

Fonville Middle School CNA/CIP Meeting Agenda

Campus Improvement Plan Discussion

Meeting Facilitator: Principal Hernandez

Agenda Items

4:45–4:50 p.m. — 1. Welcome and Opening Remarks

- **Presenter:** Principal Hernandez
 - Principal Hernandez will welcome staff, parents, PTO members, and other stakeholders.
 - She will review the purpose of the CNA/CIP meeting and the importance of stakeholder participation and feedback in supporting campus improvement.

4:50–4:55 p.m. — 2. Review of Campus Needs Assessment and CIP

- **Presenter:** Principal Hernandez
 - Principal Hernandez will provide an overview of the Campus Needs Assessment and Campus Improvement Plan and discuss the campus priorities and areas of focus.

4:55–5:05 p.m. — 3. Key Action 1: Campus Culture

- **Presenter:** Principal Hernandez
 - Review Key Action 1, which focuses on strengthening campus culture through three core values: high-quality instruction, a high-performance culture, and improved student outcomes.
 - Discussion will include instructional walkthroughs and coaching, collaborative planning, professional development, staff expectations, student goal setting, and recognition of student and staff accomplishments.

5:05–5:15 p.m. — 4. Key Action 2: Second-Teach/LSAE

- **Presenter:** Principal Hernandez
 - Review Key Action 2 and the campus's focus on ensuring the second teach of the lesson (LSAE) is targeted, rigorous, and student-centered.
 - The discussion will address lesson internalization, anticipating student misconceptions, refining instructional materials and strategies, and using coaching to strengthen instruction.

5:15–5:25 p.m. — 5. Key Action 3: Student Data Notebooks and Zearn

- **Presenter:** Ms. Fletcher

- Ms. Fletcher will discuss Key Action 3, which focuses on implementing student data notebooks to promote student ownership of learning and increase student achievement through supplemental digital resources, specifically Zearn.
- Discussion will include tracking Zearn lessons, student goal setting, monitoring progress, and student-teacher conferences.

5:25–5:32 p.m. — 6. PTO and Parent/Family Engagement

- **Presenters:** PTO Parents
 - PTO parents will discuss upcoming opportunities to increase parent, student, and community involvement.
 - PTO members will discuss selling Fonville T-shirts during the September 16, 2026 Open House.
 - PTO parents will also discuss plans for scheduling a student dance toward the end of September.

5:32–5:40 p.m. — 7. Campus Accomplishments and Areas for Continued Improvement

- **Presenter:** Ms. Martinez
 - Ms. Martinez will lead a discussion regarding campus accomplishments and areas for continued improvement.
 - Stakeholders will discuss ways to continue supporting student achievement, instructional practices, student engagement, campus culture, and parent and family involvement.

5:40–5:45 p.m. — 8. Stakeholder Feedback, Next Steps, and Closing Remarks

- **Presenter:** Principal Hernandez / Stakeholders
 - Parents, staff, PTO members, and other stakeholders will have an opportunity to provide feedback, recommendations, and suggestions.
 - Principal Hernandez will summarize the discussion, review next steps, and thank stakeholders for their participation.

Next Steps

- Implementation of discussed Key Actions and strategies.
- Continued collaboration between staff, parents, and PTO.
- Follow-up on PTO initiatives including T-shirt sales and student dance.
- Regular monitoring of student progress through data notebooks and Zearn.
- Further discussion and planning for campus improvement based on stakeholder feedback.