



Brian Z. London
Superintendent

Todd D'Anna
Business Administrator

Action Meeting Agenda *October 21, 2020*

Board Goals

1. The board will develop a long-range facilities plan, which will include other stakeholders, to prioritize building needs.
2. The board will complete the board self-evaluation and the Superintendent Evaluation, in compliance with the deadline of July 1 for the Superintendent's evaluation.
3. The board will increase attendance at board, school and community events.
4. The board will take steps to begin an Education Foundation in the district.

District Goals

1. The district will continue to support a comprehensive curricular program with new opportunities and experiences for ambitious teaching and learning that increase and expand student success through rigorous academic and intervention programs.
2. The district will ensure that Port Republic students entering the high school grades are well prepared by their education in Port Republic.
3. The district will continue its program of community awareness that improves district communications through effective tools to be determined by the Superintendent.
4. The district will begin a long-range facilities plan, which will include other stakeholders, to prioritize building needs.

Goals Board approved on May 15, 2019

Call Meeting to Order

I, Joy Hooper, President, call this meeting to order under the Open Public Meeting Act at 5:00 pm.

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest as discussed or acted upon. In accordance with provisions of this act, the Port Republic Board of Education has caused adequate notice of this meeting to be given by having the date, time and place published in the Press of Atlantic City on **October 19, 2020.**

Pledge of Allegiance

Pride Respect Success

Roll Call

Member	Present	Absent
Joy Hooper, President		
Helen DeMario		
Monica Giberson		
Alex Martin		
Jeff Ropiecki, Vice President		
Brian Z. London, Superintendent		
Todd D'Anna, Business Administrator		
Amy Houck-Elco, Board Solicitor		
	was	was not
A quorum was/was not established.		

Approval of Minutes

MOTION that the Board of Education approve the meeting minutes of August 28, 2019, August 24, 2020, August 31, 2020 and September 30, 2020.

August 28, 2019	Action Meeting
August 24, 2020	Action Meeting
August 24, 2020	Executive Minutes
August 31, 2020	Action Meeting
August 31, 2020	Executive Minutes
September 30, 2020	Action Meeting
September 30, 2020	Executive Meeting

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Helen DeMario			
Monica Giberson			
Alex Martin			

Pride Respect Success

Jeff Ropiecki, Vice President			
-------------------------------	--	--	--

Presentations – *unless otherwise stated, all presentations will be held during the Action Meeting.*

A. None at this time.

Board President's Report

A. None at this time.

Board Committee Reports

A. **Educational Policies Committee (Giberson, DeMario)**

1. None at this time.

B. **Fiscal Affairs Committee (Ropiecki, DeMario)**

1. None at this time.

C. **Personnel/s Committee (Hooper, Ropiecki)**

1. None at this time.

D. **Negotiations Committee (Hooper, Martin, Giberson Alternate)**

1. None at this time.

E. **Buildings & Grounds Committee (Giberson, Martin)**

1. None at this time.

Superintendent's Report

MOTION to approve all recommendations listed in items A through M of the Superintendent's Report.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Helen DeMario			
Monica Giberson			
Alex Martin			
Jeff Ropiecki, Vice President			

A. **Monthly Report/District Flyers Sent Home**

1. Upcoming

“All events are postponed/cancelled until lifting of the mandatory school building closure.”

- 11/5 & 11/6/20 SCHOOL CLOSED - Virtual NJEA Convention
- 11/20/20 Report Cards Sent Home
- 11/26 & 11/27/20 SCHOOL CLOSED - Thanksgiving Break

2. **Student Enrollment** as of **October 21, 2020** is **104**.

3. **Suspension Report**

	In	Out
Monthly	0	0
Year Total	0	0

B. **Harassment, Intimidation and Bullying (HIB) Incident Report**

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve to affirm the Superintendent’s decisions associated with the harassment, intimidation and bullying (HIB) incidents.

Date Reported to Superintendent	Case Number	Result	Action
N/A			

C. **Safety and Security**

RECOMMEND that the Board of Education on the recommendation of the Superintendent, approve the following Safety and Security Drills.

Date	Time	Type	# of Staff Present	# of Students Present	# of Visitors Present

D. **Field Trips**

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following Field Trips.

Date	Grade(s)	Teacher(s)	Location
N/A			

E. **Facilities Use**

RECOMMEND that the Board of Education on the recommendation of the Superintendent, approve the following Facilities Use Requests.

