

Instruction

Education For Homeless Children

E1 - 6173

**DISTRICT EXPLANATION OF DECISION
RELATED TO ELIGIBILITY, SCHOOL SELECTION, OR ENROLLMENT**

Instructions: The following form provides notice and explanation to a student's parent/guardian or an unaccompanied youth regarding the district's decision related to student eligibility, school selection, or enrollment.

Date: _____ Name of person completing form: _____
Title: _____ Phone number: _____

In accordance with the federal McKinney-Vento Homeless Assistance Act (42 USC 11431-11435), this notification is being provided to either:

Name of parent(s)/guardian(s): _____
Name of unaccompanied student: _____

School requested: _____
District's placement decision (name of school): _____

Action(s) proposed/refused by the district related to eligibility, school selection, or enrollment:

The district's determination regarding eligibility, school selection, or enrollment was based upon the following evidence and for the following reasons:

Other options that the district considered, if any, included the following options which were rejected for the following reasons:

Instruction

Education For Homeless Children

E1 - 6173

Factors relevant to the district's decision and information related to the eligibility or best interest determination including the facts, witnesses, and evidence relied upon and their sources, if any:

You have the right to appeal this decision to the district Superintendent. To do so, contact the district's homeless liaison listed below within the next _____ (insert number of days) days to request a Dispute Form. You may provide written or verbal documentation to support your position, and may also seek the assistance of social services, advocates, and/or service providers in the dispute process. The Superintendent or designee will review all the evidence and will notify you of their decision within _____ (insert number of days) days.

If you are not satisfied with the Superintendent's decision, you may appeal to the _____ (insert county name) County Office of Education. If you are not satisfied with the county office's decision, you may then appeal to the California Department of Education. The district's homeless liaison can assist you with this appeal.

CONTACT INFORMATION:

District Liaison: The district liaison is one of the primary contacts between families experiencing homelessness and school or district staff. The district liaison for homeless students is responsible for coordinating services to ensure that students experiencing homelessness enroll in school and have the opportunity to succeed academically, and mediates enrollment disputes as needed.

Name of district's homeless liaison: _____
Address: _____
Email Address: _____
Phone number: _____

County Liaison: If you appeal the district's decision to the county office of education, the district liaison shall forward all written documentation and related paperwork to the homeless liaison at the county office. The county liaison will review the materials and determine the eligibility, school selection, or enrollment decision within five

Instruction

Education For Homeless Children

E1 - 6173

working days of receiving the materials. The county liaison will notify you of the decision.

Name of County Office of Education (LACOE)
Division of Student Support Services
c/o Los Angeles County Homeless Liaison
9300 Imperial Highway
Downey, CA 90242
562-401-5397

homeless liaison: _____

Address: _____

Email Address: _____

Phone number: _____

State Coordinator: If you appeal the county office's decision to the California Department of Education, the county homeless liaison shall forward all written documentation and related paperwork to the State Homeless Coordinator. The state coordinator will review the district, county office, and parent/guardian information and will notify you of the decision within ten working days of receiving the materials.

The California Department of Education
c/o Homeless State Coordinator
1430 N Street, Suite 6208
Sacramento, California 95814
916-319-0383

RIGHTS:

Name of state homeless coordinator: _____

Address: _____

Email

Address: _____

Phone number: _____

RIGHTS:

Instruction

Education For Homeless Children

E1 - 6173

Pending the final resolution of this dispute, including the period of all appeals, the student has the right to immediately enroll in the school requested and to participate fully in school activities at that school.

