



2026-2027 School Parental & Family Engagement Plan (PFEP)

Avalon Elementary School

Each participating Title I public school must develop jointly with families a written school-level Parent & Family Engagement Plan (PFEP) that describes how the school will build family capacity [ESEA Section 1116]. Please complete this form and upload it in the [Title I Drive - Teams](#).

Assurances

Please check all the boxes

✓	The school will involve the parents of children served in Title I, Part A programs in decisions about how funds are spent.
✓	The school will be governed by the statutory definition of parental involvement and will conduct programs, activities, and procedures in accordance with the definition outlined in Section 8101 of ESEA
✓	Jointly develop/revise with families the school parental involvement plan and distribute it to parents of participating children and make available the parental involvement plan to the local community. SAC minutes need to be submitted documenting the discussion and detailed feedback provided by parents on this plan
✓	Involve parents and families, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part. Including the planning, review, and improvement of the school parental involvement plan and the joint development of the Title I Schoolwide Plan. SAC minutes need to be uploaded documenting the discussion and detailed feedback provided by parents on this plan
✓	Use the findings of the parental involvement plan review to design strategies for more effective parental involvement, and to revise, if necessary, the school's Parent Engagement Plan. The school will analyze the Title I Stakeholder survey data to develop this plan.
✓	Provide each family with timely notice of their right to request information about the professional qualifications of their child's teachers and paraprofessionals.
✓	Provide each family with timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is out of field.
✓	Provide to each family an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [ESEA Section 1116]
✓	Publish the complete PFEP on the School website and share it on social media. The school must upload proof of distribution with Title I required documentation.

Principal Name

Lynda Walcott

Principal Signature

Lynda Walcott

1. Involvement of Parents

Describe how your school will involve the parents and families in an organized, ongoing, and timely manner in the planning, review, and improvement of **Title I programs, including involvement in decision-making of how funds for Title I will be used.**

All parents were asked to complete the Title I School Stakeholder Input Survey to provide input and suggestions on planning for use of Title I funds. This provided parents with the opportunity to review data to drive the decision-making process. SAC meetings are held to collaborate with parents in order to gather timely input for improving and enhancing school programs to benefit students. Parent input will also be gathered at family events.

A majority of the School Advisory Council membership must be comprised of parents that are not employed by the district. SAC will provide leadership in the development of the School Improvement Plan, Parent & Family Engagement Plan, Compact, Title I Use of funds and CNA. SAC minutes will be submitted to the district to show that parents were given the opportunity to discuss the policies and provide feedback prior to approval of the policies. SAC members are selected through membership drives which include public notices. School leaders distribute nomination requests to members of each group: parents, teachers, students. The principal appoints community members; SAC votes to approve the appointments. Electing alternates during the election process helps replace members in a timely manner and increases public participation. Parents are invited to participate in SAC meetings via marquee, flyers, and social media messages.

2. Coordination and Integration with Other Federal Programs

Describe how your school will **coordinate and integrate parent and family engagement programs and activities with Other Federal Programs such as Migrant, Head Start, ELL, etc.** Describe how your school will coordinate with other programs to integrate parent and family activities that teach parents how to help their children at home. [ESEA Section 1116]

Parent involvement activities are developed to align with school improvement initiatives and areas of greatest need for students. We work with our ELL and SWD staff to ensure that parent and family engagement events are planned to meet the diverse needs of all our stakeholders. These activities are offered at a variety of times, and parental input is gathered at these events in order to make improvements. Translation is always available for parents.

Parent involvement activities are thoughtfully planned through the Parent Involvement, Literacy and Math Committees. Each activity provides either an activity which parents can do at home with their children, or further education on how to help their children reach their fullest potential.

3. Annual Parent Meeting

Describe the **specific steps your school will take to conduct an annual Title I meeting** designed to inform parents and families of participating children about the school's Title I program.

A flyer is sent home to parents in three languages informing them of the Annual Meeting. Additionally, a caller/text is done in 3 languages and information is posted on the marquee. X and Facebook are also used to disseminate information. On the day of the Annual Meeting, stickers are placed on the students' shirts as a reminder.

