

Cresthaven Elementary School
School-Level Parent and Family Engagement Plan (PFEP)
2026-2027

Mission Statement

*In order, for students and staff to reach their full potential, the mission of **Cresthaven Elementary School** is to provide research based differentiated instruction aligned to the state standards to address the needs of all learners in a safe, educational environment supported by technology, real-life applications, and targeted professional development.*

Engagement of Parents and Families

Cresthaven Elementary School will engage parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs in this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's program is exempt from statutory or regulatory provisions, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].

***Cresthaven Elementary School** will host monthly PTA/SAC and quarterly SAF committee meetings. All parents and staff will be invited to attend an open floor discussion on any matter to be discussed. Cresthaven Elementary School will solicit ideas from all stakeholders on how parental involvement funds should be used. Cresthaven Elementary School will endeavor to hold some events in public spaces, off campus to encourage parental involvement.*

Coordination and Integration

Cresthaven Elementary School will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start; Early Reading First; Even Start; Home Instruction Programs for Preschool Youngsters (HIPPY); the Parents as Teachers Program; Voluntary Pre-Kindergarten; public preschool; Title I, Part C (Migrant); Title I, Part D (Neglected, Delinquent and At-Risk Youth); Title II (Effective Instruction/Professional Development); Title III (ELL/ESOL) and Title IX, Part A (McKinney-Vento Homeless)[Section 1116(e)(4)].

Count	Program	Coordination
1	Title III	Teacher Salaries, Resources Materials, and Language

		<i>Enrichment Camp</i>
2	<i>Title 1, Part C Migrant Students</i>	<i>The RTI process is used to provide consistent monitoring and to guide curriculum/instructional adjustments as needed. Students in grades 1-5 are also invited to attend our Florida State Standards tutorial program.</i>
3	<i>Individuals with Disabilities Education Act (IDEA)</i>	<i>Supplemental instruction support provided by the school will be discussed with parents during the development of the students' IEP.</i>
4	<i>Head Start</i>	<i>Head Start pre-kindergarten teacher will conduct at least two home visits; hold joint parent meetings to discuss specific learning needs of students and academic progress. Teachers will provide quarterly trainings for Head Start parents.</i>

Annual Parent Meeting

Cresthaven Elementary School will take the following actions to convene an annual meeting, to which all parents and guardians of participating children shall be invited and encouraged to attend, to inform parents and guardians of their school's participation under this part and to explain the requirements of this part, and the right of the parents and guardians engaged. Include the specific activity and/or activities, frequency and duration, evidence-based research on effective implementation and maintain documentation, ensuring that all parents and guardians are invited and encouraged to attend [Section 1116(c)(1)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
<i>First Day School Packets</i>	<i>1x, August, or as needed</i>	<i>Okrand, M. (2025). Family and Community Engagement in Schools: A Deep Dive Family Engagement. Family and Community Engagement in Schools: A Deep Dive Family Engagement. Retrieved February 28, 2025</i>	<i>Customer Service Survey</i>
<i>Public Meeting Flyer, Parent Link, and Canvas Announcement</i>	<i>Sent home with first-day packet and Parent Link</i>	<i>Okrand, M. (2025). Family and Community Engagement in Schools: A Deep Dive Family Engagement. Family and Community Engagement in Schools: A Deep Dive Family Engagement. Retrieved February 28, 2025</i>	<i>Sign-in Sheets or TEAMS attendance.</i>

<i>Announcement (Marquee and Parent Link)</i>	<i>At least 1-2 weeks prior to the event</i>	<i>Okrand, M. (2025). Family and Community Engagement in Schools: A Deep Dive Family Engagement. Family and Community Engagement in Schools: A Deep Dive Family Engagement. Retrieved February 28, 2025</i>	<i>Parent Link report and Sign in Sheets or TEAMS attendance.</i>
<i>Annual Public Title I Meeting</i>	<i>Beginning of the School Year, (By the end of September)</i>	<i>Okrand, M. (2025). Family and Community Engagement in Schools: A Deep Dive Family Engagement. Family and Community Engagement in Schools: A Deep Dive Family Engagement. Retrieved February 28, 2025</i>	<i>Agenda and Sign in Sheets or TEAMS attendance.</i>
<i>School Newsletters</i>	<i>Monthly</i>	<i>Okrand, M. (2025). Family and Community Engagement in Schools: A Deep Dive Family Engagement. Family and Community Engagement in Schools: A Deep Dive Family Engagement. Retrieved February 28, 2025</i>	<i>Customer Service Survey</i>

Flexible Parent Meetings

Cresthaven Elementary School will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].

