Westlake High School School Site Council

Date: Tuesday, August 25, 2026 *Time: 3:30pm* *Location: Tribe Room*

Attendees: Jeniffer Modolo, Amy Kirksey, Amali (Junior Student), Kim Merjan, Amy Rolniak, Michelle (GATE), Sheran (African American Parent), Diana (DELAC), Doug Freed, Trina Rodriguez

Chair: Trina Rodriguez, Vice Chair: Michelle Neyer, Secretary: Jeniffer Modolo

1. Welcome

2. Additions/Changes to the Agenda
    a. Meeting Minutes, August 25, 2026

3. Approval of Minutes from Last Meeting
    a. Minutes from August 25, 2026 Meeting
        i. Motion: Amy Second: Kim

4. Public Comments

5. Items for Discussion
    a. Back to School Night
    b. High School Voter Education
    c. Hispanic Heritage Month
        i. Latino Connection: Ms. Ortega connect with DELAC Rep (Diana Sarceno)
        ii. Parent component, Similar to Chinese New Year
    d. Club Rush
        i. Encourage students to join one club
        ii. Stats about how many students join a club
        iii. Include the Club List Weekly Update
        iv. CANVAS announcements about Clubs and Interest Groups
        v. Blackboard message from Mr. Branham to parents about Clubs
        vi. Tier 1 meetings where counselors present the importance of clubs
    e. Final Make-up Picture Day

6. Informational Only Items
    a. Student Representative Reports
        i. Associated Student Government (ASG)
            - Doing grade-level poster making for Homecoming Rally
            - Seniors had a blast at Senior Sunrise
            - Preparing for Club Rush
            - HOCO tickets on sale
        ii. Student District Advisory Council (SDAC)

- Working on the subcommittees
    - Working on advertisements and promotions
- WIFI

b. School/District/Support Organization Reports

i. District Advisory Council (DAC)
- No report

ii. District English Language Advisory Committee (DELAC)
- Meeting 9/29

iii. GATE District Advisory Council (GATE DAC)
- Different Gifted Intellectual and Academically
- Guest speaker
- Meet with GATE Rep with WHS - Stephanie Whalen

iv. Special Education District Advisory Council (SEDAC)
- SEDAC Meeting Takeaways

v. LGBTQ+ District Advisory Council
- School Specific Feedback:
    - GSA requesting to paint a PRIDE-inspired mural on campus. Not sure if this request has made it to your desk, but they are requesting your approval for this. Per the CVUSD DAC level meeting, this is a school site specific request and approval process.
    - New contact information for me as LGBTQ representative: whs.lgbtq.dac@gmail.com
- CVUSD DAC Take Aways
    - Detailed below but here is a slightly cleaner version:
        - **LQBTQ Advisory Council Toolkit is live on the CVUSD website.** It provides resources to students and parents that might be new to the LBGTQ community and/or navigating their way: LGBTQ+ Toolkit - CVUSD - July 2026.pdf
            - Mr. Branham has connected with the rep and is waiting for the student to connect with him
        - DAC Subcommittees provide a way to get involved that is less demanding but still makes a strong impact on schools and, ultimately the students. If there's interest in joining a subcommittee or learning more, please reach out to whs.lgbtq.dac@gmail.com.
        - Mr. Branham has ordered Safe Space stickers

vi. African American Parent District Advisory Council (ADAC)
- Meeting 9/23

vii. Parent Teacher Student Association (PTSA)
- Receipts from The Oaks
- Reflection is up and running - National PTA Student Contest
    - What my culture means to me
    - Deadline: 10/16 via Google Form
- More faculty join the PTSA

- Next meeting, 10/14 via zoom
- Mr. Branham shares the PTSA meeting
- Confirm to send out the email of the meeting dates once they join PTSA

c. Counseling Report
   i. **LAST DAY TO DROP / LEVEL CHANGE A 1ST SEMESTER COURSE – 10/23**
   ii. 12th Grade Post-Secondary Lesson – **9/2-9/3** and **9/10**
      - Senior students received a post-secondary lesson in their English classes, via video. Current transcripts and 'Counselor Meeting Check-lists' were passed out to our senior students.
   iii. 9th grade Post Secondary Lesson – **9/15-/16**
      - Freshman students received 'High School 101' lesson.
   iv. College Season Has Begun!
      - First day for college letter of recommendation appointments with counselors - **9/22**
      - Common App Evening Presentation – **9/22**
      - Highly Selective Colleges Evening Presentation – **9/29**
      - College Essay Writing Workshops – **10/9**
      - 12th grade Financial Aid Lesson – **10/13 – 10/14**
      - UC Application Evening Presentation – **10/21**
      - CSU Application Evening Presentation – **10/28**
   v. College and Career Night @ Newbury Park, 10/12
d. Department Reports
e. Administration Reports
   i. Athletics
      - Home games happening tonight, 9/22
      - #6 in State of California, Girls Flag Football
      - Girls Volleyball team beat TOHS 3-2
      - Half-way through our Fall Sports
   ii. Instruction
      - 10/7 PSAT
      - Quarter 1, ends 10/16
         - Everyone will receive a grade for that grading period
         - Check Q on Friday, 10/23
   iii. Student Life
      - Tardies Report
         - Detentions and Saturday School
      - Student Parking Lot
      - Absences: SARB letters
      - HOCO Guest Pass complete 9/30
      - Choir Showcase, Friday, 9/25 at 7-8:30 pm
   iv. Student Support

- The position that schedules the IEP meetings, and we have offered it to 3 people
- Someone has accepted and is going through the hiring process
- Marco Benitez and Klaudia Malpaya - WOOHOO!!
- Introduced Co-teaching classes: ASL and ELA 12

v. Principal

- 10/2: No school
- 10/9: Football game vs. TOHS
- 10/10: HOCO Dance
- 10/12: College and Career @ NPHS
- 10/15: Great California Shakeout - Shakeout in the classroom
- 10/21: Unity Day - Unified partners and athletes will be attending NPHS
- Woohoo!! PTSA!!! - Donating $30,000 this school year that goes back to the classroom and $25,000 budget for campus beautification - in the library and student parking lot
    - Teachers promoting to parents and students what PTSA support or provides

7. Adjournment: 4:24 pm