Provide a description of the nature of the Title, I Program that will be shared with parents and families (schoolwide or targeted assistance). Provide a description of how the meeting will cover the rights of parents at the annual meeting. **Schools should use the Annual Title I PPT template provided by FSCG during this meeting.**

During the Annual Title I Meeting, a PowerPoint presentation is used to share how the school qualifies for Title 1, the benefits of receiving Title 1 funds, how those funds are spent, communication strategies, the School Improvement Plan summary, parent involvement activities, and parent resources. Additionally, The District Parent & Family Engagement Plan (PFEP) & Right to Know Letter is sent home explaining the rights of parents. The Principal and Assistant Principal will also further explain these items. A flyer goes home to parents notifying them of any teachers being out of field or not holding proper certification.

4. Flexible Parent Meetings

Describe how the school will offer a **flexible number of meetings**, such as meetings in the morning or evening.

Parent meetings will be held at both morning and evening times providing parents with the opportunity to attend at their convenience based on parent survey and historical attendance data.

How will your school provide, with Title I funds, transportation, childcare or home visits, as services relate to parent and family engagement?

Home visits, conducted by the administrative team and teachers, will occur as needed to connect with families. Translation services are provided at parent events throughout the school year.

5. Building Capacity

Please describe all activities that will address the following questions.

- How will the school implement activities to build the capacity for meaningful parent/family involvement?
- How will the school implement activities to build community relationships to improve student achievement?
- How will the school provide materials and training to assist parents/families to work with their child(ren)?
- How will the school provide other reasonable support for parent/family engagement activities?
- **How the school will coordinate and provide activities that support student transition (Kindergarten, Middle school, High school & College). List at least one activity to support the transition.**

Activity Name	Activity Description and Content	Timeline
Annual Title 1 Meeting	Share about the Title 1 program and the right to be involved in their child's education	August 2026
Curriculum Night	AVE will host an evening event in the fall to inform parents about grade level expectations.	September 2026
Student Led Conferences	Allow students to describe their academic and behavioral progress toward their goals.	October and March
Morning Parent Engagement Events	Parent Workshop Mornings Welcome parents into the school to engage in meaningful academic activities with their child. Materials will be provided for parents to do activities at home.	August 2026- June 2027
Parent Resource Center	Empower parents to implement different academic and behavioral strategies at home to increase student achievement.	August 2026- June 2027
Kindergarten Round-Up	Activity to provide parents information to support student transition to Kindergarten.	May 2027

6. Staff Training

Describe the professional development activities the school will provide to educate the **teachers, specialized instructional support personnel, principals, other school leaders and other staff** with the assistance of parents/families on:

- How to reach out, communicate, and collaborate with parents/families as equal partners
- The value and utility of contributions of parents/families
- How to implement and coordinate parent and family programs and build strong ties between parents and schools

During the teacher pre-service week, a parent involvement training is provided which reviews best practices in communicating with parents and involving them in their child's education. Additionally, front office staff are provided with training in creating a welcoming school environment for parents and community members, as well as effective communication strategies. Throughout the school year, teachers receive training on how to identify students who are struggling and creating effective Student Success Plans with parent input.

7. Communication

Describe how your school will provide timely information about the **Title I programs (PFEP Plan, SIP, and any programs funded with Title I)**

Information about Title I Programs is provided at monthly SAC Meetings and at the Annual Title I Meeting. Additionally, a monthly calendar and flyers are sent home, and information is shared at parent involvement events.

How will your school **share with parents** the curriculum at the school, the forms of assessment used to measure student progress, and the achievement levels students are expected to obtain?

During the first thirty days of school, we host a curriculum night during which an overview of the curriculum and grade level expectations are provided. Student Led Conferences are held twice a year to provide time for students to review their progress with their parents. Additionally, parent conferences are held to update parents on individual student progress. Quarterly updates are also provided to the SAC which reviews progress toward school improvement goals.

How, if requested by parents, will your school provide opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren)?

Parents are included in the MTSS process when interventions are necessary for their child to be successful in the classroom. Monthly SAC Meetings are held to inform parents about school initiatives. Student Led Conferences are held twice a year for parents to understand their child's progress, and parents are able to schedule individual conferences with teachers and administration about any concerns that arise.

How will your parents/families submit comments if the Schoolwide/SIP and Parent and Family engagement plans are not satisfactory to them?

Parents have the opportunity to provide feedback at monthly SAC Meetings and through parent surveys from the district, and at the school at each family event. Parents can also schedule meetings with teachers and administration.

8. Accessibility

Describe how your school offers parent/family engagement activities **for all** parents/families.

(Including parents with limited English proficiency, disabilities, and migratory children).

Tutors and other bilingual school personnel are used to make information accessible to all. Phone messages and many documents are delivered in the 3 primary native languages of our community, English, Spanish, and Creole.