Cresthaven Elementary School will schedule meetings to be held at various times during the day or evenings to better accommodate parents. Teachers will hold at least two individual conferences with parents. Teachers will provide parents with a summary of the student's test scores and an explanation of the interventions that teachers are using to assist the child in reaching achievement goals. Parents will be asked for suggestions on how they can support these efforts. Parents will also be given suggestions on how to work with their child/children at home. Teachers will provide explanations of homework and grading procedures. The school will offer parents a special workshop each year to provide an explanation of statewide assessment systems, standards, and other accountability measures. Also, the school will host academic training where childcare will be provided.

Building Capacity

Cresthaven Elementary School will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and

local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child's academic achievement, such as literacy training and using technology [Section 1116(e)(2)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
PTA/SAC committee meetings	<i>Monthly: September-May</i>	Okrand, M. (2025). Family and Community Engagement in Schools: A Deep Dive Family Engagement. Family and Community Engagement in Schools: A Deep Dive Family Engagement. Retrieved February 28, 2025	<i>Flyers, Agenda, Attendance/Sign In Sheets, Customer Service Survey</i>
Parental Involvement Meeting	<i>1x, 1 hour</i>	Okrand, M. (2025). Family and Community Engagement in Schools: A Deep Dive Family Engagement. Family and Community Engagement in Schools: A Deep Dive Family Engagement. Retrieved February 28, 2025	<i>Flyers, Agenda, Attendance/Sign In Sheets, Customer Service Survey</i>
Literacy Night	<i>1x, 1.5 hours</i>	Okrand, M. (2025). Family and Community Engagement in Schools: A Deep Dive Family Engagement. Family and Community Engagement in Schools: A Deep Dive Family Engagement. Retrieved February 28, 2025	<i>Flyers, Agenda, Attendance/Sign In Sheets, Customer Service Survey</i>
Math Night	<i>1x, 1.5 hours</i>	Okrand, M. (2025). Family and Community Engagement in Schools: A Deep Dive Family Engagement. Family and Community Engagement in Schools: A Deep Dive Family Engagement. Retrieved February 28, 2025	<i>Flyers, Agenda, Attendance/Sign In Sheets, Customer Service Survey</i>
McDonald's Night	<i>1x, 3 hours</i>	Okrand, M. (2025). Family and Community Engagement in Schools: A Deep Dive Family Engagement. Family and Community Engagement in Schools: A Deep Dive Family Engagement. Retrieved February 28, 2025	<i>Flyers, Agenda, Attendance/Sign In Sheets, Customer Service Survey</i>
Winter Holiday/Santa Night Concert	<i>1x, 3 hours</i>	Okrand, M. (2025). Family and Community Engagement in Schools: A Deep Dive Family Engagement. Family and Community Engagement in	<i>Flyers, Agenda, Attendance/Sign In Sheets, Customer Service Survey</i>

		<i>Schools: A Deep Dive Family Engagement. Retrieved February 28, 2025</i>	
<i>Raising Cane's Night</i>	<i>1x, 3 hours</i>	<i>Okrand, M. (2025). Family and Community Engagement in Schools: A Deep Dive Family Engagement. Family and Community Engagement in Schools: A Deep Dive Family Engagement. Retrieved February 28, 2025</i>	<i>Flyers, Agenda, Attendance/Sign In Sheets, Customer Service Survey</i>
<i>ESOL Nights</i>	<i>4x, 1.5 hours</i>	<i>Okrand, M. (2025). Family and Community Engagement in Schools: A Deep Dive Family Engagement. Family and Community Engagement in Schools: A Deep Dive Family Engagement. Retrieved February 28, 2025</i>	<i>Flyers, Agenda, Attendance/Sign In Sheets, Customer Service Survey</i>
<i>Parent University</i>	<i>3x, 3 hrs.</i>	<i>Okrand, M. (2025). Family and Community Engagement in Schools: A Deep Dive Family Engagement. Family and Community Engagement in Schools: A Deep Dive Family Engagement. Retrieved February 28, 2025</i>	<i>Flyers, Agenda, Attendance/Sign In Sheets, Customer Service Survey</i>