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State

5 CCR 4600-4670

Ed. Code 39807.5

Ed. Code 48850

Ed. Code 48850-48859

Ed. Code 48851

Ed. Code 48851.3

Ed. Code 48851.5

Ed. Code 48852.3

Ed. Code 48852.5

Ed. Code 48852.6

Ed. Code 48852.7

Ed. Code 48859

Ed. Code 48915.5

Ed. Code 48918.1

Ed. Code 48985

Ed. Code 51225.1-51225.3

Ed. Code 52052

Ed. Code 52060-52077

Federal

20 USC 1087vv

20 USC 1232g

20 USC 1400-1482

20 USC 6311

42 USC 11301-11435

42 USC 12705

Management Resources

Description

[Uniform complaint procedures](#)

[Payment of transportation costs by parents](#)

[Academic achievement of students in foster care and homeless children](#)

[Education of foster youth and homeless students](#)

[Identification of homeless children and youths and unaccompanied youths; housing questionnaire](#)

[Homeless education program policies; liaison responsibilities](#)

[Local educational agency liaison for homeless children and youths](#)

[Monitoring for compliance with chapter](#)

[Notice of educational rights of homeless students](#)

[Information regarding homelessness](#)

[Education of homeless students; immediate enrollment](#)

[Definitions](#)

[Recommended expulsion; foster youth with disabilities](#)

[Notice of recommended expulsion](#)

[Notices to parents/guardians in language other than English](#)

[Graduation requirements](#)

[Accountability; numerically significant student subgroups](#)

[Local control and accountability plan](#)

Description

[Free Application for Federal Student Aid; definitions](#)

[Family Educational Rights and Privacy Act \(FERPA\) of 1974](#)

[Individuals with Disabilities Education Act](#)

[State plan](#)

[McKinney-Vento Homeless Assistance Act](#)

[Cranston-Gonzalez National Affordable Housing Act; state and local strategies](#)

Description

Instruction

Education For Homeless Children

E1 - 6173

California Child Welfare Council Publication	<u>Partial Credit Model Policy and Practice Recommendations</u>
California Department of Education Publication	<u>Federal Program Monitoring Instrument</u>
California Department of Education Publication	<u>Homeless Education Dispute Resolution Process, March 2020</u>
National Center for Homeless Education Publication	<u>Homeless Liaison Toolkit, 2020</u>
U.S. Department of Education Guidance	<u>Education for Homeless Children and Youths Program, Non-Regulatory Guidance, August 2018</u>
Website	<u>CSBA District and County Office of Education Legal Services</u>
Website	<u>California State University</u>
Website	<u>University of California</u>
Website	<u>California Department of Education, Homeless Children and Youth Education</u>
Website	<u>National Center for Homeless Education at SERVE</u>
Website	<u>National Homelessness Law Center</u>
Website	<u>U.S. Department of Education - Education for Homeless Children and Youths Grants for State and Local Activities</u>
Website	<u>California Community Colleges</u>
Website	<u>California Interscholastic Federation</u>
Website	<u>California Child Welfare Council</u>

Cross References

Policy	Description
0410	<u>Nondiscrimination In District Programs And Activities</u>
0415	<u>Equity</u>
0460	<u>Local Control And Accountability Plan</u>
0460	<u>Local Control And Accountability Plan</u>
0500	<u>Accountability</u>
1113	<u>District And School Websites</u>
1113	<u>District And School Websites</u>
1113-E(1)	<u>District And School Websites</u>
1312.3	<u>Uniform Complaint Procedures</u>
1312.3	<u>Uniform Complaint Procedures</u>
1312.3-E(1)	<u>Uniform Complaint Procedures</u>
1312.3-E(2)	<u>Uniform Complaint Procedures</u>
1400	<u>Relations Between Other Governmental Agencies And The Schools</u>
3250	<u>Transportation Fees</u>
3250	<u>Transportation Fees</u>
3260	<u>Fees And Charges</u>
3260	<u>Fees And Charges</u>