Students, regardless of disability, have access to all school activities.

When migratory students are enrolled in the school, coordination occurs with the district's migrant education program to plan for services for the child and ensure parents are involved.

Describe how your school will share information related to school and parent/family programs, meetings, school reports, and other activities in an **understandable, uniform format and in languages that the parents/families can understand.**

To ensure that all parents have the opportunity to participate in parent involvement events, Avalon Elementary School provides activities with bilingual staff and materials. Flyers and announcements regarding parent involvement activities are translated and distributed to all parents. Parents with disabilities are welcome to attend all activities and/or services and accommodations are made to allow them access.

9. Barriers

Describe the barriers that hindered participation by parents **during the previous school year.**

Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children)?

Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
Limited English proficiency	Provide translators for all meetings.
Minority parents may be uncomfortable to participate in school events	Consciously seek to recruit employees of all races.
Parents may not be able to attend due to work schedule	Schedule events at various times.

10. Upload Evidence of Input from Parents on the development of the PFEP

Upload a copy of SAC minutes that include a statement that parents were given the opportunity to discuss and provide input on the **FY27 Parent & Family Engagement Plan (PFEP)** prior to approval. Be specific about the feedback provided by parents. Please upload the document in your school folder in the [Title I Drive - Teams](#).

11. Upload FY26 Parent-School Compact

Upload an electronic version of the FY27 Parent-School Compact. Please upload document in your school folder in the [Title I Drive - Teams](#).

12. Upload Evidence of Parent Involvement in Development of Parent-School Compact

Provide copy of SAC minutes that include statement that parents were given the opportunity to discuss and provide input on the **FY27 Parent –School Compact** prior to approval. Be specific with the feedback provided by parents. Please upload document in your school folder in the [Title I Drive - Teams](#)

Evaluation of the [Previous Year's Parent and Family Engagement Plan](#)

Review your **FY26** School Parent and Family Engagement Plan (PFEP) and complete the sections below.

1. Building Capacity Summary

Provide a summary of activities provided during the **2025-2026** school year that were designed to build the capacity of parents to help their children. Include participation data on the Title I annual meeting, Parent Institute workshops and any other parent workshops. **If activity was not completed, provide an explanation in the space below. Please make sure that the numbers match the Parent Event Tracking Sheet uploaded in your Title1Crate for FY26.**

Content and Type of Activity	Number of Activities	Number of Participants	How did this activity build parent and family capacity to improve student achievement? If it was not completed, provide a rationale.
Annual Title I Meeting	1	61	Parents learned about the Title 1 program and the right to be involved in their child's education
Student Led Conferences	2	263	Parents learned about their child's academic performance, the goals they are working toward and how they can support their child as they progress toward their goals.
Curriculum Night	1	61	Parents learned about the grade level expectations in all academic areas as well as how they can support their child with homework.
Family Literacy Night	1	89	Parents were engaged in activities with their children and learned ways to help their child at home.
Family STEAM Night	1	109	Parents were engaged in activities with their children and learned ways to help their child at home.
Kindergarten Round-Up	1	12	Parents had the opportunity to learn how to support their child's transition to Kindergarten.

2. Staff Training Summary

Provide a summary of the **professional development** activities provided by the school during the **2025-2026** school year to educate staff on the importance of Parent and family engagement. The value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school.

Content and Type of Activity	Number of Activities	Number of Participants	How did this activity build parent and family capacity to improve student achievement? If it was not completed, provide a rationale.
During the teacher pre-service week, parent involvement training is provided which reviews best practices in communicating with parents and involving them in their child's education.	1	36	Staff learned ways to communicate with parents, involve them in their child's education, and welcome them to the school. Staff also learned how to create SSPs for students who need additional support and share them with parents, so they know how we are working to help their child. We anticipate that this will help students in all academic areas.

3. Review your FY26 School Parent and Family Engagement Plan (PFEP) Barriers Section.

To what extent did your site implement the steps described in your PFEP? How will Title I Parent and Family Engagement (PFE) funds be used to address the barriers that persist?

Barrier (Including the Specific Subgroup)	Steps the School took to Overcome	Implementation (Full, Partial, Not Yet)
Limited English proficiency	Provide translators for all meetings	Full
Minority parents may be uncomfortable to participate in school events	We continue to consciously seek to recruit employees of all races.	Partial
Parents may not be able to attend due to work	We continue to schedule events at various times to accommodate parent schedules.	Partial