Staff Training

Cresthaven Elementary School will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
<i>Staff Training-Effective Parent Conferencing and communication</i>	<i>Ongoing</i>	<i>Okrand, M. (2025). Family and Community Engagement in Schools: A Deep Dive Family Engagement. Family and Community Engagement in Schools: A Deep Dive Family Engagement. Retrieved February 28, 2025</i>	<i>Flyers, Agenda, Attendance/Sign In Sheets, Customer Service Survey</i>
<i>Using the Student Agenda as a communication tool</i>	<i>Ongoing</i>	<i>Okrand, M. (2025). Family and Community Engagement in Schools: A Deep Dive Family Engagement. Family and Community Engagement in Schools: A Deep Dive Family</i>	<i>Flyers, Agenda, Attendance/Sign In Sheets, Customer Service Survey</i>

		Engagement. Retrieved February 28, 2025	
Strengthening the Parent-Teacher Partnership	<i>Ongoing</i>	Okrand, M. (2025). Family and Community Engagement in Schools: A Deep Dive Family Engagement. Family and Community Engagement in Schools: A Deep Dive Family Engagement. Retrieved February 28, 2025	<i>Flyers, Agenda, Attendance/Sign In Sheets, Customer Service Survey</i>
Data-driven Conferences using data to communicate with parents	<i>Ongoing</i>	Okrand, M. (2025). Family and Community Engagement in Schools: A Deep Dive Family Engagement. Family and Community Engagement in Schools: A Deep Dive Family Engagement. Retrieved February 28, 2025	<i>Flyers, Agenda, Attendance/Sign In Sheets, Customer Service Survey</i>

Other Activities

Cresthaven Elementary School will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].

Cresthaven Elementary School will provide parents/volunteers with a Parent Resource Area located in the front office area. This Area will be stocked with educational materials and internet access. The Parent Resource Area will be established to promote an effective partnership between the parents and the school, as well as to provide educational support to families in need of assistance. Cresthaven Elementary School offers parent conferences every day of the week; 7:20 a.m. or 2:15 p.m. Some teachers will have phone conferences with parents. In addition, Guidance offers counseling program videos for parents to check out and study. Family Nights are offered throughout the year to assist parents in learning how to improve their child's academics. Teachers send out resource information sheets to parents in interim reports and report cards on how parents can help their child develop new skills. Resources are also provided and posted on our school's website.

Communication

Cresthaven Elementary School will provide parents of participating children the following [Section 1116(c)(4)]:

- Timely information about programs under this part [Section 1116(c)(4)(A)];
- A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement

- levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and
- If the school-wide program plan under Section 1114 (b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].

Cresthaven Elementary School schedules meetings to be held at various times during the day or evenings to better accommodate parents. Teachers will hold at least two individual conferences with parents. Teachers will provide parents with a summary of the student's test scores and an explanation of the interventions that teachers are using to assist the child in reaching achievement goals. Parents will be asked for suggestions on how they can support these efforts. Parents will also be given suggestions on how to work with their child/children at home. Teachers will provide explanation of homework and grading procedures. The school will offer parents a special workshop each year to provide an explanation of statewide assessment systems, standards, and other accountability measures. Information regarding curriculum and assessment will be addressed at monthly SAC/SAF/PTA meetings, parent involvement activities, including email, parent link, and during conferences. Timely and necessary information will be in the monthly newsletter. Efforts will be increased to distribute information in multiple languages. Our school will continue to strive to provide parental information in multiple languages.

Accessibility

Cresthaven Elementary School will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)].

Cresthaven Elementary School will make available the School Parent Involvement Plan (SIP). Parents will be notified of the School Parent Involvement Plan through our school's newsletter, website, and will also be available at the front desk of the school. Registration, lunch applications and other forms will be offered in multiple languages. Translators will be made available as the need arises. We currently have staff who can translate the following languages Creole, Spanish, and Portuguese. We will continue to provide parent links for families to keep them aware of school news.

School-Parent Compact

As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on 03/25/2026 and will be in effect during the 2026-2027 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2026.



Signature of Principal

3/13/2026

Date



SAC Chairperson

3/13/2026

Date