Instruction

Education For Homeless Children

E1 - 6173

3515.4	<i>Recovery For Property Loss Or Damage</i>
3515.4	<i>Recovery For Property Loss Or Damage</i>
3541	<i>Transportation Routes And Services</i>
3550	<i>Food Service/ Child Nutrition Program</i>
3550	<i>Food Service/ Child Nutrition Program</i>
3553	<i>Free And Reduced Price Meals</i>
3553	<i>Free And Reduced Price Meals</i>
4112.9	<i>Employee Notifications</i>
4112.9-E(1)	<i>Employee Notifications</i>
4131	<i>Staff Development</i>
4212.9	<i>Employee Notifications</i>
4212.9-E(1)	<i>Employee Notifications</i>
4231	<i>Staff Development</i>
4312.9	<i>Employee Notifications</i>
4312.9-E(1)	<i>Employee Notifications</i>
4331	<i>Staff Development</i>
5111	<i>Admission</i>
5111	<i>Admission</i>
5111.1	<i>District Residency</i>
5111.1	<i>District Residency</i>
5113.1	<i>Chronic Absence And Truancy</i>
5113.1	<i>Chronic Absence And Truancy</i>
5113.11	<i>Attendance Supervision</i>
5125	<i>Student Records</i>
5125	<i>Student Records</i>
5125.1	<i>Release Of Directory Information</i>
5125.1	<i>Release Of Directory Information</i>
5125.1-E(1)	<i>Release Of Directory Information</i>
5125.2	<i>Withholding Grades, Diploma Or Transcripts</i>
5132	<i>Dress And Grooming</i>
5132	<i>Dress And Grooming</i>
5141.22	<i>Infectious Diseases</i>
5141.22	<i>Infectious Diseases</i>
5141.26	<i>Tuberculosis Testing</i>
5141.31	<i>Immunizations</i>
5141.31	<i>Immunizations</i>
5141.32	<i>Health Screening For School Entry</i>
5141.6	<i>School Health Services</i>
5141.6	<i>School Health Services</i>
5144.1	<i>Suspension And Expulsion/ Due Process</i>
5144.1	<i>Suspension And Expulsion/ Due Process</i>
5144.2	<i>Suspension And Expulsion/ Due Process (Students With Disabilities)</i>
5145.6	<i>Parent/ Guardian Notifications</i>
5145.6-E(1)	<i>Parent/ Guardian Notifications</i>

Instruction

Education For Homeless Children

E1 - 6173

5148.2	<i>Before/ After School Programs</i>
5148.2	<i>Before/ After School Programs</i>
5148.3	<i>Preschool/ Early Childhood Education</i>
5148.3	<i>Preschool/ Early Childhood Education</i>
6011	<i>Academic Standards</i>
6120	<i>Response To Instruction And Intervention</i>
6143	<i>Courses Of Study</i>
6143	<i>Courses Of Study</i>
6145	<i>Extracurricular And Cocurricular Activities</i>
6145	<i>Extracurricular And Cocurricular Activities</i>
6145.2	<i>Athletic Competition</i>
6145.2	<i>Athletic Competition</i>
6146.1	<i>High School Graduation Requirements</i>
6146.3	<i>Reciprocity Of Academic Credit</i>
6146.3	<i>Reciprocity Of Academic Credit</i>
6159	<i>Individualized Education Program</i>
6159	<i>Individualized Education Program</i>
6159.1	<i>Procedural Safeguards And Complaints For Special Education</i>
6159.1	<i>Procedural Safeguards And Complaints For Special Education</i>
6159.3	<i>Appointment Of Surrogate Parent For Special Education Students</i>
6159.3	<i>Appointment Of Surrogate Parent For Special Education Students</i>
6162.51	<i>State Academic Achievement Tests</i>
6162.51	<i>State Academic Achievement Tests</i>
6164.2	<i>Guidance/ Counseling Services</i>
6164.5	<i>Student Success Teams</i>
6164.5	<i>Student Success Teams</i>
6171	<i>Title I Programs</i>
6171	<i>Title I Programs</i>
6172	<i>Gifted And Talented Student Program</i>
6172	<i>Gifted And Talented Student Program</i>
6173.1	<i>Education For Foster Youth</i>
6173.1	<i>Education For Foster Youth</i>
6174	<i>Education For English Learners</i>
6174	<i>Education For English Learners</i>
6177	<i>Summer Learning Programs</i>
6178	<i>Career Technical Education</i>
6178	<i>Career Technical Education</i>
6179	<i>Supplemental Instruction</i>
6190	<i>Evaluation Of The Instructional Program</i>

Instruction

Education For Homeless Children

E1 - 6173

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