Date	Time	Location	Event	Organization

F. **Personnel**

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following positions.

Position	Name	Amount
Cooking Club Recycle/Upcycle Club	Nancy Kirner & Robin Hess	\$500.00 Will share stipend - \$250 each
Substitute	Tara Williams-Smith	\$90.00 per day
Part Time ELA Grade 5-8 (0.73)	Tara Williams Smith	MA-H \$48,119 to begin on 11/9/20

- RECOMMEND that the Board of Education, on the recommendation of the Superintendent, regretfully accept the resignation of Ms. Leanne Parker, ELA Teacher effective on or before December 2, 2020.
- RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following Business Manager Job Description:

G. **Curriculum and Instruction**

1. N/A

H. **Professional Development**

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following Professional Development opportunities.

Date	Staff Member	Workshop	Location	Cost
N/A				\$0.00

I. **District Policies**

1. None at this time.

J. **QSAC**

1. Nothing at this time.

K. **NJ Department of Education State Reports**

1. NJSMART Practice Submissions - SID, SMID, STATE, STAFF, SPECIAL ED
2. NJ FamilyCare

L. **Student Teacher Field Placement Requests**

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following student teaching placements.

Grade Level Assignment	Name	Length of Assignment
N/A		

M. **Calendar Revisions**

1. None at this time.

N. **Discussion Items**

1. Halloween Security.

School Business Administrator's Report

MOTION to approve all recommendations listed in items A through G of the School Business Administrator's Report.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Helen DeMario			
Monica Giberson			
Alex Martin			
Jeff Ropiecki, Vice President			

- A. **Cash Report of Board:** Motion to accept the Report of School Monies for the month ending September 30, 2020.
- B. **Board Secretary's Reports:** Motion to accept the Financial Reports of the Board Secretary for September, 2020.
- C. **Budget Transfers:** Motion to accept the attached budget transfers in the amount of \$13,355.60.
- D. **Revenue Changes:** There are no revenue changes.
- E. **Bill List:** Motion to approve the Board Secretary's Bill List for the period of October 1 - October 20, 2020, in the amount of \$194,828.54.
- F. **Contracts**
1. Motion to approve the 2020-2021 Medical Inspector Services Contract with CHOP Care Network in the amount of \$1,700.00.
 2. Motion to approve the Itinerant Child Study Team Services with Atlantic County Special Services School District for the 2020-2021 School Year.
- G. **Grants**
1. None at this time.
- H. **Discussion Items**
1. Security Grant.

Old Business

- A. None at this time.

New Business

A. None at this time

Public Comments – Open the meeting to the public.

Motion to open the meeting to the public.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Helen DeMario			
Monica Giberson			
Alex Martin			
Jeff Ropiecki, Vice President			
Time Opened			

Recognition of Citizens – for agenda items only

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be addressed on the published agenda and limited in length to 5 minutes.

Public Comments – Close the meeting to the public.

Motion to close the meeting to the public.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Helen DeMario			
Monica Giberson			
Alex Martin			
Jeff Ropiecki, Vice President			
Time Closed			

Executive Session - IN

**MOTION to go into Executive Session to discuss personnel, legal, contractual and negotiation issues.
After the Board closes executive session, any action taken will be conducted in the public session.**

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss student placement, personnel, litigation, negotiations, or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached, if permitted by law.

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances, and whereas, this public body is of the opinion that such circumstance presently exist. Now, therefore, be it resolved by the Port Republic Board of Education, County of Atlantic, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified matters. They are:
 - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
 - b. Matters dealing with Federal Funding
 - c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
 - d. Matters dealing with collective bargaining.
 - e. Matters dealing with the sale or purchase of public land.
 - f. Discussion of any pending or anticipated litigation or contract negotiation.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Helen DeMario			
Monica Giberson			
Alex Martin			
Jeff Ropiecki, Vice President			
Time In			

Executive Session – CLOSE**Motion to close the Executive Session.**

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Helen DeMario			
Monica Giberson			
Alex Martin			
Jeff Ropiecki, Vice President			
Time Out			

Adjournment**Motion to adjourn the Board of Education Regular meeting.**

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Helen DeMario			
Monica Giberson			
Alex Martin			
Jeff Ropiecki, Vice President			
Time Adjourned at			