



PARENT REQUEST FOR TRANSPORTATION REIMBURSEMENT

ECCS ISD 112

School District of Residence

School Year

School of Attendance

Parents must read reverse side, complete this side, sign and submit to your school within 2 weeks.

Parent or Guardian's Name (Please Print)

Address

City, State, Zip

Names of Students in family
Requesting Reimbursement

Grade:

School Arranged:	Parent Provided:	Other:

Note: If transportation address is different from parent or guardian named above, list item number and transportation address below.

Phone #:

Address:

I certify that the above information is accurate. I have read the eligibility requirements and agree that the transportation I am being reimbursed for provides for the safety and well being of my child(ren) and that all requirements are being followed.

Parents Signature: _____

Date: _____

PARENT INSTRUCTIONS

If your child is transported to and from a non-public school at your expense, and is eligible for reimbursement, you may, through your school of attendance, request reimbursement for transportation to the boundary of the district residence.

Minnesota State Law specifies that students who attend non-public schools are due transportation services or reimbursement to the district boundary.

TO BE ELIGIBLE FOR REIMBURSEMENT:

- A. Does the student live more than 1 mile (for elementary) or 2 miles (for secondary) from the non-public school of attendance? ☐ Y ☐ N
- B. Is the student a resident of the school district this request is being made to? ☐ Y ☐ N
- C. Has the parent submitted a signed request to the non-public school at the beginning of the year, no later than 30 days after the beginning of school? ☐ Y ☐ N
- D. If the parent is providing transportation, is there insurance in force on the vehicle/s transporting the students? The parent is responsible for adequate insurance, a safe vehicle and a qualified licensed driver for the transporting vehicle. ☐ Y ☐ N

Respond to the above questions and return this form to the non-public school your child attends.

After the school has received your request and your annual attendance is calculated, reimbursement from the district will be sent to your school. **The non-public school will either send you a check or apply it to your account.**

Please complete, sign and return the request form on the reverse side to your school.