

DEPARTMENT OF HUMAN RESOURCES STAFF

Name	Title	Phone	Primary Responsibilities
Ernesto Diaz	Director of Human Resources	410-751-3078	Human Resources Department Leadership
Kim Mahle	Human Resources Supervisor	410-751-3076	Certification/Licensure Support, Certificated/Licensed & Supervisory Hiring, Employee Relations, HR Information Systems, Master Agreement Management, Staffing Oversight, Risk Management
Stephanie Rauen	Employee Benefits & Insurance Administrator	410-751-3074	Benefits, Leave of Absence, Retirement Coordinator, Position Control Oversight
Alix Hahn	Human Resources Specialist	410-751-3331	Employee Relations, Online Application, Safe Schools Training, Reasonable Accommodations, Athletics/Coaching Hiring, Hourly Applicant Hiring (Special Education)
Kelly Keith	Human Resources Specialist	410-751-3333	Certificated/Licensed Non-Supervisory Staffing, Employee Relations, Teacher Certification/Licensure, Retirement Coordinator
Jessica Bailey	Human Resources Specialist	410-751-3077	Non-Certificated/Licensed Non-Supervisory Staffing, Master Agreement Management, Volunteer Management, Hourly Management (Non-Special Education), Substitute Systems Oversight, Employee Relations
Kristi Reppe	Human Resources Specialist	410-751-3071	Employee Recruiting & Hiring, Employee Relations, Extra Duty, Teacher Certification/Licensure, Hourly Applicant Hiring (Special Education), Salary

			Reclassification, New Teacher Orientation (NTO)
Cindy Ringley	Risk Manager	410-751-3035	Insurance Risk Management, Workers' Compensation, Unemployment
Trish Rose	Cabinet Secretary	410-751-3048	Cabinet & HR Director Support, Non-Certificated/Licensed Evaluation Support, Hourly Non-Contractual Vacancy Posting & Hiring (Non-Special Education)
Stephanie Smith	Human Resources Associate	410-751-3132	Benefits, Position Control
Wendy Ruch	Human Resources Associate	410-751-3176	Substitute System Administration, Classified Staffing Support, Mortgage/Financial/Employment Verifications, 486 Forms
Erin Hogan	Human Resources Associate	410-751-3118	Certification/Licensure, Tuition Reimbursement, HR Front Desk Operations Support, Employee Badging Support
Wendy Hofmann	Human Resources / Front Desk Receptionist	410-751-3070	HR Front Desk Operations, Employee Badging, Employee Onboarding
Gail Martin	HR Front Desk Operations	410-751-3070	Front Desk Support, Employee Badging, Employee Onboarding
Brenda Six	Human Resources Receptionist	410-751-3000	Reception and General HR Support