, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

C. Bank Reconciliation for July 2026 *

Sean Fry presented the July Bank Reconciliation. The Finance Committee can support the approval.

Larry Kennedy asked for a motion to approve the July 2026 Bank Reconciliation. Farrah Nickerson made a motion. Alex Carothers seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Alex Carothers, Roland Dewing, Laura Kohr, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

VIII. Announcements

Next regular scheduled governing council meeting is scheduled for 9/25/2026 at 2:00 pm.

Larry Kennedy offered any member of the GC some Zozobra tickets that he is unable to use. If you are interested, let him know.

IX. Adjournment *

Larry Kennedy called for a motion to adjourn. Alex Carothers made a motion to adjourn. Roland Dewing seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Alex Carothers, Roland Dewing, Laura Kohr, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

The Regular Meeting of the Governing Council for the Albuquerque Aviation Academy adjourned on August 28, 2026 at 2:59 PM.